



BOARD OF DIRECTORS MEETING AGENDA

WEDNESDAY, JUNE 17, 2020

2:30 P.M.

REGULAR & VIRTUAL MEETING

DIRECTORS:

City of Del City City	Donald Vick
of Edmond City of	James Boggs
Midwest City City	Aaron Budd
of Moore City of	Steve Eddy
Norman City of	Marion Hutchison, Vice Chairman
Oklahoma City City	Brad Henry, Chairman
of Oklahoma City	Mary Mélon, Secretary

Arts District Parking Garage, Large Conference Room

431 W. Main Street, Oklahoma City, OK 73102

Or

Virtual Meeting: <https://okc.zoom.us/j/92445726021>



BOARD OF DIRECTORS MEETING AGENDA

REGULAR MEETING

Due to COVID-19 Social Distancing Guidelines, **face masks are strongly encouraged** for all in-person attendees.

It is the policy of RTA to ensure communication with participants and members of the public with disabilities are as effective as communications with others. Anyone with a disability that would like to participate in the meeting but requires an accommodation, modification of policies/procedures, auxiliary aid or service, or an alternate format of the agenda/information provided at the meeting, please contact the Trust Specialist at 405-297-2824 within 48 hours (not including weekends or holidays) of scheduled meeting. Individuals utilizing TTY/TDD technology for telephone communication should utilize the free "711 Relay Oklahoma" service by dialing 711 to assist you in contacting the Trust Specialist.

VIRTUAL MEETING

<https://okc.zoom.us/j/92445726021>

Phone No: 1-346-248-7799 or 1-888-475-4499 (toll free)

Meeting ID: 924 4572 6021

The RTA will hold a virtual meeting in conjunction with the regular meeting on **June 17, 2020 at 2:30 p.m.** The RTA encourages virtual participation in the public meeting from the residents of Oklahoma City, Del City, Edmond, Midwest City, Moore and Norman. Below are instructions on how to listen to the meeting, request to speak on certain agenda items and how to request to speak under Public comments.

To speak on a certain agenda item, place a call, in advance of the meeting to 405-297-2824 or text your request in advance of the meeting to 405-479-1615 or email lisa.hubbell@okc.gov. Include your name, the agenda item number and the reason you would like to speak. **Please submit your request prior to the beginning of the meeting to avoid receiving your request after your item has been considered.** Staff will attempt to submit requests received during the meeting to process them to the Chairman. When you are recognized by the Chairman, please press *6 to unmute your phone.

If the virtual meeting is disconnected, staff will attempt to restore communications for a maximum of 15 minutes and if communications cannot be restored, the meeting will reconvene to the next regularly scheduled meeting. If you are disconnected, please try again before calling 405-297-2824 or texting 405-479-1615.



BOARD OF DIRECTORS MEETING AGENDA

JUNE 17, 2020

2:30 p.m.

REGULAR & VIRTUAL MEETING AGENDA

- 1. Call to Order – Brad Henry, RTA Board Chairman**
- 2. Roll Call – Brad Henry, RTA Board Chairman**
- 3. Minutes of April 13, 2020 Regional Transportation Authority Meeting**
- 4. Executive Director Reports – Jason Ferbrache, Interim Executive Director**
 - A. Administration Report
- 5. Committee Reports – Board Directors**
 - B. Property Acquisition Committee
 - C. RFQ Evaluation Committee
- 6. Resolution** accepting the Evaluation Committee recommendation and approving the short list of proposers for RTA 2020-001, Alternatives Analysis Update; and authorizing negotiations with the most qualified respondent; and authorize the Interim Executive Director to request a cost proposal and initiate negotiations with the most qualified respondent, and if the negotiations are not successful with the most qualified respondent, authorize negotiations with the second most qualified respondent.
- 7. Resolution** adopting the Regional Transportation Authority of Central Oklahoma of Central Oklahoma Fiscal Year 2021 Budget (Attachment “A”); and directing the Interim Executive Director to implement and administer the budget.
- 8. Receive Financial Reports, and Ratify and Approve Paid Claims**
 - A. Period of April 1, 2020 through April 30, 2020
 - B. Period of May 1, 2020 through May 31, 2020
- 9. Public Comments – Brad Henry, RTA Board Chairman**
- 10. New Business – Brad Henry, RTA Board Chairman**

Non action items that were not known or reasonably foreseen at the time of the posting of the agenda. This may include requests for future agenda items.
- 11. Adjournment**

TO: Chairman and Board of Directors

FROM: Interim Executive Director

Resolution approving the Evaluation Committee recommendation of short list respondents, for RTA 2020-001, Alternatives Analysis update; and approve the Evaluation Committee's recommendation for most qualified respondent; and authorize the Interim Executive Director to request a cost proposal and initiate negotiations with the most qualified respondent, and if the negotiations are not successful with the most qualified respondent, authorize negotiations with the second most qualified respondent.

Background At the April 13, 2020, special meeting of the Regional Transportation Authority of Central Oklahoma (RTA), the board adopted a resolution (Item 6) authorizing the Interim Executive Director to release the request for qualifications (RFQ) for RTA 2020-001 Alternatives Analysis Update, as soon as funding was confirmed.

On April 8, 2020, the Association of Central Oklahoma Governments (ACOG) approved an amendment to the Transportation Improvement Program (TIP) including urbanized area formula funds to be used for the purpose of updating the commuter corridor study. The Interim Executive Director issued the RFQ, legally advertising the solicitation in the Journal Record on May 4, 2020, and on May 11, 2020.

Addendum No. 1 was issued on May 11, 2020, clarifying instructions and guidelines in the RFQ. The pre-proposal meeting was held on May 15, 2020. Questions were due on May 19, 2020, and Addendum No. 2 was issued on May 22, 2020, answering the questions received. On June 5, 2020, three proposals were received.

On June 9, 2020, the Evaluation Committee and the Technical Advisory Committee met to evaluate the proposals. During the drafting of this agenda item, the Evaluation Committee scheduled interviews with the top two respondents for the morning of June 17, 2020. Due to the timing of events, the Evaluation Committee will provide an oral recommendation of the short list respondents and which firm was determined to be the most qualified respondent.

I am requesting this resolution be amended to include the recommendations of the Evaluation Committee and authorization be provided to me to initiate negotiations with the most qualified respondent and in the event those negotiations aren't successful, authorize me to negotiate with the second most qualified respondent.

Recommendation: Resolution be amended to include the Evaluation Committee's recommendation and the resolution be adopted.

Reviewed by:



Jason Ferbrache
Interim Executive Director

RESOLUTION

RESOLUTION OF THE REGIONAL TRANSPORTATION AUTHORITY OF CENTRAL OKLAHOMA APPROVING THE EVALUATION COMMITTEE RECOMMENDATION OF SHORT LIST RESPONDENTS FOR RTA 2020-001, ALTERNATIVES ANALYSIS UPDATE; AND APPROVING THE EVALUATION COMMITTEE'S RECOMMENDATION FOR MOST QUALIFIED RESPONDENT; AND AUTHORIZING THE INTERIM EXECUTIVE DIRECTOR TO REQUEST A COST PROPOSAL AND INITIATE NEGOTIATIONS WITH THE MOST QUALIFIED RESPONDENT AND IF THE NEGOTIATIONS ARE NOT SUCCESSFUL WITH THE MOST QUALIFIED RESPONDENT, AUTHORIZING NEGOTIATIONS WITH THE SECOND MOST QUALIFIED RESPONDENT.

WHEREAS, at the April 13, 2020, special meeting of the Regional Transportation Authority of Central Oklahoma (RTA), the board adopted a resolution (Item 6) authorizing the Interim Executive Director to release the request for qualifications (RFQ) for RTA 2020-001 Alternatives Analysis Update, as soon as funding was confirmed; and

WHEREAS, on April 8, 2020, the Association of Central Oklahoma Governments (ACOG) approved an amendment to the Transportation Improvement Program (TIP) including urbanized area formula funds to be used for the purpose of updating the commuter corridor study; and

WHEREAS, the Interim Executive Director issued the RFQ, legally advertising the solicitation in the Journal Record on May 4, 2020, and on May 11, 2020; and

WHEREAS, Addendum No. 1 was issued on May 11, 2020, clarifying instructions and guidelines in the RFQ; and

WHEREAS, the pre-proposal meeting was held on May 15, 2020; and

WHEREAS, questions were due on May 19, 2020, and Addendum No. 2 was issued on May 22, 2020, answering the questions received; and

WHEREAS on June 5, 2020, three proposals were received; and

WHEREAS, on June 9, 2020, the Evaluation Committee and the Technical Advisory Committee met to evaluate the proposals and based upon the selection criteria determined _____ and _____, to be the most qualified respondents for the short list; and

WHEREAS, on June 17, 2020, the Evaluation Committee interviewed the top two respondents and determined the most qualified respondent and the second most qualified respondent; and

WHEREAS, the Evaluation Committee is recommending the Interim Executive Director be authorized to request a cost proposal and initiate negotiations with the most qualified respondent; and

WHEREAS, if the negotiations are not successful with the most qualified respondent, the Interim Executive Director is authorized to initiate negotiations with the second most qualified respondent.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Regional Transportation Authority of Central Oklahoma that they do hereby approve the Evaluation Committee recommendation of short list respondents, _____ and _____, for RTA 2020-001, Alternatives Analysis update.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Board of Directors of the Regional Transportation Authority of Central Oklahoma that they do hereby authorize the Interim Executive Director to request a cost proposal and initiate negotiations with the most qualified respondent, and if the negotiations are not successful with the most qualified respondent, authorize negotiations with the second most qualified respondent.

ADOPTED by the Board of Directors and **SIGNED** by the Chairman of the Regional Transportation Authority of Central Oklahoma this **17th** day of **June 2020**.

ATTEST:

**Regional Transportation Authority
of Central Oklahoma**

Secretary

Chairman

REVIEWED for form and legality

Assistant Municipal Counselor



TO: Chairman and Board of Directors

FROM: Interim Executive Director

Resolution adopting the Regional Transportation Authority of Central Oklahoma of Central Oklahoma Fiscal Year 2021 Budget (Attachment "A"); and directing the Interim Executive Director to implement and administer the budget.

Background The Fiscal Year 2021 Budget (Attachment "A") for the Regional Transportation Authority of Central Oklahoma (RTA) is being presented for consideration by the Board of Directors. The budget covers general operations and administrative expenses, including such items as insurance, professional consulting services, website maintenance, etc.

The overall Fiscal Year 2021 Budget is \$1,257,560, a twenty percent increase from the Fiscal Year 2020 Budget. The increased costs are related to securing professional consultant services to develop an alternatives analysis update for the Central Oklahoma Corridor Study, and increased administration costs.

Staff is recommending the RTA Fiscal Year 2021 Budget of be adopted.

Recommendation: Adopt Resolution.

Jason Ferbrache
Interim Executive Director

RESOLUTION

RESOLUTION OF THE REGIONAL TRANSPORTATION AUTHORITY OF CENTRAL OKLAHOMA ADOPTING THE REGIONAL TRANSPORTATION AUTHORITY OF CENTRAL OKLAHOMA FISCAL YEAR 2021 BUDGET; AND DIRECTING THE INTERIM EXECUTIVE DIRECTOR TO IMPLEMENT AND ADMINISTER THE BUDGET.

WHEREAS, the Fiscal Year 2021 Budget (Attachment "A") for the Regional Transportation Authority of Central Oklahoma (RTA) is being presented for consideration by the Board of Directors; and

WHEREAS, the budget covers general operations and administrative expenses; and

WHEREAS, the budget includes such items as insurance, professional consulting services, website maintenance, etc.; and

WHEREAS the overall Fiscal Year 2021 Budget is \$1,257,560, a twenty percent increase from the Fiscal Year 2020 Budget; and

WHEREAS, the increased costs are related to securing professional consultant services to develop an alternatives analysis update for the Central Oklahoma Corridor Study, and increased administration costs; and

WHEREAS, staff recommends the RTA Fiscal Year 2021 Budget be adopted.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Regional Transportation Authority of Central Oklahoma that they do hereby adopt the Regional Transportation Authority of Central Oklahoma of Central Oklahoma Fiscal Year 2021 Budget (Attachment "A").

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Board of Directors of the Regional Transportation Authority of Central Oklahoma that they do hereby direct the Interim Executive Director to implement and administer the budget.

ADOPTED by the Board of Directors and **SIGNED** by the Chairman of the Regional Transportation Authority of Central Oklahoma this **17th** day of **June 2020**.

ATTEST:

**Central Oklahoma Transportation
and Parking Authority**

Secretary

Chairman

REVIEWED for form and legality

Assistant Municipal Counselor

Regional Transportation Authority of Central Oklahoma

Summary - Proposed Fiscal Year 2021 Budget

			Adopted FY 2019		Adopted FY 2020		Proposed FY 2021		Change from Prior Year		Percent Change
Section I: SOURCES											
Local Funding											
Del City	2.36%	\$	29,799	\$	11,874	\$	14,700	\$	2,826		
Edmond	9.01%	\$	113,716	\$	45,312	\$	56,097	\$	10,785		
Midwest City	6.02%	\$	75,952	\$	30,264	\$	37,467	\$	7,203		
Moore	6.10%	\$	76,944	\$	30,659	\$	37,957	\$	7,297		
Norman	12.28%	\$	154,953	\$	61,743	\$	76,439	\$	14,696		
Oklahoma City	64.22%	\$	810,211	\$	322,840	\$	399,680	\$	76,840		
		\$	1,261,575	\$	502,692	\$	622,339	\$	119,647		19%
Federal Funding											
Federal Grant Funds		\$	664,042	\$	498,884	\$	635,221	\$	136,337		
		\$	664,042	\$	498,884	\$	635,221	\$	136,337		21%
TOTAL SOURCES		\$	1,925,616	\$	1,001,576	\$	1,257,560	\$	255,984		20%
Section II: USES											
Operating Budget											
Contracts and Services		\$	1,261,575	\$	502,372	\$	620,819	\$	\$118,447		
Equipment and Supplies		\$	-	\$	320	\$	1,520	\$	\$ 1,200		
Total Operating		\$	1,261,575	\$	502,692	\$	622,339	\$	119,647		19%
Grant Budget											
Contracts and Services		\$	664,042	\$	498,884	\$	635,221	\$	136,337		
Equipment and Supplies		\$	-	\$	-	\$	-	\$	-		
Total Grant		\$	664,042	\$	498,884	\$	635,221	\$	136,337		21%
TOTAL USES		\$	1,925,616	\$	1,001,576	\$	1,257,560	\$	255,984		20%



TO: Chairman and Board of Directors

FROM: Interim Executive Director

Receive Financial Reports, and Ratify and Approve Claims

A. Period of April 1, 2020 through April 30, 2020

B. Period of May 1, 2020 through May 31, 2020

Background Attached are the RTA financial reports for the periods ending April 30, 2020 and May 31, 2020.

Also, for the Board's consideration are ratification of the claims paid for the period April 1, 2020 through April 30, 2020, and May 1, 2020 through May 31, 2020.

Recommendation: Receive financial reports and approve claims.

A handwritten signature in black ink, appearing to read "Jason Ferbrache".

Jason Ferbrache
Interim Executive Director

REGIONAL TRANSPORTATION AUTHORITY OF CENTRAL OKLAHOMA
CASH STATUS REPORT
For the Month Ended April 30, 2020
(Unaudited)

	OPERATING ACCOUNT	INVESTMENT SWEEP (1)	TOTAL
Beginning Balance <i>April 1, 2020</i>			
Cash on Deposit	\$1,154,313	\$-	\$1,154,313
Cash Receipts			
Interest/Dividend Earned	231	-	231
Total Cash Receipts	231	-	231
Cash Disbursements			
Bank Account Analysis Fee	13	-	13
Consultant	3,950	-	3,950
Professional Services (Website Design)	5,033	-	5,033
Sweep Fee	106	-	106
Total Cash Disbursements	9,102	-	9,102
Ending Balance <i>April 30, 2020</i>			
Cash on Deposit	\$1,145,443	\$-	\$1,145,443

(1) As of March 2020, there is no longer a daily sweep from the operating account to the investment account at the close of the business day and a corresponding sweep back to the operating account at the beginning of the next business day.

REGIONAL TRANSPORTATION AUTHORITY OF CENTRAL OKLAHOMA
BALANCE SHEET
As of April 30, 2020 and 2019
(Unaudited)

	2020	2019	Current Year % Change
ASSETS			
<u>Current Assets:</u>			
Cash & Cash Equivalents:			
Chase Operating Account	\$1,145,443	\$1,499,789	-24%
Total Cash & Cash Equivalents	1,145,443	1,499,789	-24%
Total Current Assets	1,145,443	1,499,789	-24%
Total Assets	1,145,443	1,499,789	-24%
LIABILITIES			
<u>Short-term Liabilities:</u>			
Deferred Revenue			
Unearned Revenue	1,145,443	1,499,789	-24%
Total Deferred Revenue	1,145,443	1,499,789	-24%
Total Short-term Liabilities	1,145,443	1,499,789	-24%
Total Liabilities	1,145,443	1,499,789	-24%
Total Liabilities and Net Assets	\$1,145,443	\$1,499,789	-24%

REGIONAL TRANSPORTATION AUTHORITY OF CENTRAL OKLAHOMA
STATEMENT OF REVENUES AND EXPENDITURES
For the One Month and Ten Months ended April 30, 2020 and 2019
(Unaudited)

REVENUE	April 2020 Current	April 2020 Year to Date	April 2019 Current	April 2019 Year to Date
Dividend Income	\$231	\$2,520	\$-	\$-
Beneficiary Donations:				
Del City	210	5,937	784	2,193
Edmond	800	22,654	2,991	8,373
Midwest City	534	15,131	1,998	5,592
Moore	541	15,329	2,024	5,665
Norman	1,089	30,869	4,075	11,409
Oklahoma City	5,696	161,409	21,309	59,654
Total Revenue	9,101	253,848	33,179	92,887
EXPENDITURES				
Administrative Services	-	19,224	1,585	11,439
Bank Account Analysis Fees	13	13		
Consultant Fees	3,950	213,878	31,594	81,448
Insurance	-	2,497	-	-
Investment Fees	106	641	-	-
Legal Services	-	12,563	-	-
Professional Services	5,033	5,033	-	-
Total Expenditures	9,101	253,848	33,179	92,887
Net Revenue over Expenditures	\$-	\$-	\$-	\$-

REGIONAL TRANSPORTATION AUTHORITY OF CENTRAL OKLAHOMA
LOCAL FUNDING
As of April 30, 2020
(Unaudited)

LOCAL SPLIT	Population	% Population	Local Share Contributed	Spent	Funds Remaining
Del City	21,332	2.3621%	\$49,579	\$22,524	\$27,056
Edmond	81,405	9.0138%	189,200	85,952	\$103,248
Midwest City	54,371	6.0204%	126,368	57,408	\$68,960
Moore	55,081	6.0990%	128,018	58,158	\$69,861
Norman	110,925	12.2825%	257,810	117,121	\$140,689
Oklahoma City	579,999	64.2222%	1,348,024	612,395	\$735,629
Total Revenue	903,113	100.0000%	\$2,099,000	\$953,557	\$1,145,443

After April 2020 Claims Paid in May:

LOCAL SPLIT	Population	% Population	Local Share Contributed	Spent	Funds Remaining
Del City	21,332	2.3621%	\$49,579	\$22,678	\$26,901
Edmond	81,405	9.0138%	189,200	86,543	\$102,657
Midwest City	54,371	6.0204%	126,368	57,803	\$68,566
Moore	55,081	6.0990%	128,018	58,557	\$69,461
Norman	110,925	12.2825%	257,810	117,926	\$139,884
Oklahoma City	579,999	64.2222%	1,348,024	616,605	\$731,419
Total Revenue	903,113	100.0000%	\$2,099,000	\$960,112	\$1,138,888

**Regional Transportation Authority of Central Oklahoma
Payment Claims**

Period: 4/01/2020 to 4/30/2020

Date	Vendor	Description	Invoice No.	Cost	Total
5/1/2020	Holmes & Associates LLC	Consultant Fees - Labor	520	\$ 6,418.75	
		Cost Reimbursement RTA	520	\$ -	
					\$ 6,418.75
4/1/2020	Staplegun Design LLC	Addons for Elementor	11785	\$ 34.47	
		Events Calendar Pro Subscr	11819	\$ 102.35	
					\$ 136.82
Total Claims					\$ 6,555.57

NOW, THEREFORE BE IT RESOLVED by the Board of Directors for the Regional Transportation Authority of Central Oklahoma that they do hereby receive the April Financial Report and ratify the actions of the Interim Director in approving the payment claims for the period of **April 1, 2020 to April 30, 2020**.

RECEIVED, RATIFIED, and APPROVED by the Board of Directors and signed by the Treasurer and Chairman of the Regional Transportation Authority of Central Oklahoma, this **17th** day of **June, 2020**.

TREASURER:

**REGIONAL TRANSPORTATION AUTHORITY
OF CENTRAL OKLAHOMA**

James P. Boggs

Brad Henry, Chairman

ATTEST:

Mary Melon, Secretary

HOLMES ASSOCIATES LLC

P.O. Box 526057
Salt Lake City, UT 84152
Phone: 801.410.4449
[E-Mail: kathryn@holmesassociatesllc.com](mailto:kathryn@holmesassociatesllc.com)

Invoice #0520

EIN: 82-1144150
Supplier ID: 231866

Client

RTA
2000 S. May
Oklahoma City, OK 73108
ATTN: James P. Boggs
boggsedmondrt@cox.net
ATTN: Suzanne Wickenkamp
suzanne.wickenkamp@okc.gov

	Billor	Description	Hours/Qty	Rate	Amount
Date					
4/01/2020	KAH	RTA - TIME: Total time billed by K Holmes for the period 4/01/2020 to 4/30/2020	16.25	395.00	\$6,418.75
4/01/2020	KAH	RTA - COSTS: Total costs incurred by KAH			\$0.00

We appreciate your business. Please make checks payable to "Holmes & Associates LLC." Thank you.

Invoice Balance Due \$6,418.75



STAPLEGUN DESIGN LLC
204 N. Robinson, Suite 2000
Oklahoma City, OK 73102 US
+1 4052461262
pbaker@staplegun.us

INVOICE

BILL TO

Regional Transportation
Authority of Central Oklahoma
2000 S. May Ave
Oklahoma City, OK 73108

INVOICE # 11785
DATE 04/01/2020
DUE DATE 05/01/2020
TERMS Net 30

REFERENCE

COTPA-1033 | RTA Website

DESCRIPTION	QTY	RATE	AMOUNT
COTPA-1033 RTA Website - Essential Addons for Elementor - Single Website			34.47

Thank you for your business!

BALANCE DUE

\$34.47



STAPLEGUN DESIGN LLC
204 N. Robinson, Suite 2000
Oklahoma City, OK 73102 US
+1 4055002499
pbaker@staplegun.us

INVOICE

BILL TO
Regional Transportation
Authority of Central Oklahoma
2000 S. May Ave
Oklahoma City, OK 73108

INVOICE # 11819
DATE 04/20/2020
DUE DATE 05/20/2020
TERMS Net 30

DESCRIPTION	QTY	RATE	AMOUNT
Events Calendar Pro Year Subscription - Includes updates & support for one year. Subscription #2035344 Start Date: 4/6/2020			102.35
Thank you for your business!			
		BALANCE DUE	\$102.35

REGIONAL TRANSPORTATION AUTHORITY

The Regional Transportation Authority
of Central Oklahoma

Board of Directors

Brad Henry, Chairman - Oklahoma City

Marion Hutchinson, Vice Chairman - Notman

Mary Melon, Secretary - Oklahoma City

James Boggs, Treasurer - Edmond

Ken Bartlett - Del City

Aaron Budd - Midwest City

Steve Eddy - Moore

Management

Jason Ferbrache, Interim Executive Director

John Sharp, Deputy Director

Monthly Financial Report for Month Ended May 31, 2020

Prepared by The Oklahoma City Finance Department, Accounting Services Division
Laura L. Papas, Controller



The City of
OKLAHOMA CITY
DEPARTMENT OF FINANCE

To: The Board of Directors
Regional Transportation Authority of Central Oklahoma

From: Accounting Services Division

Date: June 10, 2020

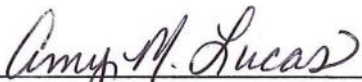
Subject: Regional Transportation Authority of Central Oklahoma for the
Month Ended May 31, 2020 and 2019.

The financial statements presented in this report include a cash status report, balance sheet, statement of revenues and expenditures and statement of local funding.

The financial statements and schedules are unaudited and are prepared by the City Finance Department, Accounting Services Division. The undersigned are prepared to answer any questions that you may have pertaining to the financial statements and schedules.

Respectfully submitted:

[PONOX ^blietkOit](#)
Ronda K. Shelton MS, MBA
City of Oklahoma City
Municipal Accountant III



Amy M. cas MBA
City of Oklahoma City
Accounting Manager

Laura L. Papas
City of Oklahoma City
Controller

CASH STATUS REPORT
 For the Month Ended May 31, 2020
 (Unaudited)

REGIONAL TRANSPORTATION AUTHORITY
 OF CENTRAL OKLAHOMA

		OPERATING ACCOUNT	INVESTMENT SWEEP (1)
Beginning Balance <i>May 1, 2020</i>			
	Cash on Deposit	\$1,145,443	\$-
Cash Receipts			
	Transfers of Funds-Sweep		
	Transfers of Funds-Note 1		
	Interest/Dividend Earned		
	Miscellaneous		
Total Cash Receipts			
Cash Disbursements			
	Legal		
	Bank Account Analysis Fee		
	Consultant	6,418	6,418
	Contract - ACOG		
	Professional Services (Website Design)	137	137
	Sweep Fee		
	Transfers of Funds-Sweep		
	Miscellaneous - Void Check		
Total Cash Disbursements		6,555	6,555
Ending Balance <i>May 31, 2020</i>			
	Cash on Deposit	\$1,138,888	\$1,138,888

(1) As of March 2020, there is no longer a daily sweep from the operating account to the investment account at the close of the business day and a corresponding sweep back to the operating account at the beginning of the next business day.

BALANCE SHEET
 May 31,
 (unaudited)

REGIONAL TRANSPORTATION AUTHORITY
 OF CENTRAL OKLAHOMA

	2020	2019	Current Year % Change
ASSETS			
Current Assets:			
Cash & Cash Equivalents:			
Chase Operating Account	\$1,138,888	\$1,462,952	-22%
Chase Investment Sweep			N/A
Total Cash & Cash Equivalents	1,138,888	1,462,952	-22%
Accounts Receivable			N/A
Total Current Assets	1,138,888	1,462,952	-22%
Total Assets	1,138,888	1,462,952	-22%
LIABILITIES			
Short-term Liabilities:			
Deferred Revenue			
Unearned Revenue	1,138,888	1,462,952	-22%
Total Deferred Revenue	1,138,888	1,462,952	-22%
Total Short-term Liabilities	1,138,888	1,462,952	-22%
Total Liabilities	1,138,888	1,462,952	-22%
Total Liabilities and Net Assets	\$1,138,888	\$1,462,952	-22%

STATEMENT OF REVENUES AND EXPENDITURES
 For the One Month and Eleven Months ended May 31,
 (unaudited)

REGIONAL TRANSPORTATION AUTHORITY
 OF CENTRAL OKLAHOMA

	May 2020 Current	May 2020 Year to Date	May 2019 Current	May 2019 Year to Date
REVENUE				
Dividend Income	\$-	\$2,520	\$-	\$-
Beneficiary Donations:				
Del City	155	6,091	870	3,063
Edmond	591	23,245	3,320	11,693
Midwest City	396	15,527	2,218	7,810
Moore	400	15,728	2,247	7,912
Noiman	805	31,675	4,524	15,934
Oklahoma City	4,208	165,617	23,658	83,312
Total Revenue	6,555	260,403	36,837	129,724
EXPENDITURES				
Administrative Services	\$-	\$19,224	\$726	\$12,165
Bank Account Analysis Fees		13		
Consultant Fees	6,418	220,296	36,111	117,559
Insurance		2,497		
Investment Fees		641		
Legal Services		12,563		
Professional Services	137	5,169		
Total Expenditures	6,555	260,403	36,837	129,724
Net Revenue over Expenditures	\$-	\$-	\$-	\$-

STATEMENT OF LOCAL FUNDING
 For the One Month and Eleven Months ended May 31,
 (unaudited)

REGIONAL TRANSPORTATION AUTHORITY
 OF CENTRAL OKLAHOMA

LOCAL SPLIT	Population	% Population	Local Share Contributed	Spent	Funds Remaining
Del City	21,332	2.3621%	\$49,579	\$22,678	\$26,901
Edmond	81,405	9.0138%	189,200	\$86,543	\$102,657
Midwest City	54,371	6.0204%	126,368	\$57,803	\$68,565
Moore	55,081	6.0990%	128,018	\$58,557	\$69,461
Norman	110,925	12.2825%	257,810	\$117,926	\$139,884
Oklahoma City	579,999	64.2222%	1,348,025	\$616,605	\$731,420
Total Revenue	903,113	100.0000%	\$2,099,000	\$960,112	\$1,138,888

After May, 2020 Claims Paid in June:

LOCAL SPLIT	Population	% Population	Local Share Contributed	Spent	Funds Remaining
Del City	21,332	2.3621%	\$49,579	\$22,774	\$26,805
Edmond	81,405	9.0138%	189,200	\$86,910	\$102,290
Midwest City	54,371	6.0204%	126,368	\$58,048	\$68,320
Moore	55,081	6.0990%	128,018	\$58,806	\$69,212
Norman	110,925	12.2825%	257,810	\$118,426	\$139,384
Oklahoma City	579,999	64.2222%	1,348,025	\$619,218	\$728,807
Total Revenue	903,113	100.0000%	\$2,099,000	\$964,182	\$1,134,818

Regional Transportation Authority of Central Oklahoma Payment Claims

Period: 5/01/2020 to 5/31/2020

Date	Vendor	Description	Invoice No.	Cost	Total
6/1/2020	Holmes & Associates LLC	Consultant Fees - Labor	620	\$ 3,950.00	
		Cost Reimbursement RTA	620	\$ -	
					\$ 3,950.00
5/19/2020	Staplegun Design LLC	Media Plugin	11785	\$ 27.00	
		Account Service	11785	\$ 92.50	
					\$ 119.50
Total Claims					\$ 4,069.50

NOW, THEREFORE BE IT RESOLVED by the Board of Directors for the Regional Transportation Authority of Central Oklahoma that they do hereby receive the April Financial Report and ratify the actions of the Interim Director in approving the payment claims for the period of **May 1, 2020 to May 31, 2020**.

RECEIVED, RATIFIED, and APPROVED by the Board of Directors and signed by the Treasurer and Chairman of the Regional Transportation Authority of Central Oklahoma, this **17th** day of **June, 2020**.

TREASURER:

**REGIONAL TRANSPORTATION AUTHORITY
OF CENTRAL OKLAHOMA**

James P. Boggs

Brad Henry, Chairman

ATTEST:

Mary Melon, Secretary



HOLMES & ASSOCIATES LLC

Holmes & Associates LLC
P.O. Box 526057
Salt Lake City, UT 84152
Phone: 801.410.4449
[E-Mail: kathryn@holmesassociatesllc.com](mailto:kathryn@holmesassociatesllc.com)

Invoice #0620

June 1, 2020

EIN: 82-1144150
Supplier ID: 231866

Client

RTA
2000 S. May
Oklahoma City, OK 73108 ATTN:
James P. Boggs
boggsedmondrt@cox.net ATTN:
Suzanne Wickenkamp
suzanne.wickenkamp@okc.gov

Date	Biller	Description	Hours/Qty	Rate	Amount
5/01/2020	KAH	RTA - TIME: Total time billed by K Holmes for the period 5/01/2020 to 5/31/2020	10	395.00	\$3,950
4501/2020	KAH	RTA - COSTS: Total costs incurred by KAH			\$0.00

We appreciate your business. Please make checks payable to "Holmes & Associates LLC." Thank you.

Invoice Balance Due \$3,950



STAPLEGUN DESIGN LLC
204 N. Robinson, Suite 2000
Oklahoma City, OK 73102 US
+1 4055002499
pbaker@staplegun.us

INVOICE

BILL TO

Regional Transportation
Authority of Central Oklahoma
2000 S. May Ave
Oklahoma City, OK 73108

INVOICE # 11838

DATE 05/19/2020
DUE DATE 06/18/2020
TERMS Net 30

REFERENCE

RTA Website - Media Plugin

DESCRIPTION	QTY	RATE	AMOUNT
RTA Website - Media Plugin			
RTA Website / Plugin Purchase - After Launch FileBird - WordPress Media Library Folders	1	27.00	27.00
Account Service	0.50	185.00	92.50

Thank you for your business!

BALANCE DUE

\$119.50