



# BOARD OF DIRECTORS MEETING MINUTES

The regularly scheduled meeting of the Regional Transportation Authority (RTA) was convened at 2:40 p.m. on Wednesday July 21, 2021 at 431 W. Main Street. This meeting was held as indicated by advanced notice filed with the Oklahoma County Clerk on July 20, 2021 at 8:01 a.m.

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**RTA Board of Directors Present**

Donald Vick  
James Boggs, Treasurer  
Aaron Budd  
Steve Eddy  
Brad Henry, Chairperson  
Mary Mélon, Secretary

**Entity**

City of Del City  
City of Edmond  
City of Midwest City  
City of Moore  
City of Oklahoma City  
City of Oklahoma City

**RTA Board of Directors Absent**

Marion Hutchison, Vice Chairperson      City of Norman

**Administrative Support Staff Present**

James Ferbrache, Interim Executive Director  
Hailey Rawson, Legal Counsel  
Suzanne Wickenkamp  
Justin Henry

**Guests Present**

Derek Sparks, Greater OKC Chamber  
Steve Lackmeyer, The Oklahoman  
Amy Lucas, OKC  
Finance Sue Korpi,  
OKC Finance Randy  
Entz, City of Edmond  
Taylor Johnson, City of  
Norman  
Ernestine Mbroh, Mbroh  
Engineering

**Consultants Present**

Kathryn Holmes, Holmes &  
Assoc.

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**July 21, 2021**

**2:30 p.m.**

**431 W. MAIN STREET, SUITE B, OKLAHOMA CITY, OK**  
**REGULAR MEETING – MINUTES**

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**1. Call to Order – Brad Henry, RTA Board Chairperson**

Governor Henry called the meeting to order at 2:40 p.m.

**2. Roll Call – Brad Henry, RTA Board Chairperson**

**PRESENT: Vick, Boggs, Eddy, Henry, Mélon and Budd. ABSENT: Hutchison.**

**3. Consider Approval of Minutes**

**A. June 16, 2021 Regional Transportation Authority Regular Meeting**

**APPROVED: Moved by Mélon, seconded by Vick. AYES: Vick, Boggs, Eddy, Henry, Mélon and Budd. NAYES: None. ABSENT: Hutchison.**

**4. Executive Director Reports – Jason Ferbrache, Interim Executive Director**

Interim Executive Director Ferbrache stated that staff have submitted the application for the RAISE Grant and will report back in the fall about the results. Staff have also had initial discussions with AGH about renewing their contract for audit services for the new fiscal year.

**5. Committee Reports – Board of Directors**

**A. Property Acquisition Committee**

Chairperson Henry stated that the Property Acquisition Committee did not meet this month.

**B. Outreach Committee**

Director Mélon stated the Outreach Committee has been very busy visiting with all the partner cities and representatives. Those meetings will take place on a quarterly basis. The purpose of those meetings is sharing our goals and to update them on the work the RTA has been doing.

**6. Professional Services Contract with Kimley-Horn and Associates Inc., authorize Notice to Proceed for Task Order 2, cost not to exceed total maximum fee of \$1,174,105.**

Interim Executive Director Ferbrache stated Task Order 2 will completely fulfill the obligation

for the north/south and east corridors. With the local contributions from the cities, we are able to fund the task order. The airport corridor is not included in this task order, but if the RAISE grant is successful or there is additional funding for that, we can amend the task order and include it.

**APPROVED: Moved by Vick, seconded by Mélon. AYES: Vick, Boggs, Eddy, Henry, Mélon and Budd. NAYES: None. ABSENT: Hutchison.**

**7. Project Update: Alternative Analysis** – Kathryn Holmes, RTA Owner's Representative

Kathryn Holmes gave a verbal update on next steps. The Alternative Analysis for the north/south line and the east line will each have different starting points due to past work completed. Certain areas have changed so much since the prior studies were done; the work may need to start fresh. The north/south line will start with an operational analysis. The east line will start with logistical viability with connections with Del City and Midwest City, to make sure the right alignment and mode is selected for their community needs. Kimley Horn has established stakeholder work groups, one of which is the Intergovernmental Relations (IGR) work group which will include Tinker Air Force Base and ACOG. Another important stakeholders' work group will be the Communicators group which is comprised of the member cities' Public Information Officers in order to keep member cities PIO's informed of the most up-to-date information to relay to their residents. In addition to virtual town hall meetings, the "RTAmoves" site will be populated with project fact sheets, interactive activities and a survey will go out to discover what the transit needs are. Kimley-Horn will be making educational videos that will be posted on the site.

**8. Receive Financial Reports and Ratify and Approve Claims for Period of June 1, 2021 through June 30, 2021.**

**RECEIVED: Moved by Boggs, seconded by Eddy. AYES: Vick, Boggs, Eddy, Henry, Mélon and Budd. NAYES: None. ABSENT: Hutchison.**

**9. Public Comments** – Brad Henry, RTA Board Chairperson

None.

**10. New Business** – Brad Henry, RTA Board Chairperson

Non action items that were not known or reasonably foreseen at the time of the posting of the agenda. This may include requests for future agenda items.

Chairperson Henry stated that there has been a lot in the news about the number of COVID cases beginning to spike. Chairperson Henry stated that anyone who has concerns about meeting in-person for the monthly board meetings to contact him.

**11. Adjournment – 3:20 P.M.**


**ADJOURNED: Moved by Vick, seconded by Mélon. AYES: Vick, Boggs, Eddy, Henry,**

Mélon and Vick. NAYES: None. ABSENT: Hutchison.

APPROVED by the Board of Directors and SIGNED by the Chairperson of the Regional Transportation Authority of Central Oklahoma, on this 18th day of August 2021.

ATTEST:

  
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Mary Mélon, Secretary

  
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Brad Henry, Chairperson

