



BOARD OF DIRECTORS MEETING AGENDA

REGULAR MEETING **WEDNESDAY, FEBRUARY 21, 2024** **2:30 P.M.**

ARTS DISTRICT PARKING GARAGE LARGE CONFERENCE ROOM
431 West Main Street, Suite B Oklahoma City, OK, 73102

DIRECTORS:

City of Edmond	James Boggs, Treasurer
City of Edmond	Jim Gebhart
City of Norman	Marion Hutchison, Vice Chairperson
City of Norman	Chuck Thompson
City of Oklahoma City	Brad Henry, Chairperson
City of Oklahoma City	Mary Mélon-Tully, Secretary
City of Oklahoma City	Aaron Curry

Regional Transportation Authority of Central Oklahoma

MEETING INFORMATION

The Regional Transportation Authority of Central Oklahoma (RTA) typically meets once a month. The meetings are held on the third Wednesday of the month at the Arts District Parking Garage, Large Conference Room, 431 West Main Street, Suite B, Oklahoma City, Oklahoma, at 2:30 p.m. Notices of or changes to meeting dates and locations are posted prior to the meeting at www.rtaok.org, and filed with the Secretary of State.

It is the policy of RTA to ensure communication with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires accommodations, modifications of policies or procedures or auxiliary aid or services to participate in this meeting should call (405) 297-2484 at least 48 hours in advance (excluding weekends or holidays). The department will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at this meeting, please call (405) 297-2484 at least 48 hours before the meeting.

Public Parking

Parking for meeting is available in the Arts District Parking Garage, 431 West Main Street, or at metered parking on the street.

Addressing RTA

The public may address RTA during public hearings on any agenda item or at the end of the meeting when the Board Chairperson asks for public comments. You may sign up to speak at the meeting. **Please limit your comments to three minutes.** Prior to the meeting, you may submit your comments by e-mail to: info@rtaok.org. Please address your e-mail to the RTA Board Chairperson.

The Chairperson or presiding officer may in his or her discretion prohibit a person from addressing the RTA, or have any person removed from the meeting, if that person commits any disorderly or disruptive behavior. Disorderly conduct includes, but is not limited to, any of the following: speaking without being recognized by the Chairperson or presiding officer; continuing to speak after notice that the speaker's allotted time has expired; presenting comments or material not relevant to the item under discussion; failing to comply with the lawful instructions of the Chairperson or presiding officer; engaging in other conduct, activity or speech that delays, pursuant to 21 O.S. §280, disruptive conduct includes any conduct that is "violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others". A person may also be subject to arrest and removal from the building for violation of Oklahoma City Municipal Code 2020, § 30-81 - Disorderly conduct and/or violation of Okla. Stat. tit. 21, §280- Willfully Disturbing, Interfering With or Disrupting State Business, Agency Operations or Employees



Regional Transportation Authority
of Central Oklahoma

BOARD OF DIRECTORS MEETING AGENDA

RTA Actions

RTA may adopt, amend, approve, ratify, deny, defer, recommend, strike or continue any agenda item. RTA is not limited by staff recommendations as to the actions it may take. When more information is needed, RTA may refer matters to the Executive Director, General Counsel, committees, or independent consultants for additional information and study. Items may be stricken from the agenda, or no action may be taken.

To confirm meeting dates or for more information about the RTA, call (405) 297-2185; or visit the website at www.rtaok.org

February 21, 2024
2:30 p.m.
431 W. MAIN STREET, SUITE B, OKLAHOMA CITY, OK
REGULAR MEETING

1. Call to Order – Brad Henry, RTA Board Chairperson
2. Roll Call – Brad Henry, RTA Board Chairperson
3. Executive Director Reports – Jason Ferbrache, Interim Executive Director
4. Owner’s Representative Report – Kathryn Holmes, Holmes & Associates LLC
5. Receive Financial Reports and Ratify and Approve Claims
 - A. Period of January 1, 2024 through January 31, 2024
6. Consider adopting a resolution of intent to reimburse each Member City for the acquisition of real property necessary for the implementation of a high-capacity commuter rail line following the approval of a dedicated sales tax approved by voters within the Regional Transportation Authority of Central Oklahoma district
7. Receive and discuss the proposed Fiscal Year 2025 Budget
8. Project Update: Alternatives Analysis Update on the West and Airport Corridors – Liz Scanlon, Kimley Horn
9. Project Update: Santa Fe Intermodal Hub Study – Liz Scanlon, Kimley Horn
10. Public Comments – Brad Henry, RTA Board Chairperson
11. New Business – Brad Henry, RTA Board Chairperson
 - Non-action items that were not known or reasonably foreseen at the time of the posting of the agenda. This may include requests for future agenda items.
12. Adjournment

Regional Transportation Authority of Central Oklahoma FY2024 Year End Forecast

Presented February 21, 2024

Prepared by RTA Support Team (unaudited)

OPERATIONS Sources	YTD Actuals	Est. Remaining	Total YE	FY24		
	Jul-Jan	Feb-Jun	Forecast	Budget	Variance	Variance %
Local Contributions	\$2,462,617	\$0	\$2,462,617	\$2,462,617	\$0	
Total Operations Revenues	\$2,462,617	\$0	\$2,462,617	\$2,462,617	\$0	0%

Expenditures	YTD Actuals	Est. Remaining	Total YE	FY24		
	Jul-Jan	Feb-Jun	Forecast	Budget	Variance	Variance %
Contracts and Services						
Professional Services - COTPA Administration	\$17,143	\$12,239	\$29,382	\$29,382	\$0	
Professional Services - Holmes & Associates	\$234,055	\$270,108	\$504,162	\$600,000	\$95,838	
Professional Services - Kimley Horn ⁽¹⁾	\$297,265	\$268,380	\$565,645	\$724,638	\$158,993	
Professional Services - On-Call Engineering Consultant	\$16,666	\$81,753	\$98,419	\$100,000	\$1,581	
Transfer to Grant Activity for Local Grant Match ⁽²⁾	\$178,740	\$202,550	\$381,291	\$428,462	\$47,171	
BNSF Study Fee	\$0	\$500,000	\$500,000	\$500,000	\$0	
Professional Services-Legal	\$0	\$9,000	\$9,000	\$9,000	\$0	
Professional Service - Financial Planning Consultant	\$6,450	\$24,000	\$30,450	\$50,000	\$19,550	
Professional Service - Economic Advising Consultant	\$18,182	\$31,818	\$50,000	\$50,000	\$0	
Independent Financial Audit	\$9,300	\$0	\$9,300	\$9,300	\$0	
Website Hosting Fee	\$1,739	\$761	\$2,500	\$2,500	\$0	
Branding	\$150	\$9,850	\$10,000	\$10,000	\$0	
Conference/Training	\$0	\$7,850	\$7,850	\$7,850	\$0	
Directors & Officer Liability Insurance	\$0	\$3,500	\$3,500	\$3,500	\$0	
Advertising/Public Notice	\$0	\$636	\$636	\$1,000	\$364	
Printing & Binding	\$386	\$137	\$523	\$500	-\$23	
Postage	\$0	\$70	\$70	\$100	\$30	
Mileage	\$0	\$20	\$20	\$20	\$0	
Parking	\$60	\$136	\$196	\$250	\$54	
Travel	\$0	\$20,000	\$20,000	\$20,000	\$0	
Market Research Services	\$55,500	\$55,500	\$111,000	\$111,000	\$0	
Other Services & Fees	\$0	\$273	\$273	\$300	\$27	
Total Contracts and Services	\$835,636	\$1,498,582	\$2,334,217	\$2,657,802	\$323,585	12%
Equipment and Supplies						
Office Supplies	\$0	\$320	\$320	\$320	\$0	
Food	\$0	\$1,000	\$1,000	\$1,000	\$0	
Other Supplies	\$4	\$146	\$150	\$200	\$50	
Total Equipment and Supplies	\$4	\$1,466	\$1,470	\$1,520	\$50	3%
Total Operations Expenditures	\$835,639	\$1,500,048	\$2,335,687	\$2,659,322	\$323,635	12%

(1) This reflects estimated expenses from two invoices carried over from FY23 plus 10 months of projected expenditures for Kimley Horn's Year 4 contract.

(2) This is the 38% local match required for the RAISE grant based on estimated consultant cost.

GRANT ACTIVITY Sources	YTD Actuals	Est. Remaining	Total YE	FY24		
	Jul-Jan	Feb-Jun	Forecast	Budget	Variance	Variance %
Federal Grant ⁽³⁾	\$298,590	\$246,078	\$544,668	\$685,538	\$140,870	
Transfer from Operations for Local Grant Match ⁽⁴⁾	\$178,740	\$153,799	\$332,539	\$428,462	\$95,923	
Total Grant Revenues	\$477,330	\$399,877	\$877,207	\$1,114,000	\$236,793	21%

Expenditures	YTD Actuals	Est. Remaining	Total YE	FY24		
	Jul-Jan	Feb-Jun	Forecast	Budget	Variance	Variance %
Contracts and Services						
Professional Services - RAISE Grant Consultant Fees	\$477,330	\$399,877	\$877,207	\$1,114,000	\$236,793	
Total Grant Expenditures	\$477,330	\$399,877	\$877,207	\$1,114,000	\$236,793	21%

(3) This revenue is reimbursement from COTPA for 62% of consultant fees for the RAISE grant study.

(4) This revenue is the 38% RTA local match for RAISE grant consultant fees.

FY24 Beginning Cash Balance	\$922,648
FY24 Ending Cash Balance (Forecast)	\$1,049,578


**Regional Transportation Authority of Central Oklahoma
Payment Claims**

Period: 1/01/2024 to 1/31/2024					
Date	Vendor	Description	Invoice No.	Cost	Total
2/1/2024	Holmes & Associates LLC	Consultant Fees - Labor Cost Reimbursement RTA	224 224	\$ 66,625.00 <u>\$ 3,482.65</u>	\$ 70,107.65
12/31/2023	Kimley-Horn	<u>AA Update - Year 4</u> Task 1 - Project Management Task 4 - AA Process Task 5 - Station Area/Land Use Analysis Task 5.2 - Santa Fe Intermodal Hub Study Task 6 - Rail Ops Planning Expenses	27046802 27046802 27046802 27046802 27046802 27046802	\$ 9,572.50 \$ 8,117.50 \$ 1,942.50 \$ 17,337.50 \$ 17,192.98 <u>\$ 1,584.71</u>	\$ 55,747.69
12/31/2023	Kimley-Horn	<u>EDEI Project</u> Project Management Project Participation Alternatives Analysis	196742000-1223 196742000-1223 196742000-1223	\$ 9,042.50 \$ 8,972.50 <u>\$ 10,525.80</u>	\$ 28,540.80
1/23/2024	Jacobs Engineering Group, Inc.	<u>On-Call Engineering Services -Task Order No. 1</u> Task 1.1 Coordination Task 1.2 BNSF Conceptual Design Review Task 1.3. Prepare RTA	WFXS1100-04 WFXS1100-04 WFXS1100-04	\$ 1,136.25 \$ 6,840.00 <u>\$ 5,870.00</u>	\$ 13,846.25
1/25/2024	PCI Municipal Services	Parking Fees - November 2023	191452	<u>\$ 6.00</u>	\$ 6.00
2/1/2024	AlphaVu	Transit Research	1960	<u>\$ 9,250.00</u>	\$ 9,250.00
1/1/2024	Regional Economic Advisors	Task Order #1 - Payment 5 of 13 Task Order #1 - Payment 6 of 13	December January	\$ 4,545.45 <u>\$ 4,545.45</u>	\$ 9,090.90
2/2/2024	COTPA	Admin Services Fee Reimbursement for Printing	24-108 24-108	\$ 2,449.00 <u>\$ 23.40</u>	\$ 2,472.40
Total Claims					\$ 189,061.69

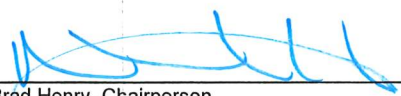
APPROVED by the Regional Transportation Authority of Central Oklahoma, and SIGNED by the Treasurer and Chairman on this 21st day of February 2024.

TREASURER:

REGIONAL TRANSPORTATION AUTHORITY OF
CENTRAL OKLAHOMA




James P. Boggs



Brad Henry, Chairperson

ATTEST:



Mary Melon-Tully, Secretary



HOLMES & ASSOCIATES LLC

Holmes & Associates LLC
 910 S Donner Way #304
 Salt Lake City, UT 84108
 Phone: 703.999.4440
 E-Mail: kathryn@holmesassociatesllc.com

Invoice #224

February 1, 2024

EIN: 82-1144150
 SupplierID:231866
 P.O # 2021-003

Client

RTA
 2000 S. May
 Oklahoma City, OK 73108
 ATTN: James P. Boggs
 boggsedmondrt@cox.net
 ATTN: Suzanne Wickenkamp
 suzanne.wickenkamp@okc.gov

Date	Billor	Description	Hours/Qty	Rate	Amount
1/01-1/31/2024	KAH	RTA-TIME: Time billed by K Holmes for the period 1/01/2024 to 1/31/2024	139.00	410.00	\$56,170.00
1/01-1/31/2024	KAH	RTA-TIME: Travel time billed by K Holmes for the period 1/01/2024 to 1/31/2024	51.00	205.00	\$10,455.00
1/01-1/31/2024	KAH	RTA- COSTS: Total costs incurred by KAH			\$3,482.65

We appreciate your business. Please make checks payable to "Holmes & Associates LLC." Thank you.

Invoice Balance Due

\$70,107.65

<p>Please remit payment electronically to:</p> <p>Account Name: KIMLEY-HORN AND ASSOCIATES, INC. Bank Name and Address: WELLS FARGO BANK, N.A., SAN FRANCISCO, CA 94163 Account Number: 2073089159554 ABA#: 121000248</p>	<p>If paying by check, please remit to:</p> <p>KIMLEY-HORN AND ASSOCIATES, INC. P.O. BOX 913221 DENVER, CO 80291-3221</p>
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RTA OF CENTRAL OK
 ATTN: JASON FERBRACHE
 2000 S. MAY AVENUE
 OKLAHOMA CITY, OK 73108

Invoice No: 27046802
 Invoice Date: Dec 31, 2023
 Invoice Amount: \$55,747.69
 Project No: 197385001.C
 Project Name: RTA OK AA/NEPA STUDY
 Project Manager: SCANLON, LIZ
 Client Reference:

Federal Tax Id: 56-0885615
 For Services Rendered through Dec 31, 2023

COST PLUS MAX

Description	Contract Value	% Billed to Date	Amount Billed to Date	Previous Amount Billed	Current Amount Due
ALTERNATIVES ANALYSIS	131,419.00	30.64%	40,270.00	32,152.50	8,117.50
EXPENSES	17,000.00	10.66%	1,812.74	228.03	1,584.71
OFFICE EXPENSE	0.00		0.00	0.00	0.00
PROJECT MANAGEMENT	193,941.00	19.06%	36,970.00	27,397.50	9,572.50
PUBLIC ENGAGEMENT	82,376.00	0.09%	72.50	72.50	0.00
RAIL OPERATIONS PLAN	115,276.00	44.43%	51,217.19	34,024.21	17,192.98
SANTE FE IMHS	76,361.00	81.43%	62,180.00	44,842.50	17,337.50
STATION AREA ANALYSIS	40,023.00	61.27%	24,522.50	22,580.00	1,942.50
SUBCONSULTANT MARKUP	2,625.00	0.00%	0.00	0.00	0.00
TRAVEL DEMAND/RIDERSHIP	77,316.00	0.98%	760.00	760.00	0.00
Subtotal	736,337.00	29.58%	217,804.93	162,057.24	55,747.69
Total COST PLUS MAX					55,747.69

Total Invoice: \$55,747.69

<p>Please remit payment electronically to:</p> <p>Account Name: KIMLEY-HORN AND ASSOCIATES, INC. Bank Name and Address: WELLS FARGO BANK, N.A., SAN FRANCISCO, CA 94163 Account Number: 2073089159554 ABA#: 121000248</p>	<p>If paying by check, please remit to:</p> <p>KIMLEY-HORN AND ASSOCIATES, INC. P.O. BOX 913221 DENVER, CO 80291-3221</p>
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SUBCONSULTANT MARKUP	2,625.00	0.00%	0.00	0.00	0.00
TRAVEL DEMAND/RIDERSHIP	77,316.00	0.98%	760.00	760.00	0.00
Subtotal	736,337.00	29.58%	217,804.93	162,057.24	55,747.69
Total COST PLUS MAX					55,747.69

Total Invoice: \$55,747.69

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 Bank Name and Address: WELLS FARGO BANK, N.A., SAN FRANCISCO, CA 94163
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 ABA#: 121000248

If paying by check, please remit to:

KIMLEY-HORN AND ASSOCIATES, INC.
 P.O. BOX 913221
 DENVER, CO 80291-3221

RTA OF CENTRAL OK
 ATTN: JASON FERBRACHE
 2000 S. MAY AVENUE
 OKLAHOMA CITY, OK 73108

Invoice No: 196742000-1223
 Invoice Date: Dec 31, 2023
 Invoice Amount: \$28,540.80

Federal Tax Id: 56-0885615
 For Services Rendered through Dec 31, 2023

Project No: 196742000
 Project Name: RTA - WEST AND AIRPORT AA
 Project Manager: SCANLON, LIZ
 Client Reference:

COST PLUS MAX

KHA Ref # 196742000.3-27046731

Description	Contract Value	% Billed to Date	Amount Billed to Date	Previous Amount Billed	Current Amount Due
PROJECT MANAGEMENT	188,097.00	50.73%	95,427.50	86,385.00	9,042.50
PUBLIC PARTICIPATION	221,776.00	79.79%	176,951.85	167,979.35	8,972.50
ALTERNATIVES ANALYSIS	747,287.47	32.30%	241,370.56	230,844.76	10,525.80
Subtotal	1,157,160.47	44.40%	513,749.91	485,209.11	28,540.80
Total COST PLUS MAX					28,540.80

Total Invoice: \$28,540.80



INVOICE NUMBER: **WFXS1100-04**

INVOICE DATE: **01/23/24**

Bill To:
Regional Transportation Authority of Central Oklahoma
2000 S MAY AVENUE
OKLAHOMA CITY, OK 73108

Attention: Christina Hankins

Remit to:
JACOBS ENGINEERING GROUP, INC
C/O BANK OF AMERICA
800 MARKET STREET, LOCKBOX 18713
ST. LOUIS, MO 63150

Project Number: WFXS1100
PO Number: 2024-016
Project Description: Task Order No. 1
Project Manager: YOUNG, SCOTT
Terms: NET 30
Due Date: **02/22/24**

Billing Period From: **12/16/23**
To: **01/19/24**

Description:		Scheduled Value	Percent Complete	Amount Billable	Previous Billed	Current Amount Due
RTA 2023-001 On-Call Engineering Consulting Services						
Labor	TM	\$ 41,790.00	66.65%	\$ 27,851.25	\$ 14,005.00	\$ 13,846.25
Task 1.1. Coordination	TM	\$ 16,820.00	48.76%	\$ 8,201.25	\$ 7,065.00	\$ 1,136.25
Task 1.2. BNSF Conceptual Design Review	TM	\$ 9,570.00	139.81%	\$ 13,380.00	\$ 6,540.00	\$ 6,840.00
Task 1.3. Prepare RTA	TM	\$ 15,400.00	40.71%	\$ 6,270.00	\$ 400.00	\$ 5,870.00
Expenses	TM	\$ 1,982.00	35.55%	\$ 704.58	\$ 704.58	\$ -
Subcontractor	TM	\$ 6,200.00	0.00%	\$ -	\$ -	\$ -
		\$ 49,972.00		\$ 28,555.83	\$ 14,709.58	\$ 13,846.25
Grand Total		\$ 49,972.00	57.14%	\$ 28,555.83	\$ 14,709.58	\$ 13,846.25

TOTAL AMOUNT DUE THIS INVOICE \$13,846.25

I have reviewed and approved all expenditures associated with this project. All Charges are valid charges to this project.

Status:

During Invoicing period, Jacobs provided services under Task Order 1, in participation with the RTA Owner's Representative, for the following activities:

- 11/22/2023 – OK-RTA Design Bi-Weekly Meeting (virtually between BNSF, Olsson, RTA, Jacobs)
- 11/27/2023-11/28/2023 – Jacobs review of interim 15% Conceptual Design
- 11/28/2023 – RTA-Jacobs Standing Meeting (summary of Jacobs review comments)
- 11/29/2023 – RTA Design Workshop Meeting (in-person in Fort Worth between BNSF, Olsson, RTA, Jacobs)
- 12/13/2023 – OK-RTA Design Bi-Weekly Meeting (virtually between BNSF, Olsson, RTA, Jacobs)
- 12/14/2023 – RTA-Jacobs Standing Meeting
- 12/28/2023 – OK-RTA Design Bi-Weekly Meeting (virtually between BNSF, Olsson, RTA, Jacobs)
- 1/4/2024 – TRE & TEXRail Vehicle Tour (in-person in Fort Worth between RTA, Jacobs, Lochner)
- 1/10/2024 – OK-RTA Design Bi-Weekly Meeting (virtually between BNSF, Olsson, RTA, Jacobs)
- 1/11/2024 – RTA-Jacobs Standing Meeting
- 1/19/2024 – Jacobs submitted Vehicle and Platform Considerations & Maintenance Facility Memos

Upcoming Activities:

- 1/24/2024 – OK-RTA Design Bi-Weekly Meeting (virtually between BNSF, Olsson, RTA, Jacobs)
- 1/25/2024 – RTA-Jacobs Standing Meeting
- 1/29/2024 – TRE & TEXRail Vehicle Tour with Vehicle Review Committee (in-person in Fort Worth between RTA, Jacobs, Lochner)
- 2/7/2024 – OK-RTA Design Bi-Weekly Meeting (virtually between BNSF, Olsson, RTA, Jacobs)
- 2/8/2024 – RTA-Jacobs Standing Meeting
- 2/14/2024 – RTA Design Workshop (being planned in-person)
- 3/6/2024 or 3/7/2024 – BNSF-RTA Meeting (being planned in-person)

Please reference invoice # with all payments
Remit To: Jacobs Engineering Group c/o Bank of America 800 Market St. Lockbox 18713 St. Louis, MO 63150-8713
ACH/ Wire Payments: Jacobs Engineering Group c/o Bank of America ABA # 111000012 Acct # 3750916030

COTPA

Arts District Garage
431 W Main Street
Oklahoma City, OK 73102
405-297-2529

INVOICE #: **191452**
Reference ID: **Tax Exempt**
Invoice Date: **01/25/2024**
Due Date: **02/16/2024**

Invoice To:
RTA (TE)

Invoice Details
Total Due:\$6.00
Location: Arts District Garage
Status: sent

Mailing Address
COTPA-Parking c/o Municipal
Services PO Box 2404
Oklahoma City
73101

Item	Rate	Qty	Total
November Validations	\$3.00	2	\$6.00

Subtotal: 6.00
Total: **\$6.00**

Notes

Please note the daily breakdown attachment does **NOT** reflect the tax exempt discount. Please pay the amount on the invoice. This document is attached for daily breakdown reference **ONLY**.

Note: Please make checks payable to COTPA - Parking c/o Municipal Services. If you have any question about your invoice, please contact Charli Wrench via email at cwrench@municipalparking.com or by phone at 405-297-2529

1100 15th St NW, 4th Floor
Washington, DC 20005
(202) 450-6541
scott@alphavu.com
www.alphavu.com



BILL TO

Christina Hankins
Regional Transportation Authority
of Central Oklahoma
2000 South May Avenue
Oklahoma City, Oklahoma
73108

INVOICE # 1960
DATE 02/01/2024
DUE DATE 03/02/2024
TERMS Net 30

ACTIVITY	QTY	RATE	AMOUNT
Social network intelligence, analysis, and reporting January 2024 Services --Retainer	1	9,250.00	9,250.00

BALANCE DUE **\$9,250.00**

Invoice December 2023

Regional Economic Advisors

a division of Thorberg Collectorate, Inc.

141 NE 13th St, Oklahoma City , OK 73104



THORBERG
COLLECTORATE

Date December 25, 2023	Attn Kathryn Holmes, RTA Owner's Representative 2000 S May Ave Oklahoma City, OK 73108	Amount \$4,545.45
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Item Description	Date	Rate	Amount
Monthly Task Order for the month of December of 2023	December 25 th , 2023	\$4,545.45	\$4,545.45
SUBTOTAL			\$4,545.45

Thank you!

Invoice January 2024

Regional Economic Advisors

a division of Thorberg Collectorate, Inc.

141 NE 13th St, Oklahoma City , OK 73104



THORBERG
COLLECTORATE

Date January 25, 2024	Attn Kathryn Holmes, RTA Owner's Representative 2000 S May Ave Oklahoma City, OK 73108	Amount \$4,545.45
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Item Description	Date	Rate	Amount
Monthly Task Order for the month of January 2024	January 25 th , 2024	\$4,545.45	\$4,545.45
SUBTOTAL			\$4,545.45

Thank you!



CENTRAL OKLAHOMA
TRANSPORTATION & PARKING
AUTHORITY

REMIT PAYMENT TO:
EMBARC - Accts Receivable
2000 S. May | Oklahoma City, OK 73108
embarkok@okc.gov

Bill To: **Regional Transportation
Authority of Central Oklahoma**

Invoice #: 2024-108

Address: 2000 S May Avenue
Oklahoma City, OK 73108

Invoice Date: 2/2/24

Invoice For: Administrative Services

Item #	Description	Qty	Unit Price	Discount	Price	
1	Admin Services Fee - January 2024	1	\$2,449.00		\$2,449.00	
2	Reimbursement for Printing - January 2024	1	\$23.40		\$23.40	
NOTES: RTA PO # 2024-002						
				Invoice Subtotal	\$2,472.40	
				Tax Rate		
				Sales Tax	\$0.00	
				Other		
				Deposit Received		
Make all checks payable to EMBARK					TOTAL	\$2,472.40



TO: Chairperson and Board of Directors

FROM: Interim Executive Director

Consider adopting a resolution of intent to reimburse each Member City for the acquisition of real property necessary for the implementation of a high-capacity commuter rail line following the approval of a dedicated sales tax approved by voters within the Regional Transportation Authority of Central Oklahoma district.

Background The Regional Transportation Authority of Central Oklahoma (“RTA”) is a public trust created pursuant to the authority of Title 60 O.S. § 176 et seq., as authorized by Title 68 OS §1370.7, for purposes of planning, financing, constructing, maintaining, and operating transportation projects located within the boundaries of the RTA.

To advance the study of a high-capacity commuter rail line from the City of Edmond through Oklahoma City to Norman, it is necessary to secure parcels of real property for use as a commuter rail station. The RTA is contemplating approaching the Member Cities to secure parcels of real property within each city for the benefit of the RTA provided that the RTA reimburses the city for the real property purchases from a dedicated sales tax when such tax is approved by voters in the RTA district.

This resolution approves the reimbursement following the approval of a dedicated sales tax within the RTA district.

Recommendation: Adopt the resolution.

Jason Ferbrache
Interim Executive Director

RESOLUTION NO. 24-0002

RESOLUTION OF INTENT OF THE REGIONAL TRANSPORTATION AUTHORITY OF CENTRAL OKLAHOMA ADOPTING TO REIMBURSE EACH MEMBER CITY FOR THE ACQUISITION OF REAL PROPERTY NECESSARY FOR THE IMPLEMENTATION OF A HIGH-CAPACITY COMMUTER RAIL LINE FOLLOWING THE APPROVAL OF A DEDICATED SALES TAX APPROVED BY VOTERS WITHIN THE RTA DISTRICT.

WHEREAS, the Regional Transportation Authority of Central Oklahoma (“RTA”) was established as a regional independent governmental agency under laws of the State of Oklahoma in 2019; and

WHEREAS, the RTA is responsible for developing, funding, constructing, implementing, operating, and maintaining high-capacity transit projects within district boundaries (as determined by the RTA Board of Directors); and

WHEREAS, the beneficiaries of the RTA are the City of Edmond, Oklahoma City, and City of Norman (hereafter “Member Cities”); and

WHEREAS, until such time as the voters in the RTA district approve a dedicated sales tax to cover RTA expenses, the Member Cities are funding the non-grant reimbursable expenses; and

WHEREAS, to further advance the study of a high-capacity commuter rail line from the City of Edmond through Oklahoma City, to the City of Norman, it is necessary to secure parcels of real property for use as a commuter rail station; and

WHEREAS, the RTA is contemplating approaching the Member Cities to secure parcels of real property within each city for the benefit of the RTA provided that the RTA reimburses the city for the real property purchases from a dedicated sales tax when such tax is approved by voters in the RTA district; and

WHEREAS, the RTA reimbursement amount shall not exceed the appraised property values; and

NOW, THEREFORE, BE IT RESOLVED by the Directors of the Regional Transportation Authority of Central Oklahoma that they do hereby adopt the resolution of intent to reimburse each member city for the acquisition of real property necessary for the implementation of a high-

capacity commuter rail line following the approval of a dedicated sales tax approved by voters within the RTA district.

ADOPTED by the Directors and **SIGNED** by the Chairman of the Regional Transportation Authority of Central Oklahoma this **21st** day of **February 2024**.

ATTEST:

**REGIONAL TRANSPORTATION
AUTHORITY OF CENTRAL
OKLAHOMA**

NOT APPROVED

Mary Mélon-Tully, Secretary

Brad Henry, Chairperson

REVIEWED for form and legality.

Christopher Hall
Assistant Municipal Counselor



TO: Chairperson and Board of Directors

FROM: Interim Executive Director

Receive and discuss the Proposed Fiscal Year 2025 Budget.

Background The Fiscal Year 2025 Budget for the Regional Transportation Authority of Central Oklahoma is being presented for discussion by the Board of Directors. The budget covers general operations and administrative expenses, including such items as liability insurance, contracted professional services, financial audit, website maintenance, etc.

The proposed operating budget for fiscal year 2025 is \$2,049,278, and the proposed grant budget is \$350,622.

Recommendation: Receive and discuss the proposed budget.

Jason Ferbrache
Interim Executive Director



Regional Transportation Authority
of Central Oklahoma

Fiscal Year 2025 Proposed Budget

OPERATING BUDGET

	Adopted FY 2024	Proposed FY 2025	Change from Prior Year	Percent Change
Operating Sources				
Edmond	\$257,375	\$158,602	-\$98,773	-38%
Norman	\$348,950	\$215,033	-\$133,917	-38%
Oklahoma City	\$1,856,292	\$1,143,901	-\$712,391	-38%
Subtotal	\$2,462,616	\$1,517,535	-\$945,081	-38%
Prior Year Carryover	\$196,706	\$531,743	\$335,037	170%
Total Operating Sources	\$2,659,322	\$2,049,278	-\$610,044	-23%
Operating Expenditures				
Contracts and Services	\$2,657,802	\$2,047,758	-\$610,044	-23%
Equipment and Supplies	\$1,520	\$1,520	\$0	
Total Operating Expenditures	\$2,659,322	\$2,049,278	-\$610,044	-23%

GRANT BUDGET

	Adopted FY 2024	Proposed FY 2025	Change from Prior Year	Percent Change
Grant Sources				
Federal Grant Funds	\$1,114,000	\$350,622		
Total Grant Sources	\$1,114,000	\$350,622	-\$763,378	-69%
Grant Expenditures				
Contracts and Services	\$1,114,000	\$350,622		
Total Grant Expenditures	\$1,114,000	\$350,622	-\$763,378	-69%