



# BOARD OF DIRECTORS MEETING MINUTES

The regular meeting of the Regional Transportation Authority (RTA) was convened at 2:36 p.m. on Wednesday, August 16, 2023 at 431 W. Main Street. This meeting was held as indicated by advanced notice filed with the Oklahoma County Clerk on August 14, 2023 at 1:18 p.m.

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## **RTA Board of Directors Present**

Brad Henry, Chairperson  
Marion Hutchison, Vice Chairperson  
Mary Mélon-Tully, Secretary  
Chuck Thompson, Director

## **Entity**

City of Oklahoma City  
City of Norman  
City of Oklahoma City  
City of Norman

## **RTA Board of Directors Absent**

James Boggs, Treasurer  
Jim Gebhart, Director  
Aaron Curry, Director

City of Edmond  
City of Edmond  
City of Oklahoma City

## **Administrative Support Staff Present**

Jason Ferbrache, Interim Executive Director  
Suzanne Wickenkamp, RTA Admin Support  
Josh Minner, Legal Counsel  
Christina Hankins, RTA Admin Support

## **Guests Present**

Taylor Johnson, City of Norman  
Hannah Nolen, ACOG  
Laura Davis, HNTB  
Logan Tabe, Jacobs Engineering  
Stuart Campbell, Jacobs Engineering  
James Cooper, Ward 2 Councilperson  
Amy Parker, OKC Finance  
Christopher Hurtt, OKC Finance

Justin Henry, OKC Planning  
Don Steel, STV, Inc.  
Trent Elmore, Resident  
Jordan Evans, Halff & Assoc.  
Lee Nichols, Halff  
Linsey Nunn, OKC Finance  
Sue Korpi, OKC Finance  
Steve Lackmeyer, The Oklahoman

## **Consultants Present**

Kathryn Holmes, Holmes & Assoc.  
Liz Scanlon, Kimley-Horn



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**August 16, 2023**

**2:30 p.m.**

**431 W. MAIN STREET, SUITE B, OKLAHOMA CITY, OK**

## **REGULAR MEETING**

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1. Call to Order – Brad Henry, RTA Board Chairperson
2. Roll Call – Brad Henry, RTA Board Chairperson

**QUORUM PRESENT: Hutchison, Thompson, Henry, Mélon-Tully. ABSENT: Boggs, Curry and Gebhart.**

Chairperson Henry thanked Councilperson Cooper for attending the meeting.

3. Consider Approval of Minutes
  - A. July 19, 2023 Regional Transportation Authority Meeting

**APPROVED: Moved by Thompson, seconded by Mélon-Tully. AYES: Hutchison, Thompson, Henry, Mélon-Tully. NAYS: None.**

4. Executive Director Reports – Jason Ferbrache, Interim Executive Director

Interim Executive Director Ferbrache informed the Directors that the consultants, Kimley Horn, were selected for the MAPS 4 Long-Range Transportation Plan. Kathryn Holmes, the RTA Owner's Representative, will be working alongside Kimley Horn and the MAPS office as a stakeholder for that project. Interim Executive Director Ferbrache also stated that the RTA will have new legal representation from the Municipal Counselor's office as early as next month.

Christina Hankins, RTA Admin Support, stated that ADG will begin the RTA's annual audit sometime at the end of September or the beginning of October. The representatives from ADG have met with Chairperson Henry and Interim Executive Director Ferbrache as part of that process. At last month's meeting, the Board approved the Civil Rights Programs, Title VI, Disadvantaged Business Enterprise (DBE), and Equal Employment Opportunity (EEO), and those programs have been added to the RTA website for public viewing.

5. Owner's Representative Report – Kathryn Holmes, Holmes & Associates LLC



# BOARD OF DIRECTORS MEETING MINUTES

Kathryn Holmes, Holmes & Associates, stated that at last month's Board meeting, two Professional Services Agreements (PSA) were approved for PFM and Regional Economic Advisors. She stated that she has met with both groups. Alpha Vu should have a dashboard to present to the Board in the next month or two to share their initial findings. There is an open house scheduled for tonight to receive input from the public on the west line and the airport line.

6. Receive Financial Reports and Ratify and Approve Claims
  - A. Period of July 1, 2023 through July 31, 2023

**RECEIVED, RATIFIED, and APPROVED: Moved by Hutchison seconded by Thompson. AYES: Hutchison, Thompson, Henry, Mélon-Tully. NAYS: None.**

7. Consider approving Professional Services Agreements with HNTB Corporation, Jacobs Engineering Group Inc., and Kimley-Horn and Associates, Inc. to provide on-call engineering consulting services, aggregate cost not to exceed \$100,000 annually, August 16, 2023 through June 30, 2026

**APPROVED: Moved by Thompson, seconded by Mélon-Tully. AYES: Hutchison, Thompson, Henry, Mélon-Tully. NAYS: None.**

8. Consider approving Freight Rail Coordination Reimbursement Agreement with BNSF Railway Company, cost not to exceed \$500,000 annually, August 16, 2023 through June 30, 2026

**APPROVED: Moved by Mélon-Tully, seconded by Thompson. AYES: Hutchison, Thompson, Henry, Mélon-Tully. NAYS: None.**

9. Project Update: Alternatives Analysis Update on the West and Airport Corridors – Liz Scanlon, Kimley Horn

Liz Scanlon, Kimley-Horn, gave a PowerPoint presentation on modal considerations, West and Airport Corridors analysis, and engagement updates.

10. Public Comments – Brad Henry, RTA Board Chairperson

None.

11. New Business – Brad Henry, RTA Board Chairperson



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None.

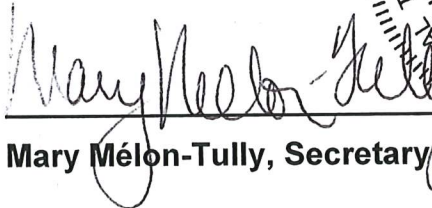
12. Adjournment - 3:47 p.m.

**ADJOURNED: Moved by Mélon-Tully, seconded by Hutchison. AYES: Hutchison, Thompson, Henry, Mélon-Tully. NAYS: None.**

**APPROVED** by the Board of Directors and **SIGNED** by the Chairperson of the Regional Transportation Authority of Central Oklahoma, on this **18th** day of **October 2023**.

**ATTEST:**



  
Mary Mélon-Tully, Secretary

  
Brad Henry, Chairperson