



# BOARD OF DIRECTORS MEETING AGENDA

## **REGULAR MEETING** **WEDNESDAY, APRIL 17, 2024** **2:30 P.M.**

**ARTS DISTRICT PARKING GARAGE    LARGE CONFERENCE ROOM**  
431 West Main Street, Suite B    Oklahoma City, OK, 73102

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### **DIRECTORS:**

City of Edmond	James Boggs, Treasurer
City of Edmond	Jim Gebhart
City of Norman	Marion Hutchison, Vice Chairperson
City of Norman	Chuck Thompson
City of Oklahoma City	Brad Henry, Chairperson
City of Oklahoma City	Mary Mélon-Tully, Secretary
City of Oklahoma City	Aaron Curry

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## Regional Transportation Authority of Central Oklahoma

### MEETING INFORMATION

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The Regional Transportation Authority of Central Oklahoma (RTA) typically meets once a month. The meetings are held on the third Wednesday of the month at the Arts District Parking Garage, Large Conference Room, 431 West Main Street, Suite B, Oklahoma City, Oklahoma, at 2:30 p.m. Notices of or changes to meeting dates and locations are posted prior to the meeting at [www.rtaok.org](http://www.rtaok.org), and filed with the Secretary of State.

It is the policy of RTA to ensure communication with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability who requires accommodations, modifications of policies or procedures or auxiliary aid or services to participate in this meeting should call (405) 297-2484 at least 48 hours in advance (excluding weekends or holidays). The department will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at this meeting, please call (405) 297-2484 at least 48 hours before the meeting.

#### Public Parking

Parking for meeting is available in the Arts District Parking Garage, 431 West Main Street, or at metered parking on the street.

#### Addressing RTA

The public may address RTA during public hearings on any agenda item or at the end of the meeting when the Board Chairperson asks for public comments. You may sign up to speak at the meeting. **Please limit your comments to three minutes.** Prior to the meeting, you may submit your comments by e-mail to: [info@rtaok.org](mailto:info@rtaok.org). Please address your e-mail to the RTA Board Chairperson.

The Chairperson or presiding officer may in his or her discretion prohibit a person from addressing the RTA, or have any person removed from the meeting, if that person commits any disorderly or disruptive behavior. Disorderly conduct includes, but is not limited to, any of the following: speaking without being recognized by the Chairperson or presiding officer; continuing to speak after notice that the speaker's allotted time has expired; presenting comments or material not relevant to the item under discussion; failing to comply with the lawful instructions of the Chairperson or presiding officer; engaging in other conduct, activity or speech that delays, pursuant to 21 O.S. §280, disruptive conduct includes any conduct that is "violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others". A person may also be subject to arrest and removal from the building for violation of Oklahoma City Municipal Code 2020, § 30-81 - Disorderly conduct and/or violation of Okla. Stat. tit. 21, §280- Willfully Disturbing, Interfering With or Disrupting State Business, Agency Operations or Employees



Regional Transportation Authority  
of Central Oklahoma

# BOARD OF DIRECTORS MEETING AGENDA

## **RTA Actions**

RTA may adopt, amend, approve, ratify, deny, defer, recommend, strike or continue any agenda item. RTA is not limited by staff recommendations as to the actions it may take. When more information is needed, RTA may refer matters to the Executive Director, General Counsel, committees, or independent consultants for additional information and study. Items may be stricken from the agenda, or no action may be taken.

To confirm meeting dates or for more information about the RTA, call (405) 297-2484; or visit the website at [www.rtaok.org](http://www.rtaok.org)

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**APRIL 17, 2024**  
**2:30 p.m.**  
**431 W. MAIN STREET, SUITE B, OKLAHOMA CITY, OK**  
**REGULAR MEETING**

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1. Call to Order – Brad Henry, RTA Board Chairperson
2. Roll Call – Brad Henry, RTA Board Chairperson
3. Consider Approval of Minutes
  - A. January 17, 2024 Regional Transportation Authority Meeting
  - B. February 21, 2024 Regional Transportation Authority Meeting
4. Executive Director Reports – Jason Ferbrache, Interim Executive Director
5. Owner’s Representative Report – Kathryn Holmes, Holmes & Associates LLC
6. Receive Financial Reports and Ratify and Approve Claims
  - A. Period of February 1, 2024 through February 29, 2024
  - B. Period of March 1, 2004 through March 31, 2024
7. Consider adopting a Resolution setting a public hearing on May 15, 2024, as per the Trust Agreement and Indenture (2022), Section 11.2 Annual Budget, to receive public comments regarding the Fiscal Year 2025 Budget; and authorize the Interim Executive Director to publish the Notice of Public Hearing (Attachment “A”) at least seven days prior to the May 15, 2024 public hearing
8. Consider adopting a resolution of intent to purchase from each member city real property necessary for the implementation of a high-capacity commuter rail line following the approval of a dedicated sales tax approved by voters within the Regional Transportation Authority of Central Oklahoma district.
9. Public Comments – Brad Henry, RTA Board Chairperson
10. New Business – Brad Henry, RTA Board Chairperson

Non-action items that were not known or reasonably foreseen at the time of the posting of the agenda. This may include requests for future agenda items.
11. Adjournment





# BOARD OF DIRECTORS MEETING MINUTES

The regular meeting of the Regional Transportation Authority (RTA) was convened at 2:45 p.m. on Wednesday, January 17, 2024 at 431 W. Main Street. This meeting was held as indicated by advanced notice filed with the Oklahoma County Clerk on January 16, 2024 at 1:15 p.m.

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## **RTA Board of Directors Present**

Brad Henry, Chairperson  
Marion Hutchison, Vice Chairperson  
Mary Mélon-Tully, Secretary  
Chuck Thompson, Director  
James Boggs, Treasurer  
Aaron Curry, Director

## **Entity**

City of Oklahoma City  
City of Norman  
City of Oklahoma City  
City of Norman  
City of Edmond  
City of Oklahoma City

## **RTA Board of Directors Absent**

Jim Gebhart, Director City of Edmond

## **Administrative Support Staff Present**

Jason Ferbrache, Interim Executive Director  
Chris Hall, Legal Counsel  
Suzanne Wickenkamp, RTA Admin Support  
Christina Hankins, RTA Admin Support

## **Guests Present**

Taylor Johnson, City of Norman	Linsey Nunn, OKC Finance
Stuart Campbell, Jacobs Engineering	Amy Parker, OKC Finance
Sue Korpi, OKC Finance	Justin Henry, OKC Planning
Bart Vleugels, ODOT	Kimberly Diedrich, HNTB
Tahirih Johnson, ODC/CAP	Trent Elmore, Resident
William Ginn, Office of Disability Concerns	Randy Entz, City of Edmond
Cody Boyd, EMBARK	Amanda Carpenter, Attorney
Matt McCabe, News 9	John Michael Williams, Attorney

## **Consultants Present**

Kathryn Holmes, Holmes & Assoc.  
Liz Scanlon, Kimley Horn  
Erik Munn, Kimley Horn

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**January 17, 2024**  
**2:30 p.m.**  
**431 W. MAIN STREET, SUITE B, OKLAHOMA CITY, OK**  
**REGULAR MEETING**

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1. Call to Order – 2:45 p.m.

Chairperson Henry called the meeting to order at 2:45 p.m.

2. Roll Call – Brad Henry, RTA Board Chairperson

**QUORUM PRESENT: Boggs, Thompson, Henry, Mélon-Tully, Curry. ABSENT: Gebhart, Hutchison. *Director Hutchison arrived after the roll call.***

3. Consider Approval of Minutes
  - A. December 6, 2023 Regional Transportation Authority Meeting

**APPROVED: Moved Thompson, seconded by Mélon-Tully. AYES: Boggs, Thompson, Henry, Mélon-Tully, Curry. NAYS: None.**

4. Executive Director Reports – Jason Ferbrache, Interim Executive Director

Interim Executive Director Ferbrache stated that he and Kathryn Holmes traveled to Ft. Worth to review their system, specifically the commuter rail system, to become more familiar with the technology in advance of the Vehicle Evaluation Committee’s visit scheduled for later next month. Work continues with PFM and the RTA’s Economist to finalize sales tax projections and bonding capacities. The Heartland Flyer has been identified as a corridor ID by the Federal Railroad Administration, which would allow for additional funding opportunities. John Michael Williams and Amanda Carpenter, through the Municipal Counselor’s Office, have been enlisted to assist in negotiations with BNSF. Staff have been working on the budget for FY25, and it will be presented to the Board for approval very soon.

5. Owner’s Representative Report – Kathryn Holmes, Holmes & Associates LLC

Kathryn Holmes, Owner’s Representative, reported that work continues on the Alternatives Analysis West line. Kimley Horn is on target to provide information on the locally preferred alternative (LPA) in May, prior to the June meeting. The LPA should be ready before the end of the fiscal year. There is a virtual Town Hall scheduled for tomorrow night from 5:30-7:00. The Town Hall is the final round of engagement for the West line. For the North/South line, 15% conceptual designs with cost estimates should be ready in February.



6. Receive Financial Reports and Ratify and Approve Claims
  - A. Period of December 1, 2023 through December 31, 2023

**RECEIVED, RATIFIED AND APPROVED: Moved by Boggs, seconded by Curry. AYES: Boggs, Hutchison, Thompson, Henry, Mélon-Tully, Curry. NAYS: None.**

7. Receive Annual Financial Report for the Fiscal Year ended June 30, 2023

Tara Laughlin, AGH, gave a verbal overview of the RTA's financial position and the results of operations during the past fiscal year.

**RECEIVED: Moved by Hutchison, seconded by Mélon-Tully. AYES: Boggs, Hutchison, Thompson, Henry, Mélon-Tully, Curry. NAYS: None.**

8. Consider adopting a resolution authorizing travel for up to the Vehicle Evaluation Committee to Travel to Ft. Worth, Texas to review vehicles in service in the Dallas area; and authorize staff to coordinate and make travel arrangements on behalf of the board, estimated cost not to exceed \$5,000

**ADOPTED: Moved by Hutchison, seconded by Boggs. AYES: Boggs, Hutchison, Thompson, Henry, Mélon-Tully, Curry. NAYS: None.**

9. Consider adopting a resolution authorizing updates to the procurement policies, procedures, and authority

**ADOPTED: Moved by Boggs, seconded by Hutchison. AYES: Boggs, Hutchison, Thompson, Henry, Mélon-Tully, Curry. NAYS: None.**

10. Public Comments – Brad Henry, RTA Board Chairperson

None.

11. New Business – Brad Henry, RTA Board Chairperson

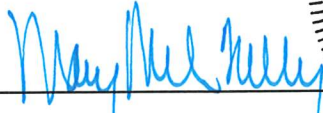
Chairperson Henry stated that the next several meetings will be very important to attend, so please make every effort to be here.

12. Adjournment – 3:25

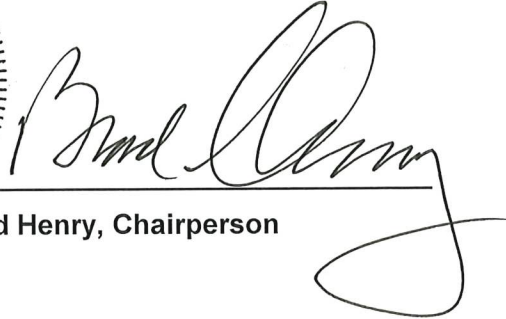
**ADJOURNED:** Moved by Mélon-Tully, seconded by Thompson. **AYES:** Boggs, Hutchison, Thompson, Henry, Mélon-Tully, and Curry. **NAYS:** None.

**APPROVED** by the Board of Directors and **SIGNED** by the Chairperson of the Regional Transportation Authority of Central Oklahoma, on this **17th** day of **April 2024**.

**ATTEST:**



Mary Mélon-Tully, Secretary



Brad Henry, Chairperson



Regional Transportation Authority  
of Central Oklahoma

# BOARD OF DIRECTORS MEETING MINUTES

The regular meeting of the Regional Transportation Authority (RTA) was convened at 2:33 p.m. on Wednesday, February 21, 2024 at 431 W. Main Street. This meeting was held as indicated by advanced notice filed with the Oklahoma County Clerk on February 20, 2024 at 7:50 a.m.

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### **RTA Board of Directors Present**

Marion Hutchison, Vice Chairperson  
Mary Mélon-Tully, Secretary  
Chuck Thompson, Director  
James Boggs, Treasurer  
Aaron Curry, Director

### **Entity**

City of Norman  
City of Oklahoma City  
City of Norman  
City of Edmond  
City of Oklahoma City

### **RTA Board of Directors Absent**

Jim Gebhart, Director  
Brad Henry, Chairperson

City of Edmond  
City of Oklahoma City

### **Administrative Support Staff Present**

Jason Ferbrache, Interim Executive Director  
Chris Hall, Legal Counsel  
Suzanne Wickenkamp, RTA Admin Support  
Christina Hankins, RTA Admin Support

### **Guests Present**

Taylor Johnson, City of Norman  
Stuart Campbell, Jacobs Engineering  
Scott Young, Jacobs Engineering  
Amanda Carpenter, Attorney  
Justin Henry, OKC Planning  
Connor Jones, Huitt-Zollars  
Bart Vleugels, ODOT  
Tahirih Johnson, ODC/CAP  
William Ginn, ODC/CAP  
Larry Hopper, Citizen

Linsey Nunn, OKC Finance  
Lee Nichols, Halff  
Jaivier Arguello, Halff  
Laura Davis, HNTB  
Kimberly Diedrich, HNTB  
Mike Patterson, HNTB  
Trent Elmore, Resident  
Jeremy Moses, Citizen  
Rajith Kedarisetty, OKC  
Hannah Nolen, ACOG  
Matt McCabe, News 9

### **Consultants Present**

Kathryn Holmes, Holmes & Assoc.  
Liz Scanlon, Kimley Horn  
Erik Munn, Kimley Horn

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**February 21, 2024**  
**2:30 p.m.**  
**431 W. MAIN STREET, SUITE B, OKLAHOMA CITY, OK**  
**REGULAR MEETING**

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1. Call to Order – 2:33 p.m.

Vice Chairperson Hutchison called the meeting to order at 2:33 p.m.

2. Roll Call

**QUORUM PRESENT: Boggs, Hutchison, Thompson, Mélon-Tully, Curry. ABSENT: Gebhart, Henry.**

Vice Chairperson Hutchison stated January's minutes were not included on this agenda. They will be included on next month's agenda.

3. Executive Director Reports – Jason Ferbrache, Interim Executive Director

Interim Executive Director Ferbrache informed the Board that staff have been working on a Request for Proposals (RFP) for Branding and Marketing Services. The RFP will be on the agenda for official action come March or April. There hasn't been much progress on updating the RTA's website, but it is on the list to do. The Vehicle Evaluation Committee had a very productive trip to Ft. Worth. There will be additional trips for the committee in the next couple of months to tour a rail vehicle manufacturing facility. There is an upcoming Outreach Committee meeting scheduled for March 5th. Interim Executive Director Ferbrache thanked the Oklahoma Department of Transportation (ODOT), the Association of Central Oklahoma Government (ACOG), Downtown OKC, and Kimley Horn for their assistance in working through some concepts for the Santa Fe Depot.

4. Owner's Representative Report – Kathryn Holmes, Holmes & Associates LLC

Kathryn Holmes, Owner's Representative, stated that she is working with BNSF representatives and Olson to finalize some of the engineering issues they have encountered in their conceptual designs. Olson and Kathryn are coordinating with Amtrak on platform height and length and the Heartland Flyer's extension project regarding the infrastructure needed in the corridor from Edmond to Norman. There is a scheduled trip to Washington DC to meet with the Federal Railroad Association and congressional staffers to brief them on the work the RTA is doing.

5. Receive Financial Reports and Ratify and Approve Claims
  - A. Period of January 1, 2024 through January 31, 2024

**RECEIVED, RATIFIED AND APPROVED: Moved by Boggs, seconded by Mélon-Tully. AYES: Boggs, Hutchison, Thompson, Mélon-Tully, Curry. NAYS: None.**

6. Consider adopting a resolution of intent to reimburse each Member City for the acquisition of real property necessary for the implementation of a high-capacity commuter rail line following the approval of a dedicated sales tax approved by voters within the Regional Transportation Authority of Central Oklahoma district

Director Thompson made a motion to amend the resolution's last WHEREAS clause to replace the wording "not to exceed the appraised property values" to "meet all applicable federal and state regulations in effect at the time."

**MOTION TO AMEND: Moved by Thompson. Motion fails for lack of second.**

Vice Chairperson Hutchison asked for a Motion to Adopt as Written.

**MOTION TO ADOPT AS WRITTEN. Fails for lack of motion.**

7. Receive and discuss the proposed Fiscal Year 2025 Budget

**RECEIVED: Moved by Boggs, seconded by Curry. AYES: Boggs, Hutchison, Thompson, Mélon-Tully, Curry. NAYS: None.**

8. Project Update: Alternatives Analysis Update on the West and Airport Corridors – Liz Scanlon, Kimley Horn

Liz Scanlon, Kimley Horn, gave a PowerPoint presentation that included a December Board meeting recap, engagement updates, detailed evaluation results, and an FTA RAISE Grant overview.

9. Project Update: Santa Fe Intermodal Hub Study – Liz Scanlon, Kimley Horn

Liz Scanlon, Kimley Horn, gave a PowerPoint presentation that introduced the conceptual spatial planning for transit facilities and how to create a functional transit center at the Santa Fe Station while integrating with the Downtown and Bricktown neighborhoods, regional high-capacity transit service, and fixed-route local bus service. Station components and next steps were also discussed.

10. Public Comments – Brad Henry, RTA Board Chairperson

Jeremy Moses, resident of South Oklahoma City, stated that he was very impressed with the work that is being done but would like to emphasize the need for a connection between the MAPS 4 BRT to the airport corridor.

11. New Business – Brad Henry, RTA Board Chairperson

None.

12. Adjournment – 4:10 p.m.

**ADJOURNED: Moved by Mélon-Tully, seconded by Curry. AYES: Boggs, Hutchison, Thompson, Mélon-Tully, Curry. NAYS: None.**

**APPROVED** by the Board of Directors and **SIGNED** by the Chairperson of the Regional Transportation Authority of Central Oklahoma, on this **17th** day of **April 2024**.

**ATTEST:**



Mary Mélon-Tully, Secretary



Brad Henry, Chairperson

**Regional Transportation Authority of Central Oklahoma  
Payment Claims**

Period: 2/01/24 to 2/29/24

Date	Vendor	Description	Invoice No.	Cost	Total
3/1/2024	Holmes & Associates LLC	Consultant Fees - Labor	324	\$ 54,120.00	
		Cost Reimbursement RTA	324	\$ 4,286.11	
					\$ 58,406.11
1/31/2024	Kimley-Horn	<u>AA Update - Year 4</u>			
		Task 1 - Project Management	27294731	\$ 9,782.50	
		Task 2 - Public Engagement	27294731	\$ 1,080.00	
		Task 4 - AA Process	27294731	\$ 7,120.00	
		Task 5 - Station Area/Land Use Analysis	27294731	\$ 13,060.00	
		Task 5.2 - Santa Fe Intermodal Hub Study	27294731	\$ 5,330.00	
		Task 6 - Rail Ops Planning	27294731	\$ 12,120.47	
		Task 7 - Travel/Rider Forecast	27294731	\$ 9,815.00	
					\$ 58,307.97
1/31/2024	Kimley-Horn	<u>EDEI Project</u>			
		Project Management	196742000-0124	\$ 8,417.50	
		Project Participation	196742000-0124	\$ 29,095.00	
		Alternatives Analysis	196742000-0124	\$ 2,972.50	
					\$ 40,485.00
3/1/2024	PCI Municipal Services	Parking Fees - December 2023	197944	\$ 4.00	
					\$ 4.00
3/8/2024	AlphaVu	Transit Research	1977	\$ 9,250.00	
					\$ 9,250.00
2/25/2024	Regional Economic Advisors	Task Order #1 - Payment 7 of 13	February 2024	\$ 4,545.45	
					\$ 4,545.45
2/21/2024	Jacobs Engineering Group, Inc	<u>On-Call Engineering Services -Task Order No. 1</u>			
		Task 1.1 Coordination	WFXS1100-05	\$ 4,808.75	
		Task 1.3. Prepare RTA	WFXS1100-05	\$ 9,130.00	
		Subcontractor	WFXS1100-05	\$ 6,200.00	
		Expenses	WFXS1100-05	\$ 10.00	
					\$ 20,148.75
3/1/2024	COTPA	Admin Services Fee	24-109	\$ 2,449.00	
		Printing	24-109	\$ 16.25	
					\$ 2,465.25
<b>Total Claims</b>					<b>\$ 193,612.53</b>

APPROVED:

  
 \_\_\_\_\_  
 James P. Boggs Date

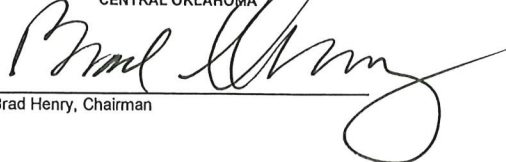
4/1/24

RATIFIED and APPROVED by the Treasurer and Chairman of the Regional Transportation Authority of Central Oklahoma, this \_\_\_\_ day of \_\_\_\_\_, 2024.

ATTEST:

  
 \_\_\_\_\_  
 Mary Melon-Tully, Secretary

REGIONAL TRANSPORTATION AUTHORITY OF  
CENTRAL OKLAHOMA

  
 \_\_\_\_\_  
 Brad Henry, Chairman







# HOLMES & ASSOCIATES LLC

Holmes & Associates LLC  
910 S Donner Way #304  
Salt Lake City, UT 84108  
Phone: 703.999.4440  
E-Mail: [kathryn@holmesassociatesllc.com](mailto:kathryn@holmesassociatesllc.com)

## Invoice #324

March 1, 2024

EIN: 82-1144150  
Supplier ID: 231866  
P.O # 2021-003

### Client

RTA  
2000 S. May  
Oklahoma City, OK 73108  
ATTN: James P. Boggs  
[boggsedmondrt@cox.net](mailto:boggsedmondrt@cox.net)  
ATTN: Suzanne Wickenkamp  
[suzanne.wickenkamp@okc.gov](mailto:suzanne.wickenkamp@okc.gov)

Date	Billor	Description	Hours/Qty	Rate	Amount
2/01- 2/29/2024	KAH	RTA - TIME: Time billed by K Holmes for the period 2/01/2024 to 2/29/2024	108	410.00	\$44,280.00
2/01- 2/29/2024	KAH	RTA - TIME: Travel time billed by K Holmes for the period 2/01/2024 to 2/29/2024	48.00	205.00	\$9,840.00
2/01- 2/29/2024	KAH	RTA - COSTS: Total costs incurred by KAH			\$4,286.11

We appreciate your business. Please make checks payable to "Holmes & Associates LLC." Thank you.

**Invoice Balance Due**

**\$58,406.11**

<p><b>Please remit payment electronically to:</b></p> <p>Account Name: KIMLEY-HORN AND ASSOCIATES, INC.          Bank Name and Address: WELLS FARGO BANK, N.A., SAN FRANCISCO, CA 94163          Account Number: 2073089159554          ABA#: 121000248</p>	<p><b>If paying by check, please remit to:</b></p> <p>KIMLEY-HORN AND ASSOCIATES, INC.          P.O. BOX 913221          DENVER, CO 80291-3221</p>
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RTA OF CENTRAL OK  
 ATTN: JASON FERBRACHE  
 2000 S. MAY AVENUE  
 OKLAHOMA CITY, OK 73108

Invoice No: 27294731  
 Invoice Date: Jan 31, 2024  
 Invoice Amount: \$58,307.97

Project No: 197385001.C  
 Project Name: RTA OK AA/NEPA STUDY  
 Project Manager: SCANLON, LIZ

Federal Tax Id: 56-0885615  
 For Services Rendered through Jan 31, 2024

Client Reference:

**COST PLUS MAX**

Description	Contract Value	% Billed to Date	Amount Billed to Date	Previous Amount Billed	Current Amount Due
ALTERNATIVES ANALYSIS	131,419.00	36.06%	47,390.00	40,270.00	7,120.00
EXPENSES	17,000.00	10.66%	1,812.74	1,812.74	0.00
OFFICE EXPENSE	0.00		0.00	0.00	0.00
PROJECT MANAGEMENT	193,941.00	24.11%	46,752.50	36,970.00	9,782.50
PUBLIC ENGAGEMENT	82,376.00	1.40%	1,152.50	72.50	1,080.00
RAIL OPERATIONS PLAN	115,276.00	54.94%	63,337.66	51,217.19	12,120.47
SANTE FE IMHS	76,361.00	88.41%	67,510.00	62,180.00	5,330.00
STATION AREA ANALYSIS	40,023.00	93.90%	37,582.50	24,522.50	13,060.00
SUBCONSULTANT MARKUP	2,625.00	0.00%	0.00	0.00	0.00
TRAVEL DEMAND/RIDERSHIP	77,316.00	13.68%	10,575.00	760.00	9,815.00
<b>Subtotal</b>	<b>736,337.00</b>	<b>37.50%</b>	<b>276,112.90</b>	<b>217,804.93</b>	<b>58,307.97</b>
<b>Total COST PLUS MAX</b>					<b>58,307.97</b>

**Total Invoice: \$58,307.97**

<p><b>Please remit payment electronically to:</b></p> <p>Account Name: KIMLEY-HORN AND ASSOCIATES, INC.          Bank Name and Address: WELLS FARGO BANK, N.A., SAN FRANCISCO, CA 94163          Account Number: 2073089159554          ABA#: 121000248</p>	<p><b>If paying by check, please remit to:</b></p> <p>KIMLEY-HORN AND ASSOCIATES, INC.          P.O. BOX 913221          DENVER, CO 80291-3221</p>
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RTA OF CENTRAL OK  
 ATTN: JASON FERBRACHE  
 2000 S. MAY AVENUE  
 OKLAHOMA CITY, OK 73108

Invoice No: 196742000-0124  
 Invoice Date: Jan 31, 2024  
 Invoice Amount: \$40,485.00  
 Project No: 196742000  
 Project Name: RTA - WEST AND AIRPORT AA  
 Project Manager: SCANLON, LIZ  
 Client Reference:

Federal Tax Id: 56-0885615  
 For Services Rendered through Jan 31, 2024

**COST PLUS MAX**

KHA Ref # 196742000.3-27294729

Description	Contract Value	% Billed to Date	Amount Billed to Date	Previous Amount Billed	Current Amount Due
PROJECT MANAGEMENT	188,097.00	55.21%	103,845.00	95,427.50	8,417.50
PUBLIC PARTICIPATION	221,776.00	92.91%	206,046.85	176,951.85	29,095.00
ALTERNATIVES ANALYSIS	747,287.47	32.70%	244,343.06	241,370.56	2,972.50
<b>Subtotal</b>	<b>1,157,160.47</b>	<b>47.90%</b>	<b>554,234.91</b>	<b>513,749.91</b>	<b>40,485.00</b>
<b>Total COST PLUS MAX</b>					<b>40,485.00</b>

**Total Invoice: \$40,485.00**

# COTPA

**Arts District Garage**  
431 W Main Street  
Oklahoma City, OK 73102  
405-297-2529

INVOICE #: **197944**  
Reference ID: **Tax Exempt**  
Invoice Date: **03/01/2024**  
Due Date: **03/12/2024**

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**Invoice To:**  
RTA (TE)

**Invoice Details**  
Total Due:\$4.00  
Location: Arts District Garage  
Status: sent

**Mailing Address**  
COTPA-Parking c/o Municipal  
Services PO Box 2404  
Oklahoma City  
73101

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Item	Rate	Qty	Total
Dec Vals	\$2.00	2	\$4.00

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*Subtotal:* 4.00  
**Total:** **\$4.00**

## Notes

Please note the daily breakdown attachment does **NOT** reflect the tax exempt discount. Please pay the amount on the invoice. This document is attached for daily breakdown reference **ONLY**.

**Note:** Please make checks payable to COTPA - Parking c/o Municipal Services. If you have any question about your invoice, please contact Charli Wrench via email at [cwrench@municipalparking.com](mailto:cwrench@municipalparking.com) or by phone at 405-297-2529

1100 15th St NW, 4th Floor  
Washington, DC 20005  
(202) 450-6541  
scott@alphavu.com  
www.alphavu.com



**BILL TO**

Christina Hankins  
Regional Transportation Authority  
of Central Oklahoma  
2000 South May Avenue  
Oklahoma City, Oklahoma  
73108

**INVOICE #** 1977  
**DATE** 03/08/2024  
**DUE DATE** 04/07/2024  
**TERMS** Net 30

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ACTIVITY	QTY	RATE	AMOUNT
<b>Social network intelligence, analysis, and reporting</b> February 2024 Services --Retainer	1	9,250.00	9,250.00

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BALANCE DUE **\$9,250.00**

# Invoice February 2024

## Regional Economic Advisors

a division of Thorberg Collectorate, Inc.

141 NE 13<sup>th</sup> St, Oklahoma City, OK 73104



**THORBERG**  
COLLECTORATE

Date	Attn	Amount
February 25, 2024	Kathryn Holmes, RTA Owner's Representative  2000 S May Ave Oklahoma City, OK 73108	<b>\$4,545.45</b>

Item Description	Date	Rate	Amount
Monthly Task Order for the month of February 2024	February 25 <sup>th</sup> , 2024	\$4,545.45	\$4,545.45
<b>SUBTOTAL</b>			<b>\$4,545.45</b>

Thank you!



INVOICE NUMBER: WFXS1100-05

INVOICE DATE: 02/21/24

Bill To:  
Regional Transportation Authority of Central Oklahoma  
2000 S MAY AVENUE  
OKLAHOMA CITY, OK 73108

Remit to:  
JACOBS ENGINEERING GROUP, INC  
C/O BANK OF AMERICA  
800 MARKET STREET, LOCKBOX 18713  
ST. LOUIS, MO 63150

Attention: Christina Hankins

Project Number: WFXS1100  
PO Number: 2024-016  
Project Description: Task Order No. 1  
Project Manager: YOUNG, SCOTT  
Terms: NET 30  
Due Date: 03/22/24

Billing Period From: 01/20/24  
To: 02/20/24

Description:		Scheduled Value	Percent Complete	Amount Billable	Previous Billed	Current Amount Due
<b>RTA 2023-001 On-Call Engineering Consulting Services</b>						
<b>Labor</b>	TM	\$ 41,790.00	100.00%	\$ 41,790.00	\$ 27,851.25	\$ 13,938.75
Task 1.1. Coordination	TM	\$ 16,820.00	77.35%	\$ 13,010.00	\$ 8,201.25	\$ 4,808.75
Task 1.2. BNSF Conceptual Design Review	TM	\$ 9,570.00	139.81%	\$ 13,380.00	\$ 13,380.00	\$ -
Task 1.3. Prepare RTA	TM	\$ 15,400.00	100.00%	\$ 15,400.00	\$ 6,270.00	\$ 9,130.00
<b>Expenses</b>	TM	\$ 1,982.00	36.05%	\$ 714.58	\$ 704.58	\$ 10.00
<b>Subcontractor</b>	TM	\$ 6,200.00	100.00%	\$ 6,200.00	\$ -	\$ 6,200.00
		\$ 49,972.00		\$ 48,704.58	\$ 28,555.83	\$ 20,148.75
<b>Grand Total</b>		\$ 49,972.00	97.46%	\$ 48,704.58	\$ 28,555.83	\$ 20,148.75

TOTAL AMOUNT DUE THIS INVOICE \$20,148.75

I have reviewed and approved all expenditures associated with this project. All Charges are valid charges to this project.

Status:

During Invoicing period, Jacobs provided services under Task Order 1, in participation with the RTA Owner's Representative, for the following activities:

- 1/23/2024 – Vehicle/Platform & Maintenance Facility Considerations Meeting (RTA, Jacobs), follow up chat 1/24/2024
- 1/24/2024 – OK-RTA Design Bi-Weekly Meeting (virtually between BNSF, Olsson, RTA, Jacobs)
- 1/25/2024 – RTA-Jacobs Standing Meeting (virtually between RTA, Jacobs)
- 1/26/2024 – Platform and ADA Compliance Discussion (virtually between BNSF, Olsson, RTA, Jacobs)
- 1/29/2024 – Vehicle Review Committee DFW Tour (in-person with RTA, Jacobs/Lochner)
- 2/7/2024 – OK-RTA Design Bi-Weekly Meeting (virtually between BNSF, Olsson, RTA, Jacobs)
- 2/7/2024 – RTA-Jacobs Standing Meeting (virtually between RTA, Jacobs)
- 2/13/2024 – RTA Track and Schedule Review Meeting (virtually between RTA, Jacobs, DB)
- 2/14/2024 – RTA Design Workshop Meeting 2 (in-person with BNSF, Olsson, RTA, Jacobs)
- 2/15/2024 – Stillwater Central Railroad Coordination meeting (virtually between RTA, Jacobs)

Please reference invoice # with all payments

Remit To: Jacobs Engineering Group c/o Bank of America 800 Market St. Lockbox 18713 St. Louis, MO 63150-8713  
ACH/ Wire Payments: Jacobs Engineering Group c/o Bank of America ABA # 111000012 Acct # 3750916030



CENTRAL OKLAHOMA  
TRANSPORTATION & PARKING  
AUTHORITY

**REMIT PAYMENT TO:**  
EMBARC - Accts Receivable  
2000 S. May | Oklahoma City, OK 73108  
embarkok@okc.gov

Bill To: **Regional Transportation  
Authority of Central Oklahoma**

Invoice #: 2024-109

Address: 2000 S May Avenue  
Oklahoma City, OK 73108

Invoice Date: 3/1/24

**Invoice For:** Administrative Services


Item #	Description	Qty	Unit Price	Discount	Price
1	Admin Services Fee - February 2024	1	\$2,449.00		\$2,449.00
2	Reimbursement for Printing - February 2024	1	\$16.25		\$16.25
<b>NOTES: RTA PO # 2024-002</b>					
				Invoice Subtotal	\$2,465.25
				Tax Rate	
				Sales Tax	\$0.00
				Other	
				Deposit Received	
Make all checks payable to EMBARK				<b>TOTAL</b>	<b>\$2,465.25</b>



## Regional Transportation Authority of Central Oklahoma Payment Claims

Period: 3/01/2024 to 3/31/2024					
Date	Vendor	Description	Invoice No.	Cost	Total
4/11/2024	Holmes & Associates LLC	Consultant Fees - Labor	424	\$ 41,410.00	
		Cost Reimbursement RTA	424	\$ <u>1,577.14</u>	
					\$ 42,987.14
2/29/2024	Kimley-Horn	<u>AA Update - Year 4</u>			
		Task 1 - Project Management	27563558	\$ 14,665.00	
		Task 4 - AA Process	27563558	\$ 6,545.00	
		Task 5 - Station Area Analysis	27563558	\$ 10,945.00	
		Task 5.2 - Santa Fe Intermodal Hub Study	27563558	\$ 9,365.00	
		Task 6 - Rail Ops Planning	27563558	\$ 16,889.25	
		Expenses	27563558	\$ 707.59	
		Travel Demand/Ridership	27563558	\$ <u>17,600.00</u>	
					\$ 76,716.84
2/29/2024	Kimley-Horn	<u>EDEI Project</u>			
		Project Management	196742000-0224	\$ 10,412.50	
		Public Participation	196742000-0224	\$ 5,477.50	
		Alternatives Analysis	196742000-0224	\$ <u>20,630.06</u>	
					\$ 36,520.06
4/5/2024	BNSF Railway	Preliminary Engineering Design	90266258	\$ <u>303,910.72</u>	
					\$ 303,910.72
3/27/2024	Jacobs Engineering Group, Inc.	<u>On-Call Engineering Services -Task Order No. 4</u>			
		Professional Services		\$ <u>4,322.50</u>	
					\$ 4,322.50
3/25/2024	Regional Economic Advisors	Task Order #1 - Payment 8 of 13	March	\$ <u>4,545.45</u>	
					\$ 4,545.45
4/5/2024	AlphaVu	Social network intelligence, analysis, and reporting - March 2024 Services Retainer	1993	\$ <u>9,250.00</u>	
					\$ 9,250.00
3/11/2024	COTPA	Admin Services Fee	24-110	\$ <u>2,449.00</u>	
					\$ 2,449.00
<b>Total Claims</b>					<b>\$ 480,701.71</b>

APPROVED:



4/17/24  
 \_\_\_\_\_  
 James P. Boggs, Treasurer    Date

RATIFIED and APPROVED by the Treasurer and Chairman of the Regional Transportation Authority of Oklahoma, this 17th day of April 2024.

ATTEST:

  
 \_\_\_\_\_  
 Mary Melon-Tully, Secretary

REGIONAL TRANSPORTATION AUTHORITY OF  
CENTRAL OKLAHOMA

  
 \_\_\_\_\_  
 Brad Henry, Chairperson





# HOLMES & ASSOCIATES LLC

Holmes & Associates LLC  
 910 S Donner Way #304  
 Salt Lake City, UT 84108  
 Phone: 703.999.4440  
 E-Mail: kathryn@holmesassociatesllc.com

## Invoice #424

April 1, 2024

EIN: 82-1144150  
 Supplier ID: 231866  
 P.O # 2021-003

### Client

RTA  
 2000 S. May  
 Oklahoma City, OK 73108  
 ATTN: James P. Boggs  
 boggsedmondrt@cox.net  
 ATTN: Suzanne Wickenkamp  
 suzanne.wickenkamp@okc.gov

Date	Billor	Description	Hours/Qty	Rate	Amount
3/01- 3/31/2024	KAH	RTA - TIME: Time billed by K Holmes for the period 3/01/2024 to 3/31/2024	94.00	410.00	\$38,540.00
3/01- 3/31/2024	KAH	RTA - TIME: Travel time billed by K Holmes for the period 3/01/2024 to 3/2/2024	14.00	205.00	\$2,870.00
3/01- 3/31/2024	KAH	RTA - COSTS: Total costs incurred by KAH			\$1,577.14

We appreciate your business. Please make checks payable to "Holmes & Associates LLC." Thank you.

**Invoice Balance Due****\$42,987.14**

<p><b>Please remit payment electronically to:</b></p> <p>Account Name: KIMLEY-HORN AND ASSOCIATES, INC.          Bank Name and Address: WELLS FARGO BANK, N.A., SAN FRANCISCO, CA 94163          Account Number: 2073089159554          ABA#: 121000248</p>	<p><b>If paying by check, please remit to:</b></p> <p>KIMLEY-HORN AND ASSOCIATES, INC.          P.O. BOX 913221          DENVER, CO 80291-3221</p>
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RTA OF CENTRAL OK  
 ATTN: JASON FERBRACHE  
 2000 S. MAY AVENUE  
 OKLAHOMA CITY, OK 73108

Invoice No: 27563558  
 Invoice Date: Feb 29, 2024  
 Invoice Amount: \$76,716.84

Project No: 197385001.C  
 Project Name: RTA OK AA/NEPA STUDY  
 Project Manager: SCANLON, LIZ

Federal Tax Id: 56-0885615  
 For Services Rendered through Feb 29, 2024

Client Reference:

**COST PLUS MAX**

Description	Contract Value	% Billed to Date	Amount Billed to Date	Previous Amount Billed	Current Amount Due
ALTERNATIVES ANALYSIS	131,419.00	41.04%	53,935.00	47,390.00	6,545.00
EXPENSES	17,000.00	14.83%	2,520.33	1,812.74	707.59
OFFICE EXPENSE	0.00		0.00	0.00	0.00
PROJECT MANAGEMENT	193,941.00	31.67%	61,417.50	46,752.50	14,665.00
PUBLIC ENGAGEMENT	82,376.00	1.40%	1,152.50	1,152.50	0.00
RAIL OPERATIONS PLAN	105,676.00	75.92%	80,226.91	63,337.66	16,889.25
SANTE FE IMHS	76,961.00	99.89%	76,875.00	67,510.00	9,365.00
STATION AREA ANALYSIS	49,023.00	98.99%	48,527.50	37,582.50	10,945.00
SUBCONSULTANT MARKUP	2,625.00	0.00%	0.00	0.00	0.00
TRAVEL DEMAND/RIDERSHIP	77,316.00	36.44%	28,175.00	10,575.00	17,600.00
<b>Subtotal</b>	<b>736,337.00</b>	<b>47.92%</b>	<b>352,829.74</b>	<b>276,112.90</b>	<b>76,716.84</b>
<b>Total COST PLUS MAX</b>					<b>76,716.84</b>

**Total Invoice: \$76,716.84**

<p><b>Please remit payment electronically to:</b></p> <p>Account Name: KIMLEY-HORN AND ASSOCIATES, INC.          Bank Name and Address: WELLS FARGO BANK, N.A., SAN FRANCISCO, CA 94163          Account Number: 2073089159554          ABA#: 121000248</p>	<p><b>If paying by check, please remit to:</b></p> <p>KIMLEY-HORN AND ASSOCIATES, INC.          P.O. BOX 913221          DENVER, CO 80291-3221</p>
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RTA OF CENTRAL OK  
 ATTN: JASON FERBRACHE  
 2000 S. MAY AVENUE  
 OKLAHOMA CITY, OK 73108

Invoice No: 196742000-0224  
 Invoice Date: Feb 29, 2024  
 Invoice Amount: \$36,520.06  
 Project No: 196742000  
 Project Name: RTA - WEST AND AIRPORT AA  
 Project Manager: SCANLON, LIZ  
 Client Reference:

Federal Tax Id: 56-0885615  
 For Services Rendered through Feb 29, 2024

**COST PLUS MAX**

KHA Ref # 196742000.3-27468102R

Description	Contract Value	% Billed to Date	Amount Billed to Date	Previous Amount Billed	Current Amount Due
PROJECT MANAGEMENT	188,097.00	60.74%	114,257.50	103,845.00	10,412.50
PUBLIC PARTICIPATION	224,776.00	94.10%	211,524.35	206,046.85	5,477.50
ALTERNATIVES ANALYSIS	744,287.47	35.60%	264,973.12	244,343.06	20,630.06
<b>Subtotal</b>	<b>1,157,160.47</b>	<b>51.05%</b>	<b>590,754.97</b>	<b>554,234.91</b>	<b>36,520.06</b>
<b>Total COST PLUS MAX</b>					<b>36,520.06</b>

**Total Invoice: \$36,520.06**



INVOICE

CUSTOMER NUMBER : 1011660  
INVOICE NUMBER : 90266258  
AMOUNT :\$303,910.72  
DATE :04/05/2024

MAKE CHECKS PAYABLE TO:  
BNSF RAILWAY COMPANY  
3115 SOLUTIONS CENTER  
CHICAGO, ILLINOIS 60677-3001

REGIONAL TRANSPORTATION  
AUTHORITY OF  
CENTRAL OKLAHOMA  
2000 S MAY AVE  
OKLAHOMA CITY OK 73108  
USA

FOR FURTHER INFORMATION:  
EMILY BUI  
(817)593-1021  
EMILY.BUI@BNSF.COM

BNSF TIN NO.41-6034000

CONTRACT NO: SA7002424

TO PAY BY WIRE/ACH:  
BANK: NORTHERN TRUST-CHICAGO IL  
SWIFT #  
BANK ABA #  
BNSF ACCOUNT #

***If paying by wire/ACH, please send the remit detail to cashapps@bnsf.com***

\*\* PLEASE SHOW ABOVE INVOICE NUMBER ON YOUR REMITTANCE TO ASSURE PROPER CREDIT TO YOUR ACCOUNT \*\*

PRELIMINARY ENGINEERING DESIGN FOR THE OKLAHOMA RTA TO EXPAND RAIL SERVICE FROM EDMOND TO NORMAN, OK.  
L/S 7400, MP 370 TO 402, DOT # 012120A

100% BILLABLE TO REGIONAL TRANSPORTATION AUTHORITY OF CENTRAL OKLAHOMA

WBS 7-0024-24

PARTIAL # 1

Total Costs:	\$303,910.72
Billable Pct :	100.00 %
Invoice Total :	\$303,910.72

This bill represents only charges posted to the identified WBS as of the last day of the month preceding the invoice date. Unless otherwise explicitly stated, further billings may be issued, should additional costs be identified for this WBS or other WBS' related to work at this location.



INVOICE NUMBER: WFXS1104-01

INVOICE DATE: 03/27/24

Bill To:
Regional Transportation Authority of Central Oklahoma
2000 S MAY AVENUE
OKLAHOMA CITY, OK 73108
Attention: Christina Hankins

Remit to:
JACOBS ENGINEERING GROUP, INC
C/O BANK OF AMERICA
800 MARKET STREET, LOCKBOX 18713
ST. LOUIS, MO 63150

Project Number: WFXS1104
PO Number: 2024-019
Project Description: Task Order No. 4
Project Manager: YOUNG, SCOTT
Terms: NET 30
Due Date: 04/26/24

Billing Period From: 03/04/24
To: 03/22/24

Table with 6 columns: Description, Scheduled Value, Percent Complete, Amount Billable, Previous Billed, Current Amount Due. Row 1: RTA 2023-001 On-Call Engineering Consulting Services - Task Order No. 4. Row 2: Professional Services TM \$ 11,635.00 37.15% \$ 4,322.50 \$ - \$ 4,322.50. Row 3: Grand Total \$ 11,635.00 37.15% \$ 4,322.50 \$ - \$ 4,322.50

TOTAL AMOUNT DUE THIS INVOICE \$ 4,322.50

I have reviewed and approved all expenditures associated with this project. All Charges are valid charges to this project.

Status:
3/6/2024 - virtual meeting (RTA, Olsson, Jacobs, BNSF)
3/12-3/18 - cost estimate review (Jacobs)
3/18/2024 - virtual meeting (RTA, Jacobs)
3/20/2024 - virtual meeting (RTA, Olsson, Jacobs, BNSF)

Invoice March 2024

# Regional Economic Advisers

a division of Thorberg Collectorate, Inc.

141 NE 13<sup>th</sup> St, Oklahoma City, OK 73104



**THORBERG**  
COLLECTORATE

<b>Date</b> March 25, 2024	<b>Attn</b> Kathryn Holmes, RTA Owner's Representative  2000 S May Ave Oklahoma City, OK 73108	<b>Amount</b>  <b>\$4,545.45</b>
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### Instructions

If paying by check, please make it payable to Regional Economic Advisers.

Item Description	Date	Rate	Amount
Monthly Task Order for the month of March 2024	March 25 <sup>th</sup> , 2024	\$4,545.45	\$4,545.45
		<b>SUBTOTAL</b>	<b>\$4,545.45</b>

Thank you!



1100 15th St NW, 4th Floor  
Washington, DC 20005  
(202) 450-6541  
scott@alphavu.com  
www.alphavu.com



**BILL TO**

Christina Hankins  
Regional Transportation Authority  
of Central Oklahoma  
2000 South May Avenue  
Oklahoma City, Oklahoma  
73108

**INVOICE #** 1993  
**DATE** 04/05/2024  
**DUE DATE** 05/05/2024  
**TERMS** Net 30

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ACTIVITY	QTY	RATE	AMOUNT
<b>Social network intelligence, analysis, and reporting</b> March 2024 Services --Retainer	1	9,250.00	9,250.00

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BALANCE DUE **\$9,250.00**



CENTRAL OKLAHOMA  
TRANSPORTATION & PARKING  
AUTHORITY

**REMIT PAYMENT TO:**  
EMBARC - Accts Receivable  
2000 S. May | Oklahoma City, OK 73108  
embarkok@okc.gov

Bill To: **Regional Transportation  
Authority of Central Oklahoma**

**Invoice #: 2024-110**

Address: 2000 S May Avenue  
Oklahoma City, OK 73108

Invoice Date: 4/1/24

**Invoice For:** Administrative Services

Item #	Description	Qty	Unit Price	Discount	Price
1	Admin Services Fee - March 2024	1	\$2,449.00		\$2,449.00

**NOTES:** RTA PO # 2024-002

Invoice Subtotal	<b>\$2,449.00</b>
Tax Rate	
Sales Tax	<b>\$0.00</b>
Other	
Deposit Received	

Make all checks payable to EMBARK	<b>TOTAL</b>	<b>\$2,449.00</b>
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**Regional Transportation Authority of Central Oklahoma  
FY2024 Year End Forecast**

Presented April 17, 2024

Prepared by RTA Support Team (unaudited)

OPERATIONS Sources	Actuals			YTD Actuals	Est. Remaining	Total YE	FY24		
	Jul	Aug	Sep	Jul-March	Apr-Jun	Forecast	Budget	Variance	Variance %
Local Contributions	\$ 348,950	\$ -	\$ 1,856,292	\$2,462,617	\$0	\$2,462,617	\$2,462,617	\$0	
<b>Total Operations Revenues</b>	<b>\$ 348,950</b>	<b>\$ -</b>	<b>\$ 1,856,292</b>	<b>\$2,462,617</b>	<b>\$0</b>	<b>\$2,462,617</b>	<b>\$2,462,617</b>	<b>\$0</b>	<b>0%</b>

Expenditures	Actuals			YTD Actuals	Est. Remaining	Total YE	FY24		
	Jul	Aug	Sep	Jul-March	Apr-Jun	Forecast	Budget	Variance	Variance %
<b>Contracts and Services</b>									
Professional Services - COTPA Administration	\$ 2,449	\$ 2,449	\$2,449	\$22,041	\$7,341	\$29,382	\$29,382	\$0	
Professional Services - Holmes & Associates	\$ 35,539	\$ 25,848	\$36,381	\$362,569	\$142,987	\$505,556	\$600,000	\$94,444	
Professional Services - Kimley Horn <sup>(1)</sup>	\$ 31,431	\$ 47,184	\$63,191	\$411,321	\$174,855	\$586,176	\$724,638	\$138,462	
Professional Services - On-Call Engineering Consultant	\$ -	\$ -	\$0	\$50,661	\$43,662	\$94,322	\$100,000	\$5,678	
Transfer to Grant Activity for Local Grant Match <sup>(2)</sup>	\$ 21,088	\$ 25,604	\$33,654	\$205,288	\$134,209	\$339,498	\$428,462	\$88,964	
BNSF Study Fee	\$ -	\$ -	\$0	\$0	\$303,911	\$303,911	\$500,000	\$196,089	
Professional Services-Legal	\$ -	\$ -	\$0	\$0	\$4,500	\$4,500	\$9,000	\$4,500	
Professional Service - Financial Planning Consultant	\$ -	\$ -	\$0	\$6,450	\$12,000	\$18,450	\$50,000	\$31,550	
Professional Service - Economic Advising Consultant	\$ -	\$ -	\$4,545	\$31,818	\$18,182	\$50,000	\$50,000	\$0	
Independent Financial Audit	\$ -	\$ -	\$0	\$9,300	\$0	\$9,300	\$9,300	\$0	
Website Hosting Fee	\$ 125	\$ -	\$0	\$1,739	\$761	\$2,500	\$2,500	\$0	
Branding	\$ -	\$ -	\$0	\$150	\$7,350	\$7,500	\$10,000	\$2,500	
Conference/Training	\$ -	\$ -	\$0	\$0	\$3,925	\$3,925	\$7,850	\$3,925	
Directors & Officer Liability Insurance	\$ -	\$ -	\$0	\$0	\$3,500	\$3,500	\$3,500	\$0	
Advertising/Public Notice	\$ -	\$ -	\$0	\$0	\$654	\$654	\$1,000	\$346	
Printing & Binding	\$ 123	\$ 209	\$0	\$426	\$74	\$500	\$500	\$0	
Postage	\$ -	\$ -	\$0	\$0	\$50	\$50	\$100	\$50	
Mileage	\$ -	\$ -	\$0	\$0	\$10	\$10	\$20	\$10	
Parking	\$ -	\$ 38	\$10	\$70	\$90	\$160	\$250	\$90	
Travel	\$ -	\$ -	\$0	\$0	\$10,000	\$10,000	\$20,000	\$10,000	
Market Research Services	\$ -	\$ 9,250	\$9,250	\$74,000	\$37,000	\$111,000	\$111,000	\$0	
Other Services & Fees	\$ -	\$ -	\$0	\$0	\$219	\$219	\$300	\$81	
<b>Total Contracts and Services</b>	<b>\$ 90,755</b>	<b>\$ 110,581</b>	<b>\$149,481</b>	<b>\$1,175,832</b>	<b>\$905,280</b>	<b>\$2,081,112</b>	<b>\$2,657,802</b>	<b>\$576,690</b>	<b>22%</b>
<b>Equipment and Supplies</b>									
Office Supplies	\$ -	\$ -	\$0	\$0	\$320	\$320	\$320	\$0	
Food	\$ -	\$ -	\$0	\$0	\$750	\$750	\$1,000	\$250	
Other Supplies	\$ -	\$ -	\$0	\$4	\$96	\$100	\$200	\$100	
<b>Total Equipment and Supplies</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$0</b>	<b>\$4</b>	<b>\$1,166</b>	<b>\$1,170</b>	<b>\$1,520</b>	<b>\$350</b>	<b>23%</b>
<b>Total Operations Expenditures</b>	<b>\$ 90,755</b>	<b>\$ 110,581</b>	<b>\$ 149,481</b>	<b>\$1,175,836</b>	<b>\$906,446</b>	<b>\$2,082,282</b>	<b>\$2,659,322</b>	<b>\$577,040</b>	<b>22%</b>

(1) This reflects estimated expenses from two invoices carried over from FY23 plus 10 months of projected expenditures for Kimley Horn's Year 4 contract.

(2) This is the 38% local match required for the RAISE grant based on estimated consultant cost.

GRANT ACTIVITY Sources	Actuals			YTD Actuals	Est. Remaining	Total YE	FY24		
	Jul	Aug	Sep	Jul-March	Apr-Jun	Forecast	Budget	Variance	Variance %
Federal Grant <sup>(3)</sup>	\$ 12,606	\$33,740	\$40,996	\$316,154	\$161,646	\$477,800	\$685,538	\$207,738	
Transfer from Operations for Local Grant Match <sup>(4)</sup>	\$ 21,088	\$25,604	\$33,654	\$205,288	\$85,458	\$290,747	\$428,462	\$137,715	
<b>Total Grant Revenues</b>	<b>\$ 33,694</b>	<b>\$59,344</b>	<b>\$74,650</b>	<b>\$521,442</b>	<b>\$247,104</b>	<b>\$768,546</b>	<b>\$1,114,000</b>	<b>\$345,454</b>	<b>31%</b>

Expenditures	Actuals			YTD Actuals	Est. Remaining	Total YE	FY24		
	Jul	Aug	Sep	Jul-March	Apr-Jun	Forecast	Budget	Variance	Variance %
<b>Contracts and Services</b>									
Professional Services - RAISE Grant Consultant Fees	\$ 33,694	\$ 59,344	\$74,650	\$546,356	\$222,190	\$768,546	\$1,114,000	\$345,454	
<b>Total Grant Expenditures</b>	<b>\$ 33,694</b>	<b>\$59,344</b>	<b>\$74,650</b>	<b>\$546,356</b>	<b>\$222,190</b>	<b>\$768,546</b>	<b>\$1,114,000</b>	<b>\$345,454</b>	<b>31%</b>

(3) This revenue is reimbursement from COTPA for 62% of consultant fees for the RAISE grant study.

(4) This revenue is the 38% RTA local match for RAISE grant consultant fees.

<b>FY24 Beginning Cash Balance</b>	\$922,648
<b>FY24 Ending Cash Balance (Forecast)</b>	\$1,302,983





TO: Chairperson and Board of Directors

FROM: Interim Executive Director

Consider adopting a Resolution setting a public hearing on May 15, 2024, as per the Trust Agreement and Indenture (2022), Section 11.2 Annual Budget, to receive public comments regarding the Fiscal Year 2025 Budget; and authorize the Interim Executive Director to publish the Notice of Public Hearing (Attachment "A") at least seven days prior to the May 15, 2024 public hearing.

**Background** The Regional Transportation Authority of Central Oklahoma (RTA) received the proposed Fiscal Year 2025 Budget at the February 21, 2024 meeting.

The Trust Agreement and Indenture (2022), Section 11.2 Annual Budget, requires a public hearing be set prior to the adoption of the final budget. This Resolution will set the public hearing for the May 15, 2024 RTA meeting. The Resolution also authorizes the Interim Executive Director to publish the Notice of Public Hearing in a newspaper of general circulation in the district at least seven days prior to the public hearing date.

**Recommendation:** Resolution be adopted, and the Interim Executive Director be authorized to publish the Notice of Public Hearing.

Jason Ferbrache  
Interim Executive Director



**RESOLUTION NO. 24-0005**

**RESOLUTION OF THE REGIONAL TRANSPORTATION AUTHORITY OF CENTRAL OKLAHOMA SETTING A PUBLIC HEARING ON MAY 15, 2024, AS PER THE TRUST AGREEMENT AND INDENTURE (2022), SECTION 11.2 ANNUAL BUDGET, TO RECEIVE PUBLIC COMMENTS REGARDING THE PROPOSED FISCAL YEAR 2025 BUDGET; AND AUTHORIZING THE INTERIM EXECUTIVE DIRECTOR TO PUBLISH THE NOTICE OF PUBLIC HEARING (ATTACHMENT "A") AT LEAST SEVEN DAYS PRIOR TO THE MAY 15, 2024 PUBLIC HEARING IN A NEWSPAPER OF GENERAL CIRCULATION IN THE DISTRICT.**

**WHEREAS**, the Regional Transportation Authority of Central Oklahoma (RTA) received the proposed Fiscal Year 2025 Budget at the February 21, 2024 meeting; and

**WHEREAS**, as per Section 11.2 Annual Budget, of the Trust Agreement and Indenture (2022), the Board must hold a public hearing before adopting the budget; and

**WHEREAS**, the Notice of Public Hearing (Attachment "A") must be published at least seven days before the date of hearing in a newspaper of general circulation in the district; and

**WHEREAS**, the Board desires to authorize the Interim Executive Director to advertise the public hearing on May 10, 2024, or sooner, in compliance with Section 11.2 Annual Budget, of the Trust Agreement and Indenture.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Regional Transportation Authority of Central Oklahoma that they do hereby set a public hearing on May 15, 2024, as per the Trust Agreement and Indenture (2022), Section 11.2 Annual Budget, to receive public comments regarding the proposed Fiscal Year 2025 Budget.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the Board of Directors of the Regional Transportation Authority of Central Oklahoma that they do hereby authorize the Interim Executive Director to publish the Notice of Public Hearing (Attachment "A") at least seven days prior to the May 15, 2024 public hearing in a newspaper of general circulation in the district.

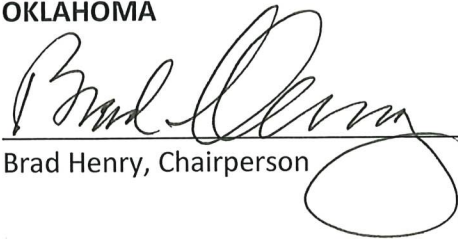
**ADOPTED** by the Directors and **SIGNED** by the Chairman of the Regional Transportation Authority of Central Oklahoma this **17th** day of **April 2024**.

**ATTEST:**


  
Mary Mélon-Tully, Secretary



**REGIONAL TRANSPORTATION  
AUTHORITY OF CENTRAL  
OKLAHOMA**

  
Brad Henry, Chairperson

REVIEWED for form and legality.

  
Christopher Hall  
Assistant Municipal Counselor



(Published in the Journal Record **May 1 and May 8, 2024**)

## **NOTICE OF PUBLIC HEARING**

**NOTICE IS HEREBY GIVEN**, that the Regional Transportation Authority of Central Oklahoma (RTA) will be holding a public hearing on **May 15, 2024**, at **2:30 p.m.**, at the Arts District Parking Garage, 431 West Main Street, Ste. B, Oklahoma City, Oklahoma 73102 to hear public comments regarding the:

### **Fiscal Year 2025 Budget**

The public hearing is being held in compliance with the Trust Agreement and Indenture (2022), Section 11.2 Annual Budget. Public Comments may be submitted electronically at [info@rtaok.org](mailto:info@rtaok.org) through the end of business on **May 14, 2024**.

Members of the public that wish to speak at the meeting are encouraged to contact the Administrative Specialist at **405-297-2484**, or email your request in advance of the meeting to **heather.padjen@okc.gov**. Include your name, the agenda item number, and the reason you would like to speak. **Please submit your request prior to the beginning of the meeting to avoid receiving your request after your item has been considered.** Staff will attempt to submit requests received during the meeting to process them to the Chairperson.





TO: Chairperson and Board of Directors

FROM: Interim Executive Director

Consider adopting a resolution of intent to purchase from each member city real property necessary for the implementation of a high-capacity commuter rail line following the approval of a dedicated sales tax approved by voters within the Regional Transportation Authority of Central Oklahoma district.

**Background** The Regional Transportation Authority of Central Oklahoma (“RTA”) is a public trust created pursuant to the authority of Title 60 O.S. § 176 et seq., as authorized by Title 68 OS §1370.7, for purposes of planning, financing, constructing, maintaining, and operating transportation projects located within the boundaries of the RTA.

To advance the study of a high-capacity commuter rail line from the City of Edmond through Oklahoma City to Norman, it is necessary to secure parcels of real property for use as a commuter rail station. The RTA is contemplating approaching the Member Cities to secure parcels of real property within each city for the benefit of the RTA provided that the RTA will purchase the parcels from each city after a dedicated sales tax is approved by voters in the RTA district.

This item was on the February agenda, but failed due to lack of motion. Staff are bringing the item back for consideration after discussion with legal council and the RTA’s Executive Committee.

Recommendation: Adopt the resolution.

Jason Ferbrache  
Interim Executive Director



**RESOLUTION NO. 24-0002**

**RESOLUTION OF INTENT OF THE REGIONAL TRANSPORTATION AUTHORITY OF CENTRAL OKLAHOMA TO PURCHASE FROM EACH MEMBER CITY REAL PROPERTY NECESSARY FOR THE IMPLEMENTATION OF A HIGH-CAPACITY COMMUTER RAIL LINE FOLLOWING THE APPROVAL OF A DEDICATED SALES TAX APPROVED BY VOTERS WITHIN THE RTA DISTRICT.**

**WHEREAS**, the Regional Transportation Authority of Central Oklahoma (“RTA”) was established as a regional independent governmental agency under laws of the State of Oklahoma in 2019; and

**WHEREAS**, the RTA is responsible for developing, funding, constructing, implementing, operating, and maintaining high-capacity transit projects within district boundaries (as determined by the RTA Board of Directors); and

**WHEREAS**, the beneficiaries of the RTA are the City of Edmond, Oklahoma City, and City of Norman (hereafter “Member Cities”); and

**WHEREAS**, until such time as the voters in the RTA district approve a dedicated sales tax to cover RTA expenses, the Member Cities are funding the non-grant reimbursable expenses; and

**WHEREAS**, to further advance the study of a high-capacity commuter rail line from the City of Edmond through Oklahoma City, to the City of Norman, it is necessary to secure parcels of real property for use as a commuter rail station; and

**WHEREAS**, the RTA is contemplating approaching the Member Cities to secure parcels of real property within each city for the benefit of the RTA provided that the RTA will purchase the parcels from each city after a dedicated sales tax is approved by voters in the RTA district; and

**WHEREAS**, the purchase amount shall meet all applicable federal, state and local regulations in effect at the time; and

**NOW, THEREFORE, BE IT RESOLVED** by the Directors of the Regional Transportation Authority of Central Oklahoma that they do hereby adopt the resolution of intent to purchase from each member city real property necessary for the implementation of a high-capacity commuter rail line following the approval of a dedicated sales tax approved by voters within the RTA district.

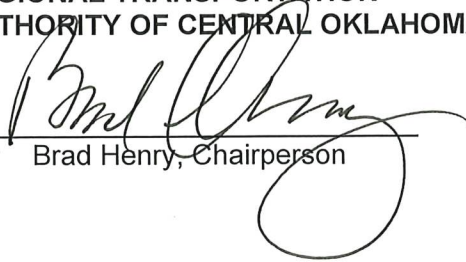
**ADOPTED** by the Directors and **SIGNED** by the Chairperson of the Regional Transportation Authority of Central Oklahoma this **17th** day of **April 2024**.

**ATTEST:**


  
\_\_\_\_\_  
Mary Melon-Tully, Secretary



**REGIONAL TRANSPORTATION  
AUTHORITY OF CENTRAL OKLAHOMA**

  
\_\_\_\_\_  
Brad Henry, Chairperson

**REVIEWED** for form and legality

  
\_\_\_\_\_  
Christopher Hall  
Municipal Counselor