



# BOARD OF DIRECTORS MEETING MINUTES

The regular meeting of the Regional Transportation Authority (RTA) was convened at 2:42 p.m. on Wednesday, April 20, 2022 at 431 W. Main Street. This meeting was held as indicated by advanced notice filed with the Oklahoma County Clerk on April 18, 2022 at 11:50 a.m.

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## **RTA Board of Directors Present**

Marion Hutchison, Vice Chairperson  
Brad Henry, Chairperson  
James Boggs, Treasurer  
Donald Vick  
Mary Mélon, Secretary

## **Entity**

City of Norman  
City of Oklahoma City  
City of Edmond  
City of Del City  
City of Oklahoma City

## **RTA Board of Directors Absent**

Aaron Budd  
Steve Eddy

City of Midwest City  
City of Moore

## **Administrative Support Staff Present**

Jason Ferbrache, Interim Executive Director  
Jerod Beatty, Legal Counsel  
Suzanne Wickenkamp, RTA Admin Support

## **Guests Present**

Amy Lucas, OKC Finance  
Sue Korpi, OKC Finance  
Taylor Johnson, City of Norman  
Hannah Nolen, ACOG  
Brooks Mitchell, City of Moore

Shelby Templin, ODOT  
Justin Henry, OKC  
Scott Young, Jacobs  
Derek Sparks, Greater OKC Chambers  
Ryan Billings, HNTB

## **Consultants Present**

Kathryn Holmes, Holmes & Assoc.  
Liz Scanlon, Kimley-Horn



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## 1. Call to Order – 2:42 p.m.

Chairperson Henry called the meeting to order at 2:42 p.m.

## 2. Roll Call

**QUORUM PRESENT: Hutchison, Henry, Vick, Boggs, and Mélon. ABSENT: Budd and Eddy.**

## 3. Consider Approval of Minutes

### A. March 21, 2022 Regional Transportation Authority Special Meeting

Director Vick moved to amend the minutes to include Mike Patterson as guest present at the March 21, 2022 meeting.

**AMENDMENT APPROVED. Moved by Vick, seconded by Boggs. AYES: Hutchison, Henry, Vick, and Boggs. NAYES: None. ABSTAIN: Mélon.**

Interim Executive Director Ferbrache thanked Director Vick for pointing that out and asked that to keep accurate records of guests that are present, please make sure you sign in

**APPROVED AS AMENDED: Moved by Vick, seconded by Hutchison. AYES: Hutchison, Henry, Vick, and Boggs. NAYES: None. ABSTAIN: Mélon.**

## 4. Executive Director Reports

Interim Executive Director Ferbrache mentioned that there will be an article in *The Norman Transcript* about the RTA, BRT and transit in general. Once the article is scheduled to be published, we will update the board.

Suzanne Wickenkamp stated that staff have provided the preliminary local contribution numbers to each of the member cities city managers. Ms. Wickenkamp gave an update on the RAISE grant that was awarded in November 2021. The next step in the grant process is to receive a Paper Grant Agreement (PGA). The PGA explains the terms and conditions of the grant and the recipient of the grant will attach the scope of work, schedule, budget, and if there are any changes from what was included in the application, those changes would be included in the PGA. An RFP for the west corridor alternative analysis can be created now, but the contract cannot be



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awarded until the PGA is executed, which may be around September 2022. The grant was included in the budget to complete half of the project in FY2023.

## **5. Committee Reports – Board of Directors**

### A. Property Acquisition Committee

Vice Chairperson Hutchison stated the Property Acquisition Committee did not meet this month and there is nothing new to report.

### B. Outreach Committee

Director Mélon asked if Kathryn would update the board on yesterday's outreach meeting with Del City.

Kathryn Holmes stated that the Del City meeting was very good and informative, and we will take their comments into consideration on the east corridor alternative analysis.

## **6. Legislation Update – Derek Sparks, Government Relations for the Greater Oklahoma City Chamber**

Derek Sparks stated that eight chambers of commerce across Oklahoma gave their support to the Heartland Flyer to re-connect the passenger rail service and how much it is very necessary given the growth that Oklahoma has seen. Restoring the Heartland Flyer only seeks to help the RTA in its work to create more passenger rail service in the region. Mr. Sparks said that anything the Greater Oklahoma City Chamber can do to help capitalize on this effort it will.

Mr. Sparks commented on the two pieces of legislation that did not pass but could have made it very difficult for any bill or person to get elected in Oklahoma.

Chairperson Henry thanked Mr. Sparks for all the support.

## **7. Receive Financial Reports and Ratify and Approve Claims for Period of March 1, 2022 through March 31, 2022**

**RECEIVED, RATIFIED and APPROVED. Moved by Mélon, seconded by Boggs. AYES: Hutchison, Henry, Vick, Boggs, and Mélon. NAYES: None.**



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- 8. Consider resolution setting a public hearing on May 18, 2022, as per the Trust Indenture (2019), Section 11.2 Annual Budget, to receive public comments regarding the Fiscal Year 2023 Budget, and authorize the Interim Executive Director to publish the Notice of Public Hearing (Attachment “A”) at least seven days prior to the May 18, 2022 public hearing**

**ADOPTED. Moved by Hutchison, seconded by Mélon. AYES: Hutchison, Henry, Vick, Boggs, and Mélon. NAYES: None.**

- 9. Project Update: Alternative Analysis – Kathryn Holmes, Holmes and Associates, LLC**

Kathryn Holmes gave a brief overview on what the team has been working on. On the north/south corridor, the team continues to progress on the feasibility analysis to introduce passenger rail on that line and to understand how much capacity the freight system consumes to service its existing customers and the potential to service future customers. That information along with an early analysis of an operating plan will determine what level of infrastructure investment the RTA will need to make to get access to that corridor. We have been meeting with the member cities on the north/south corridor to discuss potential station locations and to get those member cities input on what they would like to do and then discuss those thoughts with BNSF.

The east corridor continues to advance, and the alignments are being refined through input from the technical working groups. We have met with Tinker Air Force Base and their outside consultant and discussed having a high-capacity transit center at the end of the line on property the air force owns. We will continue to work with Tinker to make sure we get the service to Tinker Air Force Base right.

The goal for the June meeting, is to present for the board’s consideration the locally preferred alternative for further study on the east line and for a decision on the north/south corridor. There will be another round of engagement via virtual town halls and in-person meetings

- 10. Public Comments – Brad Henry, RTA Board Chairperson**

None.

- 11. New Business**

None.



Regional Transportation Authority  
of Central Oklahoma

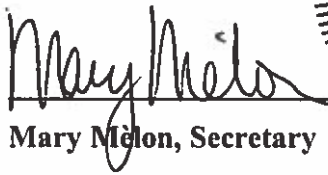
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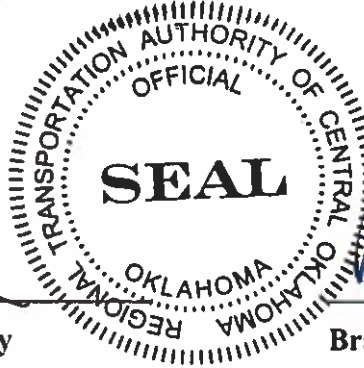
12. Adjournment – 3:27 p.m.

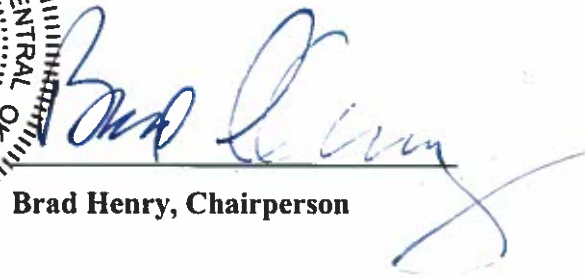
**ADJOURNED.** Moved by Vick, seconded by Hutchison. **AYES:** Hutchison, Henry, Vick, Boggs, and Mélon. **NAYES:** None.

**APPROVED** by the Board of Directors and **SIGNED** by the Chairperson of the Regional Transportation Authority of Central Oklahoma, on this **18th** day of **May 2022**.

**ATTEST:**

  
Mary Mélon, Secretary



  
Brad Henry, Chairperson