



# BOARD OF DIRECTORS MEETING AGENDA

## **REGULAR MEETING** **WEDNESDAY, JULY 16, 2025** **2:30 P.M.**

**ARTS DISTRICT PARKING GARAGE    LARGE CONFERENCE ROOM**  
431 West Main Street, Suite B    Oklahoma City, OK, 73102

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### **DIRECTORS:**

City of Edmond	David Chapman
City of Edmond	Vacant
City of Norman	Marion Hutchison, Vice Chairperson
City of Norman	Chuck Thompson
City of Oklahoma City	Brad Henry, Chairperson
City of Oklahoma City	Vacant
City of Oklahoma City	Aaron Curry

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## Regional Transportation Authority of Central Oklahoma

### MEETING INFORMATION

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The Regional Transportation Authority of Central Oklahoma (RTA) typically meets once a month. The meetings are held on the third Wednesday of the month at the Arts District Parking Garage, Large Conference Room, 431 West Main Street, Suite B, Oklahoma City, Oklahoma, at 2:30 p.m. Notices of or changes to meeting dates and locations are posted prior to the meeting at [www.rtaok.org](http://www.rtaok.org), and filed with the Secretary of State.

It is the policy of RTA to ensure communication with participants and members of the public with disabilities is as effective as communications with others. Anyone with a disability who requires accommodation, modifications of policies or procedures or auxiliary aid or services to participate in this meeting should call (405) 297-2484 at least 48 hours in advance (excluding weekends or holidays). The department will give primary consideration to the choice of auxiliary aid or service requested by the individual with disability. If you need an alternate format of the agenda or any information provided at this meeting, please call (405) 297-2484 at least 48 hours before the meeting.

#### Public Parking

Parking for meeting is available in the Arts District Parking Garage, 431 West Main Street, or at metered parking on the street.

#### Addressing RTA

The public may address RTA during public hearings on any agenda item or at the end of the meeting when the Board Chairperson asks for public comments. You may sign up to speak at the meeting. **Please limit your comments to three minutes.** Prior to the meeting, you may submit your comments by e-mail to: [info@rtaok.org](mailto:info@rtaok.org). Please address your e-mail to the RTA Board Chairperson.

The Chairperson or presiding officer may in his or her discretion prohibit a person from addressing the RTA, or have any person removed from the meeting, if that person commits any disorderly or disruptive behavior. Disorderly conduct includes, but is not limited to, any of the following: speaking without being recognized by the Chairperson or presiding officer; continuing to speak after notice that the speaker's allotted time has expired; presenting comments or material not relevant to the item under discussion; failing to comply with the lawful instructions of the Chairperson or presiding officer; engaging in other conduct, activity or speech that delays, pursuant to 21 O.S. §280, disruptive conduct includes any conduct that is "violent, threatening, abusive, obscene, or that jeopardizes the safety of self or others". A person may also be subject to arrest and removal from the building for violation of Oklahoma City Municipal Code 2020, § 30-81 - Disorderly conduct and/or violation of Okla. Stat. tit. 21, §280- Willfully Disturbing, Interfering With or Disrupting State Business, Agency Operations or Employees



# BOARD OF DIRECTORS MEETING AGENDA

## **RTA Actions**

RTA may adopt, amend, approve, ratify, deny, defer, recommend, strike or continue any agenda item. RTA is not limited by staff recommendations as to the actions it may take. When more information is needed, RTA may refer matters to the Executive Director, General Counsel, committees, or independent consultants for additional information and study. Items may be stricken from the agenda, or no action may be taken.

To confirm meeting dates or for more information about the RTA, call (405) 297-2484; or visit the website at [www.rtaok.org](http://www.rtaok.org)

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**July 16, 2025**  
**2:30 p.m.**  
**431 W. MAIN STREET, SUITE B, OKLAHOMA CITY, OK**  
**REGULAR MEETING**

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1. Call to Order – Brad Henry, RTA Board Chairperson
2. Introduction of David Chapman, Newly Appointed RTA Director
3. Roll Call – Brad Henry, RTA Board Chairperson
4. Elect a Treasurer for the Regional Transportation Authority of Central Oklahoma
5. Consider Approval of Minutes
  - A. June 18, 2025 Regional Transportation Authority Regular Meeting
6. Executive Director Reports – Jason Ferbrache, Interim Executive Director
7. Owner’s Representative Report – Kathryn Holmes, Holmes & Associates LLC
8. Receive Financial Reports and Ratify and Approve Claims
  - A. Period of June 1, 2025 through June 30, 2025
9. Consider Adopting a resolution authorizing the Interim Executive Director to file an application with the Federal Transit Administration to become a direct recipient of federal assistance on behalf of the Regional Transportation Authority of Central Oklahoma authorized by 49 U.S.C. Chapter 53, title 23, United States Code.
10. Consider adopting a resolution authorizing travel for Interim Executive Director Ferbrache to travel to Ft Worth, Texas to attend a meeting with Burlington Northern Santa Fe Rail Road, estimated costs not to exceed \$350.
11. Enter into Executive Session on advice of the Municipal Counselor to discuss the purchase or appraisal of real property and to confer on matters pertaining to economic development including the transfer of property, as public disclosure of the matter discussed would interfere with the development of products or services regarding the Board’s strategy and approach for the acquisition of certain real property from BNSF for the commuter rail operation, as authorized by 25 O.S. (2021 Supp.) §§ 307 (B) (3) and (C) (11).



## BOARD OF DIRECTORS MEETING AGENDA

12. Public Comments – Brad Henry, RTA Board Chairperson

13. New Business – Brad Henry, RTA Board Chairperson

Non-action items that were not known or reasonably foreseen at the time of the posting of the agenda. This may include requests for future agenda items.

14. Adjournment



Regional Transportation Authority  
of Central Oklahoma

# BOARD OF DIRECTORS MEETING MINUTES

The regular meeting of the Regional Transportation Authority (RTA) was convened at 2:50 p.m. on Wednesday June 18, 2025, at 431 W. Main Street. This meeting was held as indicated by advanced notice filed with the Oklahoma County Clerk on June 18, 2025 at 9:13 a.m.

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## **RTA Board of Directors Present**

Brad Henry, Chairperson  
Marion Hutchison, Vice Chairperson  
Vacant  
Chuck Thompson, Director  
Vacant  
Aaron Curry, Director

## **RTA Board of Directors Absent**

None.

## **Entity**

City of Oklahoma City  
City of Norman  
City of Edmond  
City of Norman  
City of Oklahoma City  
City of Oklahoma City

## **Administrative Support Staff Present**

Jason Ferbrache, Interim Executive Director  
Jonathan Garcia, Legal Counsel

## **Guests Present**

Scott Young, Jacobs Engineering  
Stuart Campbell, Jacobs Engineering  
Kyler Smith, ADG  
Mike Patterson, HNTB  
Krystal Harris, STV, Inc.  
Jessica Gay, STV, Inc.  
Bart Vleugels, ODOT  
Sue Korpi, OKC Finance  
Julie Sondag, City of Norman  
Adrianne Ganther, City of Norman  
Larry Hopper, FAICP

Justin Henry, OKC  
Taylor Johnson, City of Norman  
Steve Harris, Huitt-Zollar  
Ethan Mazzio, ACOG  
Denotria Davis, Mbroh Engineering  
Jackey Loc, OKC  
Annette Watson-Patten, City of Edmond  
Craig Keith, OKC  
Landry Hills, OKCMAR  
Hannah Nolen, City of Edmond

## **Consultants Present**

*Kathryn Holmes, Holmes & Assoc.*  
Luke Schmidt, Kimley Horn

**June 18, 2025**  
**2:30 p.m.**  
**431 W. MAIN STREET, SUITE B, OKLAHOMA CITY, OK**  
**REGULAR MEETING**

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1. Call to Order – 2:50 p.m.

Chairperson Henry called the meeting to order at 2:50 p.m.

2. Roll Call – Brad Henry, RTA Board Chairperson

**QUORUM PRESENT: Boggs, Hutchison, Thompson, Henry, and Curry. ABSENT: None.**

3. New Business – *taken out of order per Chairperson Henry.*

Chairperson Henry introduced the newest board member for the City of Edmond, Dr. David Chapman. He has been approved by the Edmond City Council, but hasn't been sworn in by this Board. His first official meeting will be next month.

Dr. David Chapman stated that he is excited for the opportunity to serve on this board.

Chairperson Henry also stated that this meeting will be the last meeting for James Boggs. He is in the process of moving out of the district. He has been part of this Board since the beginning, and he will be missed.

Director Boggs thanked staff and all those people that came before because without them, none of this would be possible.

Chairperson Henry introduced the Board's new legal counsel, Jonathan Garcia.

Chairperson Henry moved to appoint Mr. Ferbrache as Secretary Pro Tem.

**APPROVED: Moved by Henry, seconded by Hutchison. AYES: Boggs, Hutchison, Thompson, Henry, and Curry. NAYS: None.**

Chairperson Henry advised that the Board has had some difficulty obtaining a quorum and he suggested an attendance policy, once all the vacant positions have been filled,

4. Consider Approval of Minutes

- A. February 26, 2025 Regional Transportation Authority Regular Meeting

**APPROVED: Moved by Hutchison, seconded by Curry. AYES: Boggs, Hutchison, Thompson, Henry, and Curry. NAYS: None.**

5. Executive Director Reports – Jason Ferbrache, Interim Executive Director



Interim Executive Director Ferbrache stated that meetings with AFFIRM continue and a brand has been finalized; Kathryn and I attended a meeting with the FTA on May 29<sup>th</sup>, the main topics included the RTA becoming a direct recipient of FTA funds, environmental issues and property acquisitions. A meeting was held with HNTB to walk through the NEPA process. There has been continued discussion on the Long-Range Transportation Plan, a presentation on the status is on today's agenda. Mr. Ferbrache thanked Director Boggs and Hutchison for their presentations at the Edmond Kiwanis Club and the Sierra Club in Norman, respectively. Mr. Ferbrache attended the APTA Legislative Conference, which helps to guide our federal consultants on what to consider on the next transportation bill. A Task Order has been issued to the RTA's Economist, Russel Evans, for sales tax projections. There has been some media about a downtown sports study being done by some private investors, and we are positioning the RTA as a stakeholder in that project.

6. Owner's Representative Report – Kathryn Holmes, Holmes & Associates LLC

Kathryn Holmes, Owner's Representative, stated that in addition to what Interim Executive Director Ferbrache mentioned, discussions with BNSF continue and there is a meeting scheduled with them in the next month.

7. Receive Financial Reports and Ratify and Approve Claims

A. Period of February 1, 2025 through February 28, 2025

**RECEIVED, RATIFIED and APPROVED: Moved by Curry, seconded by Thompson. AYES: Hutchison, Thompson, Henry, and Curry. ABSTAINED: Boggs. NAYS: None.**

B. Period of March 1, 2025 through March 31, 2025

**RECEIVED, RATIFIED and APPROVED: Moved by Curry, seconded by Thompson. AYES: Hutchison, Thompson, Henry, and Curry. ABSTAINED: Boggs. NAYS: None.**

C. Period of April 1, 2025 through April 30, 2025

**RECEIVED, RATIFIED and APPROVED: Moved by Curry, seconded by Thompson. AYES: Hutchison, Thompson, Henry, and Curry. ABSTAINED: Boggs. NAYS: None.**

D. Period of May 1, 2025 through May 31, 2025

**RECEIVED, RATIFIED and APPROVED: Moved by Curry, seconded by Thompson. AYES: Hutchison, Thompson, Henry, and Curry. ABSTAINED: Boggs. NAYS: None.**

8. Fiscal Year 2026 Budget

A. Public Hearing; and

*Public Hearing opened at 3:23 p.m. Public Hearing closed at 3:23 p.m. No comments.*

B. Consider a Resolution adopting the Fiscal Year 2026 Budget; and directing the Interim Executive Director to implement and administer the budget as per the Trust Agreement and Indenture.

**ADOPTED: Moved by Boggs, seconded by Curry. AYES: Boggs, Hutchison, Thompson, Henry, and Curry. NAYS: None.**

9. Consider approving the Professional Service Agreement with AlphaVu, a market research and data mining consultant, June 18, 2025 through June 30, 2026, estimated cost not to exceed \$150,400.

**APPROVED: Moved by Hutchison, seconded by Curry. AYES: Boggs, Hutchison, Thompson, Henry, and Curry. NAYS: None.**

10. Consider approving Renewal No. 2 of the Professional Services Agreement with Cardinal Infrastructure, LLC to provide the Regional Transportation Authority of Central Oklahoma with federal advisory services, July 1, 2025 through June 30, 2026, amount not to exceed \$90,000.

**APPROVED: Moved by Thompson, seconded by Boggs. AYES: Boggs, Hutchison, Thompson, Henry, and Curry. NAYS: None.**

11. Consider approving the Professional Services Agreement with AFFIRM, a Marketing and Branding consultant (RTA 24-0001), July 1, 2025 through June 30, 2026, amount not to exceed \$325,000.

**APPROVED: Moved by Hutchison, seconded by Thompson. AYES: Boggs, Hutchison, Thompson, Henry, and Curry. NAYS: None.**

12. Consider an Agreement with the Central Oklahoma Transportation and Parking Authority. The Purpose of this agreement is to establish the Regional Transportation Authority of Central Oklahoma as a subrecipient of the Central Oklahoma Transportation and Parking Authority for federal grant funds and require the Regional Transportation Authority of Central Oklahoma to have the necessary controls and procedures to meet federal requirements associated with the expenditure of federal grant funds, June 18, 2025 to June 30, 2030.

**APPROVED: Moved by Boggs, seconded by Curry. AYES: Boggs, Hutchison, Thompson, Henry, and Curry. NAYS: None.**

13. Central Oklahoma Long-Range Transit Plan Project Update – Presented by Kimley-Horn

Luke Schmidt, Kimley Horn, gave a PowerPoint presentation of the Central Oklahoma Long-Range Transit Plan project update that gave an overview of the project, vision and goals; which included improvements to service and operations of the local transit network, planned high-capacity transit investments, identifies corridors for improved local service, maximizes potential connections to high-capacity network and proposes complementary programs to support mobility in the region, the project schedule and an upcoming Virtual Town Hall meeting scheduled for July 9<sup>th</sup> from 11:30 a.m.-12:30 p.m.

*Public Comments taken out of order per Chairperson Henry.*

14. Public Comments

Annette "Jaye" Watson-Patten, City of Norman Resident, I am part of the Oklahoma for Responsible Transportation (ORT), she stated she doesn't have any direct comment to this Board, but I am directly impacted by the Turnpike and want to learn more about public transportation options. Ms. Watson-Patten stated she heard Director Hutchison's talk at the Sierra Club and was inspired that there are other options for transportation.

Larry Hopper, FAICP, stated that he works with the ATP and he would be interested in the vacancy on the RTA Board. He also stated that the Board should investigate non-profits that could assist with the RTA's goals.

15. Executive Session to discuss acquisition of Real Property

**MOTION TO ENTER EXECUTIVE SESSION: Moved by Curry, seconded by Hutchison. AYES: Boggs, Hutchison, Thompson, Henry, and Curry. NAYS: None.**

*Entered into Executive Session at 4:08 p.m.*

16. Adjournment – 4:39 p.m.

**ADJOURNED: Moved by Curry, seconded by Hutchison. AYES: Boggs, Hutchison, Thompson, and Curry. NAYS: None.**

**APPROVED** by the Directors and **SIGNED** by the Chairperson of the Regional Transportation Authority of Central Oklahoma, this 16<sup>th</sup> day of July 2025.

ATTEST:



Secretary

REGIONAL TRANSPORTATION  
AUTHORITY OF CENTRAL  
OKLAHOMA

Brad Henry, Chairperson



Regional Transportation Authority of Central Oklahoma  
FY2025 Year End Forecast

Presented July 16, 2025  
Prepared by RTA Support Team (unaudited)

OPERATIONS		Est. Remaining	Total YE	FY26		
Sources		Jul-Jun	Forecast	Budget	Variance	Variance %
Local Contributions		\$864,106	\$864,106	\$864,106	\$0	
Total Operations Revenues		\$864,106	\$864,106	\$864,106	\$0	0%
Expenditures		Est. Remaining	Total YE	FY26		
Contracts and Services		Jul-Jun	Forecast	Budget	Variance	Variance %
Professional Services - COTPA Administration		\$122,050	\$122,050	\$122,050	\$0	
Professional Services - Holmes & Associates		\$700,000	\$700,000	\$700,000	\$0	
Professional Services - On-Call Engineering Consultant		\$100,000	\$100,000	\$100,000	\$0	
Transfer to Grant Activity for Local Grant Match <sup>(1)</sup>		\$176,690	\$176,690	\$176,690	\$0	
BNSF Study Fee		\$50,000	\$50,000	\$50,000	\$0	
Professional Services-Legal		\$50,000	\$50,000	\$50,000	\$0	
Professional Service - Financial Planning Consultant		\$100,000	\$100,000	\$100,000	\$0	
Professional Service - Economic Advising Consultant		\$5,000	\$5,000	\$5,000	\$0	
Independent Financial Audit		\$10,185	\$10,185	\$10,185	\$0	
Website Hosting Fee		\$2,500	\$2,500	\$2,500	\$0	
Branding		\$350,000	\$350,000	\$350,000	\$0	
Conference/Training		\$7,850	\$7,850	\$7,850	\$0	
Directors & Officer Liability Insurance		\$3,500	\$3,500	\$3,500	\$0	
Advertising/Public Notice		\$1,000	\$1,000	\$1,000	\$0	
Printing & Binding		\$500	\$500	\$500	\$0	
Postage		\$100	\$100	\$100	\$0	
Mileage		\$500	\$500	\$500	\$0	
Parking		\$244	\$244	\$250	\$6	
Travel		\$50,000	\$50,000	\$50,000	\$0	
Market Research Services		\$111,000	\$111,000	\$0	-\$111,000	
CIG Implementation Advisor		\$80,000	\$80,000	\$80,000	\$0	
Other Services & Fees		\$300	\$300	\$300	\$0	
Total Contracts and Services		\$1,921,419	\$1,921,419	\$1,810,425	-\$110,994	-6%
Equipment and Supplies						
Office Supplies		\$320	\$320	\$320	\$0	
Food		\$1,000	\$1,000	\$1,000	\$0	
Other Supplies		\$200	\$200	\$200	\$0	
Total Equipment and Supplies		\$1,520	\$1,520	\$1,520	\$0	0%
Total Operations Expenditures		\$1,922,939	\$1,922,939	\$1,811,945	-\$110,994	-6%

(1) This is the 38% local match required for the RAISE grant based on estimated consultant cost.

GRANT ACTIVITY		Est. Remaining	Total YE	FY26		
Sources		Jul-Jun	Forecast	Budget	Variance	Variance %
Federal Grant <sup>(2)</sup>		\$282,704	\$282,704	\$282,704	\$0	
Transfer from Operations for Local Grant Match <sup>(3)</sup>		\$176,690	\$176,690	\$176,690	\$0	
Total Grant Revenues		\$459,394	\$459,394	\$459,394	\$0	0%
Expenditures		Est. Remaining	Total YE	FY26		
Contracts and Services		Jul-Jun	Forecast	Budget	Variance	Variance %
Professional Services - RAISE Grant Consultant Fees		\$459,394	\$459,394	\$459,394	\$0	
Total Grant Expenditures		\$459,394	\$459,394	\$459,394	\$0	0%

(2) This revenue is reimbursement from COTPA for 62% of consultant fees for the RAISE grant study.

(3) This revenue is the 38% RTA local match for RAISE grant consultant fees.

FY26 Beginning Cash Balance	\$1,842,389
FY26 Ending Cash Balance (Forecast)	\$783,556



**Regional Transportation Authority of Central Oklahoma  
Payment Claims**

**Period: 6/01/25 to 6/30/25**

Date	Vendor	Description	Invoice No.	Cost	Total
7/2/2025	Holmes & Associates LLC	Consultant Fees - Labor	725	\$ 55,555.00	
		Cost Reimbursement RTA	725	\$ 1,789.85	
		Sub-Consultant Fees	725	\$ 18,514.23	
					\$ 75,859.08
5/21/2025	Jacobs Engineering Group, Inc.	<u>On-Call Engineering Services -Task Order No. 5</u> Professional Services	WFXS1105-05	\$ 1,200.00	
					\$ 1,200.00
4/11/2025	Jacobs Engineering Group, Inc.	<u>On-Call Engineering Services -Task Order No. 6</u> Professional Services	WFSC1106-05	\$ 2,325.00	
		Professional Services	WFSC1106-06	\$ 930.00	
		Professional Services	WFSC1106-07	\$ 400.00	
					\$ 3,655.00
7/1/2025	COTPA	Admin Services Fee	2026-101	\$ 10,171.00	
					\$ 10,171.00
<b>Total Claims</b>					<b>\$ 90,885.08</b>

APPROVED by the Regional Transportation Authority of Central Oklahoma, and SIGNED by the Treasurer and Chairman on this 16th day of July, 2025.

TREASURER:



Treasurer

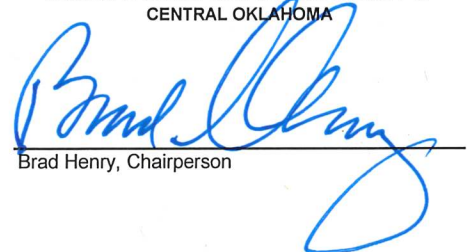
ATTEST:



Secretary



REGIONAL TRANSPORTATION AUTHORITY OF  
CENTRAL OKLAHOMA



Brad Henry, Chairperson







# HOLMES & ASSOCIATES LLC

Holmes & Associates LLC  
910 S Donner Way #304  
Salt Lake City, UT 84108  
Phone: 703.999.4440  
E-Mail: kathryn@holmesassociatesllc.com

## Invoice #725

July 2, 2025

EIN: 82-1144150  
Supplier ID: 231866  
P.O # 2021-003

### Client

RTA  
2000 S. May  
Oklahoma City, OK 73108  
ATTN: Suzanne Wickenkamp  
suzanne.wickenkamp@okc.gov  
ATTN : Christina Hankins  
christina.hankins@okc.gov

Date	Billor	Description	Hours/Qty	Rate	Amount
7/01/2025	KAH	RTA - TIME: Time billed by KAH for the period 6/01/2025 to 6/30/2025	127.50	410.00	\$52,275.00
7/01/2025	KAH	RTA – TRAVEL TIME: Total time billed by KAH	16.00	205.00	\$3,280.00
7/01/2025	KAH	RTA – COSTS: Total costs and expenses			\$1,789.85
7/01/2025	GRA	Gary Anglemeyer Invoice No. 25-07-2	53.00	\$285.00	\$15,105.00
7/01/2025	DJM	DJM2 Consultancy Fee DJM2 costs and expenses	9.25	350.00	\$3,237.50 \$171.73
We appreciate your business. Please make checks payable to "Holmes & Associates LLC." Thank you.					
Invoice Balance Due					\$75,859.08



INVOICE NUMBER: WFXS1105-05

INVOICE DATE: 05/21/25

Bill To:  
Regional Transportation Authority of Central Oklahoma  
2000 S MAY AVENUE  
OKLAHOMA CITY, OK 73108

Remit to:  
JACOBS ENGINEERING GROUP, INC  
C/O BANK OF AMERICA  
800 MARKET STREET, LOCKBOX 18713  
ST. LOUIS, MO 63150

Attention: Christina Hankins

Project Number: WFXS1105  
PO Number: 2025-017  
Project Description: Task Order No. 5  
Project Manager: YOUNG, SCOTT  
Terms: NET 30  
Due Date: 06/20/25

Billing Period From: 01/25/25  
To: 02/07/25

Description:			Scheduled Value	Percent Complete		Amount Billable		Previous Billed		Current Amount Due
RTA 2023-001 On-Call Engineering Consulting Services – Task Order No. 5										
Contracts and Services	TM	\$	16,770.00	107.16%	\$	17,970.00	\$	16,770.00	\$	1,200.00
Grand Total		\$	16,770.00	107.16%	\$	17,970.00	\$	16,770.00	\$	1,200.00

TOTAL AMOUNT DUE THIS INVOICE \$ 1,200.00

I have reviewed and approved all expenditures associated with this project. All Charges are valid charges to this project.

Status:

- prepping for the 1/31/2025 meeting, meeting itself
- revision of tech memo
- document distribution
- invoice preparation



INVOICE NUMBER: WFXS1106-05

INVOICE DATE: 04/11/25

Bill To:  
Regional Transportation Authority of Central Oklahoma  
2000 S MAY AVENUE  
OKLAHOMA CITY, OK 73108

Remit to:  
JACOBS ENGINEERING GROUP, INC  
C/O BANK OF AMERICA  
P.O. Box 845422  
Dallas, TX 75284-5422

Attention: Christina Hankins

Project Number: WFXS1106  
PO Number: 2025-006  
Project Description: Task Order No. 6  
Project Manager: YOUNG, SCOTT  
Terms: NET 30  
Due Date: 05/11/25

Billing Period From: 02/08/25  
To: 03/28/25

Description:			Scheduled Value	Percent Complete		Amount Billable		Previous Billed		Current Amount Due
RTA 2023-001 On-Call Engineering Consulting Services – Task Order No. 6										
Professional Services	TM	\$	14,450.00	37.89%	\$	5,475.00	\$	3,150.00	\$	2,325.00
Grand Total		\$	14,450.00	37.89%	\$	5,475.00	\$	3,150.00	\$	2,325.00

TOTAL AMOUNT DUE THIS INVOICE \$ 2,325.00

I have reviewed and approved all expenditures associated with this project. All Charges are valid charges to this project.

Status:

4/19/2025 – RTA meeting to discuss key areas needing opportunity investigation and summary of findings (NS commuter rail).

Effort included in invoice accounts for initial investigation into areas noted and recommended approach to further investigation – proposal submitted to RTA 3/25/2025



INVOICE NUMBER:

WFXS1106-06

INVOICE DATE:

05/09/25

Bill To:

Regional Transportation Authority of Central Oklahoma  
2000 S MAY AVENUE  
OKLAHOMA CITY, OK 73108

Attention: Christina Hankins

Remit to:

JACOBS ENGINEERING GROUP, INC  
C/O BANK OF AMERICA  
P.O. Box 845422  
Dallas, TX 75284-5422

Project Number:

WFXS1106

PO Number:

2025-006

Project Description:

Task Order No. 6

Project Manager:

YOUNG, SCOTT

Terms:

NET 30

Due Date:

06/08/25

Billing Period From:

03/29/25

To:

04/25/25

Description:			Scheduled Value	Percent Complete	Amount Billable		Previous Billed		Current Amount Due
RTA 2023-001 On-Call Engineering Consulting Services – Task Order No. 6									
Professional Services	TM	\$	14,450.00	44.33%	\$	6,405.00	\$	5,475.00	\$ 930.00
Grand Total		\$	14,450.00	44.33%	\$	6,405.00	\$	5,475.00	\$ 930.00

TOTAL AMOUNT DUE THIS INVOICE

\$ 930.00

I have reviewed and approved all expenditures associated with this project. All Charges are valid charges to this project.

Status:

Review of key areas by Mike Loehr

Please reference invoice # with all payments

Remit To: Jacobs Engineering Group c/o Bank of America P.O. Box 845422, Dallas, TX 75284-5422  
ACH/ Wire Payments: Jacobs Engineering Group c/o Bank of America ABA # 111000012 Acct # 3750916030



INVOICE NUMBER:

WFXS1106-07

INVOICE DATE:

06/04/25

Bill To:

Regional Transportation Authority of Central Oklahoma  
2000 S MAY AVENUE  
OKLAHOMA CITY, OK 73108

Attention: Christina Hankins

Remit to:

JACOBS ENGINEERING GROUP, INC  
C/O BANK OF AMERICA  
P.O. Box 845422  
Dallas, TX 75284-5422

Project Number:

WFXS1106

PO Number:

2025-006

Project Description:

Task Order No. 6

Project Manager:

YOUNG, SCOTT

Terms:

NET 30

Due Date:

07/04/25

Billing Period From:

04/26/25

To:

05/23/25

Description:			Scheduled Value	Percent Complete		Amount Billable		Previous Billed		Current Amount Due
RTA 2023-001 On-Call Engineering Consulting Services – Task Order No. 6										
Professional Services	TM	\$	14,450.00	47.09%	\$	6,805.00	\$	6,405.00	\$	400.00
Grand Total		\$	14,450.00	47.09%	\$	6,805.00	\$	6,405.00	\$	400.00

TOTAL AMOUNT DUE THIS INVOICE

\$ 400.00

I have reviewed and approved all expenditures associated with this project. All Charges are valid charges to this project.

Status:

4/30 meeting

Please reference invoice # with all payments

Remit To: Jacobs Engineering Group c/o Bank of America P.O. Box 845422, Dallas, TX 75284-5422  
ACH/ Wire Payments: Jacobs Engineering Group c/o Bank of America ABA # 111000012 Acct # 3750916030



CENTRAL OKLAHOMA  
TRANSPORTATION & PARKING  
AUTHORITY

**REMIT PAYMENT TO:**  
EMBARK - Accts Receivable  
2000 S. May | Oklahoma City, OK 73108  
embarkok@okc.gov

Bill To: **Regional Transportation  
Authority of Central Oklahoma**

**Invoice #: 2026-101**

Address: 2000 S May Avenue  
Oklahoma City, OK 73108

Invoice Date: 7/1/25

**Invoice For:** Administrative Services

Item #	Description	Qty	Unit Price	Discount	Price
1	Admin Services Fee - May 2025	1	\$10,171.00		\$10,171.00
<b>NOTES: RTA PO # 2026-003</b>				Invoice Subtotal	<b>\$10,171.00</b>
				Tax Rate	
				Sales Tax	<b>\$0.00</b>
				Other	
				Deposit Received	
Make all checks payable to EMBARK				<b>TOTAL</b>	<b>\$10,171.00</b>



**TO:** Chairperson and Board of Directors

**FROM:** Interim Executive Director

Consider adopting a Resolution authorizing the Interim Executive Director to file an application with the Federal Transit Administration to become a direct recipient of for federal assistance on behalf of the Regional Transportation Authority of Central Oklahoma authorized by 49 U.S.C. Chapter 53, title 23, United States Code.

**Background:** The Federal Transit Administration (FTA) requires any new recipient to demonstrate legal authority to request, receive, and spend FTA funds. The resolution serves to confirm that the Interim Executive Director is empowered to act on behalf of the RTA in filing the necessary applications and executing related documents. This includes submitting the required annual certifications and assurances and entering into grant or cooperative agreements with the FTA.

This authorization is a one-time requirement for first-time applicants. Once the initial award is granted, future applications will rely on the annually submitted Certifications and Assurances.

**Recommendation:** Adopt the resolution.

Jason Ferbrache  
Interim Executive Director





**Approval of Resolution Authorizing RTA Federal Transit  
Administration Grant Recipient Status**

**Fiscal Impact:** Does not apply

**Responsibility:** Legal

**Executive Summary:** The Federal Transit Administration requires new recipients to demonstrate authorization to request, receive, and spend FTA funds. The authority of the Interim Executive Director acting on behalf of the Regional Transportation Authority of Central Oklahoma (RTA), generally, must be demonstrated by a resolution from the governing body of the award applicant, a statute, or an ordinance showing the award applicant has authority to file an official award application, showing who has the authority to act on behalf of the applicant, and supporting the application. A certified copy of the authorizing resolution is required for all FTA recipients. The recipient must only submit the authorizing resolution to FTA prior to the award of the recipient's first application. For subsequent award applications, FTA will rely on the annual Certifications and Assurances.

**Procurement Summary:** Does not apply

**Disadvantaged Business Enterprise Program Summary:** Does not apply

**RESOLUTION OF THE REGIONAL TRANSPORTATION AUTHORITY OF CENTRAL  
OKLAHOMA**

**BOARD OF DIRECTORS**

Resolution No. \_\_\_\_\_

Resolution authorizing the filing of applications with the Federal Transit Administration, an operating administration of the United States Department of Transportation, for federal transportation assistance authorized by 49 U.S.C. Chapter 53; title 23, United States Code, or other federal statutes administered by the Federal Transit Administration.

WHEREAS, the Federal Transit Administrator has delegated authority to award federal financial assistance for a transportation project;

WHEREAS, the grant or cooperative agreement for federal financial assistance will impose certain obligations upon the applicant, and may require the applicant to provide the local share of the project cost;

WHEREAS, the applicant has or will provide all annual certifications and assurances to the Federal Transit Administration required for the project;

**NOW, THEREFORE, BE IT RESOLVED BY** the Board of Directors of the Regional Transportation Authority of Central Oklahoma

1. That the Interim Executive Director is authorized to execute and file an application for federal assistance on behalf of the Regional Transportation Authority of Central Oklahoma with the Federal Transit Administration for federal assistance authorized by 49 U.S.C. Chapter 53, title 23, United States Code, or other federal statutes authorizing a project administered by the Federal Transit Administration.
2. That the Interim Executive Director is authorized to execute and file with its applications the annual certifications and assurances and other documents the Federal Transportation Administration requires before awarding a federal assistance grant or cooperative agreement.
3. That the Interim Executive Director is authorized to execute grant and cooperative agreements with the Federal Transit Administration on behalf of the Regional Transportation Authority of Central Oklahoma.

## CERTIFICATION

The undersigned duly qualified Chairman of the Board of Directors, acting on behalf of the Regional Transportation Authority of Central Oklahoma, certifies that the foregoing is a true and correct copy of a resolution adopted at a legally convened meeting of the

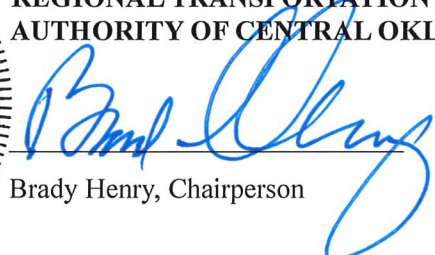
**ADOPTED** by the Directors and **SIGNED** by the Chairperson of the Regional Transportation Authority of Central Oklahoma this 16<sup>th</sup> day of July 2025.

**ATTEST:**

  
Secretary



**REGIONAL TRANSPORTATION  
AUTHORITY OF CENTRAL OKLAHOMA**

  
Brady Henry, Chairperson

**REVIEWED** for form and legality

  
Assistant Municipal Counselor





TO: Chairperson and Board of Directors

FROM: Interim Executive Director

Consider adopting a Resolution authorizing travel for Interim Executive Director Ferbrache to travel to Ft. Worth, Texas to attend a meeting with Burlington Northern Santa Fe Rail Road (BNSF), estimated costs not to exceed \$350.

**Background** The Regional Transportation Authority of Central Oklahoma (RTA) adopted the Travel policy on March 17, 2021 and per that policy the board must authorize travel for the directors.

The RTA Interim Executive Director is recommending travel to Ft Worth, Texas to take part in ongoing negotiations with BNSF as it pertains to the RTA. The dates of travel are July 17, 2025 – July 18, 2025. The RTA will reimburse business-related lodging, meals and incidentals incurred while traveling.

Recommendation: Adopt the resolution.

Jason Ferbrache  
Interim Executive Director



RESOLUTION NO. 25-0006

RESOLUTION OF THE REGIONAL TRANSPORTATION AUTHORITY OF CENTRAL OKLAHOMA AUTHORIZING TRAVEL FOR INTERIM EXECUTIVE DIRECTOR FERBRACHE TO TRAVEL TO FT. WORTH, TEXAS TO ATTEND A MEETING WITH BURLINGTON NORTHERN SANTA FE RAIL ROAD, ESTIMATED COSTS NOT TO EXCEED \$350.

**WHEREAS**, the Regional Transportation Authority of Central Oklahoma (RTA) adopted the Travel Policy on March 17, 2021; and

**WHEREAS**, per the Travel Policy, the board must authorize travel for directors; and

**WHEREAS**, the RTA business purpose for the travel is to attend a meeting with Burlington Northern Santa Fe to take part in continuing negotiations as it pertains to the RTA; and

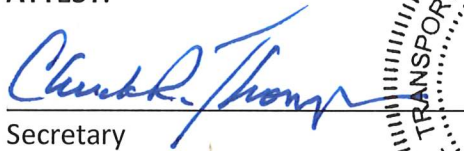
**WHEREAS**, the dates of travel will take place July 17, 2025 to July 18, 2025; and

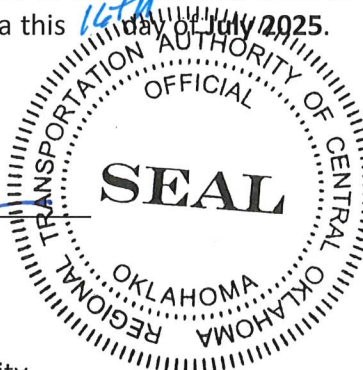
**WHEREAS**, the RTA will reimburse business-related lodging, meals and incidentals incurred while traveling.

**NOW, THEREFORE, BE IT RESOLVED** by the Directors of the Regional Transportation Authority of Central Oklahoma that they do hereby authorize travel for the Interim Executive Director to Ft. Worth, Texas to attend a meeting with Burlington Northern Santa Fe Rail Road, estimated costs not to exceed \$350.

**ADOPTED** by the Board of Directors and **SIGNED** by the Chairperson of the Regional Transportation Authority of Central Oklahoma this 16<sup>th</sup> day of July 2025.

ATTEST:

  
Secretary



REGIONAL TRANSPORTATION AUTHORITY OF  
CENTRAL OKLAHOMA

  
Brad Henry, Chairperson

REVIEWED for form and legality.

  
Johnathan Garcia

Assistant Municipal Counselor







TO: Chairperson and Board of Directors

FROM: Interim Executive Director

Enter into Executive Session on advice of the Municipal Counselor to discuss the purchase or appraisal of real property and to confer on matters pertaining to economic development including the transfer of property, as public disclosure of the matter discussed would interfere with the development of products or services regarding the Board's strategy and approach for the acquisition of certain real property from BNSF for the commuter rail operation, as authorized by 25 O.S. (2021 Supp.) §§ 307 (B) (3) and (C) (11).

**Background** It is the recommendation that the Chairperson and the Board of Directors retire into executive session to receive confidential consultant reports relating to ongoing negotiations with BNSF.

Recommendation: Enter into executive session.

Jason Ferbrache  
Interim Executive Director