



BOARD OF DIRECTORS MEETING MINUTES

The regular meeting of the Regional Transportation Authority (RTA) was convened at 2:31 p.m. on Wednesday, June 15, 2022 at 431 W. Main Street. This meeting was held as indicated by advanced notice filed with the Oklahoma County Clerk on June 14, 2022 at 2:03 p.m.

RTA Board of Directors Present

Marion Hutchison, Vice Chairperson
Brad Henry, Chairperson
James Boggs, Treasurer
Mary Mélon, Secretary

Entity

City of Norman
City of Oklahoma City
City of Edmond
City of Oklahoma City

RTA Board of Directors Absent

None

Administrative Support Staff Present

Jason Ferbrache, Interim Executive Director
Joshua Minner, Legal Counsel
Suzanne Wickenkamp, RTA Admin Support
Christina Hankins, Trust Specialist

Guests Present

Amy Parker, OKC Finance
Sue Korpi, OKC Finance
Linsey Nunn, OKC Finance
Randy Entz, City of Edmond
Hannah Nolen, ACOG

Shelby Templin, ODOT
Justin Henry, OKC
Derek Sparks, Greater OKC Chambers
May Harris, OKC
Steve Lackmeyer, Oklahoman

Consultants Present

Kathryn Holmes, Holmes & Assoc.
Liz Scanlon, Kimley-Horn
Luke Schmidt, Kimley-Horn



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1. Call to Order – 2:31 p.m.

Chairperson Henry called the meeting to order at 2:31 p.m.

2. Roll Call

QUORUM PRESENT: Hutchison, Henry, Boggs, and Mélon. ABSENT: None.

3. Consider Approval of Minutes

A. May 18, 2022 Regional Transportation Authority Special Meeting

APPROVED. Moved by Hutchison, seconded by Mélon. AYES: Hutchison, Henry, and Mélon. ABSTAINED: Boggs. NAYS: None.

4. Executive Director Reports – Jason Ferbrache, Interim Executive Director

Interim Executive Director Ferbrache stated based on the feedback received from the Board regarding making the RTA website more intuitive as to the RTA's latest activities, and where things are located on the website have begun and are continually being tweaked to make it as easy as possible for everyone to use. Interim Executive Director Ferbrache thanked the Board for their patience as to the late distribution of this month's agenda packets.

5. Committee Reports – Board of Directors

A. Property Acquisition Committee

Vice Chairperson Hutchison stated that the Property Acquisition Committee did not meet this month.

B. Outreach Committee

Director Mélon stated that the Virtual Town Hall meeting is scheduled for tonight at 6:30 p.m. There was a lot of promotion for the meeting, and we are hoping for good attendance from the public.

6. Consider Resolution authorizing the Interim Executive Director to facilitate consideration of amended Trust Agreement and Indenture with member governing bodies and return decisions to the Board



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Interim Executive Director Ferbrache stated that since the departure of three of the member cities from the RTA, staff are asking the Board to consider amending the Trust Agreement and Indenture to reflect the changes to the makeup of the Board and to also consider changing the number of Directors for each of the remaining cities. If the Board adopts the Resolution attached to the agenda today, staff can present these changes to the governing bodies of the remaining cities, Oklahoma City, Edmond, and Norman.

Chairperson Henry stated that the Board needs more than four members due to the ancillary duties required to support the RTA.

ADOPTED. Moved by Boggs, seconded by Hutchison. AYES: Hutchison, Henry, Boggs, and Mélon. NAYS: None.

- 7. Consider** Resolution authorizing travel for up to three directors to attend the APTA's Transit Board Members and Transit Board Administrators Seminars in Salt Lake City Utah; and authorize staff to coordinate and make travel arrangements on behalf of the board, estimated cost \$8,000

Kathryn Holmes, Holmes and Associates, gave a verbal summary of some of the events she is planning for the RTA Directors that attend the APTA conference.

ADOPTED. Moved by Hutchison, seconded by Mélon. AYES: Hutchison, Henry, Boggs, and Mélon. NAYS: None.

- 8. Receive** Financial Reports and Ratify and Approve Claims for Period of May 1, 2022 through May 31, 2022

RECEIVED. Moved by Mélon, seconded by Boggs. AYES: Hutchison, Henry, Boggs, and Mélon. NAYS: None.

- 9. Consider** approving Task Order No. 3 for the Professional Services Agreement with Kimley-Horn and Associates, Inc., cost not to exceed \$1,099,060; authorize Notice to Proceed for Task Order 3

APPROVED. Moved by Hutchison, seconded by Mélon. AYES: Hutchison, Henry, Boggs, and Mélon. NAYS: None.

- 10. Consider** approving Amended and Restated Professional Service Agreement with Holmes and Associates, LLC, extending the term of the agreement from July 1, 2022 to June 30, 2024, estimated annual cost \$444,900

APPROVED. Moved by Boggs, seconded by Hutchison. AYES: Hutchison, Henry, Boggs, and Mélon. NAYS: None.



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11. Project Update: Alternative Analysis – Liz Scanlon, Kimley-Horn

Liz Scanlon, Kimley-Horn, gave a PowerPoint presentation reviewing year 2 progress, a look ahead for year 3 and gave a reminder that there is a Virtual Town Hall scheduled for tonight.

12. Public Comments – Brad Henry, RTA Board Chairperson

None.

13. Enter into Executive Session on advice of the Municipal Counselor to discuss the purchase or appraisal of real property as authorized by 25 O.S (2021 Supp) § 307 (B)(3)

ENTERED EXECUTIVE SESSION. Moved by Hutchison seconded by Mélon. AYES: Hutchison, Henry, Boggs, and Mélon. NAYS: None.

14. New Business – Brad Henry, RTA Board Chairperson

Non action items that were not known or reasonably foreseen at the time of the posting of the agenda. This may include requests for future agenda items.

15. Adjournment – 4:30 p.m.

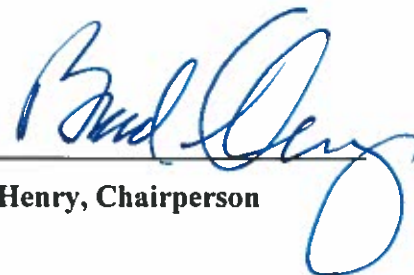
APPROVED by the Board of Directors and **SIGNED** by the Chairperson of the Regional Transportation Authority of Central Oklahoma, on this **16th** day of **November 2022**.

ATTEST:



Mary Melon, Secretary





Brad Henry, Chairperson