RTA

REGIONAL TRANSPORTATION AUTHORITY (RTA)
OF CENTRAL OKLAHOMA BOARD OF DIRECTORS MEETING

MONDAY, SEPTEMBER 30, 2019 | 2:00 P.M.

ACOG BOARD ROOM
4205 North Lincoln Blvd, Oklahoma City, Oklahoma

AGENDA

1. Welcome and Introductions (Attachment 1) – Brad Henry, RTA Board Chair

2. Review and Approval of the July 17, 2019 Minutes (Attachment 2) – Brad Henry, RTA Board Chair

3. RTA Monthly Financial Report – Mark W. Sweeney, Interim RTA Executive Director

4. Subcommittee Report – Marion Hutchison, RTA Board Vice-Chair
   Report by the Subcommittee on Property Acquisition

5. Update and Discussion Concerning Procurement Policy Research and Next Steps – Mark W. Sweeney, Interim RTA Executive Director, Kathryn A. Holmes, RTA Consultant

6. Discuss and Consider Authorizing RTA Consultant to Develop RFP for Transit Planning Services – Brad Henry, RTA Board Chair

7. Proposed Executive Session – Brad Henry, RTA Board Chair
   Possible discussion and vote to enter Executive Session pursuant to *25 O.S. §307 (B) (3)* for communication between Board members, ACOG staff, city support staff, and the RTA Consultant on the status of negotiations with BNSF Railway Co. regarding property acquisition.

8. Open Public Meeting – Brad Henry, RTA Board Chair
   Report and consider vote on any actions to be taken by the RTA Board as a result of the Executive Session.

9. Public Comments – Brad Henry, RTA Board Chair

10. New Business – Brad Henry, RTA Board Chair

11. Adjourn

Next Meeting: Wednesday, October 16, at 2:30 p.m.

Please notify ACOG at 405.234.2264 (TDD/TTY Call 7-1-1 Statewide) if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

ATTACHMENT 1

WELCOME AND INTRODUCTION

REGIONAL TRANSPORTATION AUTHORITY OF CENTRAL OKLAHOMA BOARD OF DIRECTORS

MEMBERSHIP LIST

CITY	NAME
CITY OF DEL CITY	Ken Bartlett
CITY OF EDMOND	James Boggs, *Treasurer*
CITY OF MIDWEST CITY	Aaron Budd
CITY OF MOORE	Steve Eddy
CITY OF NORMAN	Marion Hutchison, *Vice-Chair*
CITY OF OKLAHOMA CITY	Brad Henry, *Chair*
	Mary Mélon, *Secretary*

ATTACHMENT 2

JULY 17, 2019 MINUTES

A regular meeting of the Regional Transportation Authority (RTA) was convened at 2:30 p.m. on Wednesday July 17, 2019 in the Board Room of the Association of Central Oklahoma Governments (ACOG), 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. This meeting was held as indicated by advanced notice filed with the Oklahoma County Clerk and by notice posted at the ACOG office at least twenty-four (24) hours prior to the meeting.

RTA Board of Directors Present

Ken Bartlett	Del City
James Boggs	Edmond
Aaron Budd	Midwest City
Steve Eddy	Moore
Marion Hutchison	Norman
Brad Henry	Oklahoma City

RTA Board of Directors Absent

Mary Melon	Oklahoma City

Municipal Staff Support Present

Randy Entz, Planning Director	Edmond
Mark Edwards, City Manager	Del City
Jason Ferbrache, COTPA Administrator	Oklahoma City
Brooks Mitchell, City Manager	Moore

Guests Present

Heidi Katz	HNTB
Steve Jagosh, Project Coordinator	ODOT Office of Mobility and Public Transit
Jason Huff, Project Manager	ODOT Office of Mobility and Public Transit
Derek Sparks, Government Relations	Greater Oklahoma City Chamber
Kathryn Holmes	RTA Consultant
Pete White, Attorney	ACOG Legal Counsel
Jackie Newman	Del City

ACOG Staff

Mark W. Sweeney	Executive Director (Interim RTA Executive Director)
John Sharp	Deputy Director
Debbie Cook	Director of Finance
Jennifer Sebesta	Manager, TPS
Hannah Nolen	Associate Planner, TPS
Taylor Johnson	Program Coordinator, TPS
Jordan Evans	Assistant Planner, TPS
Gwendolyn Gordon	Administrative Assistant

1. **Welcome and Introductions**
   Director Brad Henry called the meeting to order. He welcomed everyone and entertained introductions. There was a quorum.

2. **Review and Approval of the June 19, 2019 Minutes**
   Mark Sweeney asked to amend the June 19, 2019 minutes to include Steve Eddy, who was left off the attendance list in the meeting minutes.

   Director James Boggs moved to amend the June 19, 2019 minutes. Director Aaron Budd seconded the motion. The motion carried. (6-0)

   Director Ken Bartlett moved to approve the amended June 19, 2019 minutes. Director Marion Hutchison seconded the motion. The motion carried. (6-0)

3. **Subcommittee Report**
   Director Marion Hutchison said the Subcommittee on Property Acquisition has meet twice to discuss the commuter rail right-of-away acquisitions with BNSF. Kathryn Holmes is preparing more documentation on the plan they want to pursue. Director Hutchison said they are in the beginning stages and plan to continue to meet.

4. **RTA Monthly Financial Report**
   Mark Sweeney presented the Board with handouts of the monthly RTA Statement of Revenue and Expenditures for the period from July 1, 2015 through April 30, 2019. He also presented a handout to the Board showing the funding that was received and the expenditures through May 31, 2019, as well as the funds remaining as of May 31, 2019.

   Director Brad Henry asked the Board if there were any questions regarding the Financial Report. There were no questions.

5. **Proposed Executive Session**
   Director Brad Henry suggested the Proposed Executive Session be included on the agenda, but it was deemed unnecessary based on the Subcommittee Report by Director Hutchison.

6. **Open public meeting**
   No Executive Session was held.

7. **Public Comments**
   None

8. **Old Business**
   None

9. **New Business**
   Director Marion Hutchison suggested that each board member have a meeting with their city council to follow-up on the status of the RTA. Director Brad Henry mentioned that Oklahoma City has already had such a meeting with Mayor Holt and key councilmembers, and they plan to have regular meetings.

10. Adjourn

Director Brad Henry asked for a motion to adjourn. Director Ken Bartlett made a motion to adjourn. Director Steve Eddy seconded the motion. The motion carried. The meeting adjourned at 2:50 p.m.