

## ATTACHMENT 2

### FEBRUARY 20, 2019 MINUTES

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REGIONAL TRANSPORTATION AUTHORITY  
Joint Meeting of the RTA Task Force and RTA Board of Directors  
Held at: Cox Convention Center, Rm. 1, First Floor, 1 Myriad Gardens, Oklahoma City  
11:15 a.m.

RTA Board of Directors Present

Ken Bartlett	Del City
James Boggs	Edmond
Aaron Budd	Midwest City
Marion Hutchinson	Norman
Brad Henry	Oklahoma City
Mary Melon	Oklahoma City

RTA Board of Directors Absent

Steve Eddy	Moore
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RTA Task Force Members Present

Hon. Elizabeth Waner	Edmond
Hon. Mayor Dukes	Midwest City
Hon. Mark Hamm	Moore
Hon. Lynne Miller	Norman

RTA Task Force Members Absent

Hon. Meg Salyer	Oklahoma City
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Guests Present

Floyd Eason	Del City
Michael Scroggins	Embark
Caitlin Ford	Embark
Stephen Holmes	Norman
Tysheeka Halley	Oklahoma City
Kathryn Holmes	RTA Consultant

ACOG Staff

Mark W. Sweeney	Executive Director
John Sharp	Deputy Director & Div. Dir. of Trans. & Planning Services
Jennifer Sebesta	Program Coordinator, TPS
Hayden Harrison	Projects Coordinator, TPS
Taylor Johnson	Program Coordinator, TPS
Gwendolyn Gordon	Administrative Assistant

#### 1. **Welcome and Introductions**

Mark W. Sweeney called the meeting to order at 11:15 a.m. He welcomed everyone and entertained introductions.

Mr. Sweeney advised the members of the Board of Directors (BOD) to maintain a communication with the City Council that they represent. He also suggested they find a staff member, preferably someone in transportation, of their respective city to work with them and attend the meetings. He said this person will make sure the information provided in the meetings is relayed back to the City Council in a more efficient way. He said this person can attend the meetings when the Board Member is unable attend; however, they do not have voting power.

**2. Recognition of ACOG Resolution to the RTA Task Force and Transition to the new Board of Directors**

Mr. Mark Sweeney highlighted the information provided in the agenda memorandum. He spoke on the passing of the baton from the original RTA Task Force members to the new RTA BOD members, which is now officially the Regional Transportation Authority (RTA) of Central Oklahoma.

**3. PowerPoint of Historical Timeline and Past Studies**

John Sharp presented a PowerPoint presentation to the board on the Historical Timeline of the RTA and past studies. The presentation can be viewed at the link below:

[http://www.acogok.org/wp-content/uploads/2019/03/RTA-History-presentation\\_FEB2019.pdf](http://www.acogok.org/wp-content/uploads/2019/03/RTA-History-presentation_FEB2019.pdf)

**4. Overview of the Trust Agreement and Indenture**

Kathryn Holmes provided an Overview of the Trust Agreement and Indenture for the Regional Transportation Authority of Central Oklahoma. She highlighted key provisions of the Indenture, including Members Jurisdictions, Appointment of Directors and Director Eligibility Requirements, Voting Protocols for the 7-Member Board, Board Apportionment, and Annexation and Withdrawal.

Ms. Holmes passed out her card to the new RTA BOD Members and requested that they contact her if they had additional questions after reading the [Trust Agreement and Indenture](#) in detail.

**5. Preliminary Meeting Calendar for 2019**

John Sharp presented the Preliminary Meeting Calendar to the RTA BOD members. He asked them if the first meeting on March 21, 2019 at 9:30 a.m. would be a problem for anyone. There was no issue with the March 21 date for five of the six Directors present.

Ms. Holmes wanted to know if there was an issue with the April 24, 2019 meeting date because she has Engineering Consultants coming to that meeting. There was no issue with the RTA BOD members.

Mr. Sweeney said once the RTA is further along, the meetings will likely be every other month.

**6. New Business**

None

**7. Adjourn**

There being no further business to discuss, the meeting adjourned at 12:45 p.m.