



BOARD OF DIRECTORS MEETING MINUTES

The regular meeting of the Regional Transportation Authority (RTA) was convened at 2:32 p.m. on Wednesday, May 18, 2022 at 431 W. Main Street. This meeting was held as indicated by advanced notice filed with the Oklahoma County Clerk on April 17, 2022 at 9:57 a.m.

RTA Board of Directors Present

Marion Hutchison, Vice Chairperson
Brad Henry, Chairperson
Donald Vick
Mary Mélon, Secretary

Entity

City of Norman
City of Oklahoma City
City of Del City
City of Oklahoma City

RTA Board of Directors Absent

Steve Eddy
James Boggs, Treasurer

City of Moore
City of Edmond

Administrative Support Staff Present

Jason Ferbrache, Interim Executive Director
Joshua Minner, Legal Counsel
Suzanne Wickenkamp, RTA Admin Support

Guests Present

Amy Parker, OKC Finance
Sue Korpi, OKC Finance
Linsey Nunn, OKC Finance
Taylor Johnson, City of Norman
Hannah Nolen, ACOG
Brooks Mitchell, City of Moore
Aaron Budd, Midwest City
Larry Hopper, APT
Steve Lackmeyer, Oklahoman

Shelby Templin, ODOT
Justin Henry, OKC
Scott Young, Jacobs
Derek Sparks, Greater OKC Chambers
Ryan Billings, HNTB
Jason Huff, City of Norman
Jacob Thomas
Denotria Davis, Mbroh Engineering

Consultants Present

Kathryn Holmes, Holmes & Assoc.
Liz Scanlon, Kimley-Horn
Luke Schmidt, Kimley-Horn



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1. Call to Order – 2:32 p.m.

Chairperson Henry called the meeting to order at 2:32 p.m.

2. Roll Call

QUORUM PRESENT: Hutchison, Henry, Vick, and Mélon. ABSENT: Boggs and Eddy.

3. Consider Approval of Minutes

A. April 20, 2022 Regional Transportation Authority Special Meeting

APPROVED. Moved by Hutchison, seconded by Mélon. AYES: Hutchison, Henry, Vick, and Mélon. NAYES: None.

4. Executive Director Reports – Jason Ferbrache, Interim Executive Director

Interim Executive Director Ferbrache disseminated the Conflict of Interest Disclosure form to the Directors and asked them to complete and return to staff. This is an annual disclosure requirement to comply with board policy to have the directors disclose certain family and/or business relationships that might be considered conflicts of interest.

A. Resolution in recognition and appreciation of the distinguished service by Aaron Budd

Interim Executive Director Ferbrache read the resolution aloud and thanked Director Budd for his service.

ADOPTED. Moved by Vick, seconded by Hutchison. AYES: Hutchison, Henry, Vick, and Mélon. NAYES: None.



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- B.** Resolution authorizing the Owner’s Representative of Holmes and Associates, LLC., Kathryn A. Holmes to act for and on behalf of the Regional Transportation Authority of Central Oklahoma to commence detailed discussions with BNSF.

Interim Executive Director Ferbrache stated that this resolution has been discussed in previous meetings and staff brings this resolution to the Board to assist Kathryn in negotiations with BNSF and formalizes her role as the negotiator on behalf of the RTA. However, all decisions will come back to the Board for approval and this resolution does not in any way authorize any obligation of RTA funds.

ADOPTED. Moved by Mélon, seconded by Hutchison. AYES: Hutchison, Henry, Vick, and Mélon. NAYES: None.

5. Committee Reports – Board of Directors

A. Property Acquisition Committee

Vice Chairperson Hutchison stated that the Property Acquisition Committee did not meet this month.

B. Outreach Committee

Director Mélon stated that the Outreach Committee did meet and are in the process of finalizing dates for the Virtual Town Hall.

6. Fiscal Year 2023 Budget

A. Public Hearing; and

Chairperson Henry opened the public hearing for the Regional Transportation Authority of Central Oklahoma Fiscal Year 2023 Budget (2:44 p.m.); seeing no active participants, the public hearing was closed.

- B.** Consider Resolution adopting the Fiscal Year 2023 Budget; and authorizing the Interim Executive Director to implement and administer the budget as per the Trust Agreement and Indenture (2019).

Suzanne Wickenkamp stated that staff brought a proposed budget to the Directors in March for consideration and if the budget is approved today, the next steps would be to send out contribution invoices in June to the member cities and then the budget would be filed with the member cities’ clerks.



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ADOPTED. Moved by Mélon, seconded by Vick. AYES: Hutchison, Henry, Vick, and Mélon. NAYES: None.

7. Receive Financial Reports and Ratify and Approve Claims for Period of April 1, 2022 through April 30, 2022

RECEIVED, RATIFIED & APPROVED. Moved by Hutchison, seconded by Vick. AYES: Hutchison, Henry, Vick, and Mélon. NAYES: None.

8. Ratify and Approve Insurica’s D&O Insurance Renewal for May 17, 2022 to May 17, 2023

RATIFIED & APPROVED. Moved by Vick, seconded by Hutchison. AYES: Hutchison, Henry, Vick, and Mélon. NAYES: None.

9. Project Update: Alternative Analysis – Liz Scanlon, Kimley-Horn

Liz Scanlon gave a PowerPoint presentation which included a recap of the discovery phase, recent updates, revised high-potential alignments, a cross-section analysis and next steps.

10. Public Comments – Brad Henry, RTA Board Chairperson

Chairperson Henry said that in June there will be a virtual town hall meeting and we encourage lots of participation.

11. Enter into Executive Session on advice of the Municipal Counselor to discuss the purchase or appraisal of real property as authorized by 25 O.S (2021 Supp) § 307 (B)(3)

APPROVED TO ENTER INTO EXECUTIVE SESSION. Moved by Hutchison, seconded by Mélon. AYES: Hutchison, Henry, Vick, and Mélon. NAYES: None.

Chairperson Henry called for a motion to close the executive session.

APPROVED TO CLOSE THE EXECUTIVE SESSION. Moved by Hutchison, seconded by Mélon. AYES: Hutchison, Henry, Vick, and Mélon. NAYES: None.

Chairperson Henry stated that there was no formal action to take from the executive session.



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12. New Business – Brad Henry, RTA Board Chairperson

Non action items that were not known or reasonably foreseen at the time of the posting of the agenda. This may include requests for future agenda items.

Director Hutchison asked if the website could be updated with new photos of the Board of Directors and to include a link to RTA moves.

Interim Executive Director Ferbrache that staff will update the website.


13. Adjournment – 4:32 p.m.

APPROVED by the Board of Directors and **SIGNED** by the Chairperson of the Regional Transportation Authority of Central Oklahoma, on this **15th** day of **June 2022**.

ATTEST:


Mary Melon, Secretary




Brad Henry, Chairperson