



BOARD OF DIRECTORS MEETING MINUTES

The regular meeting of the Regional Transportation Authority (RTA) was convened at 2:51 p.m. on Wednesday, November 16, 2022 at 431 W. Main Street. This meeting was held as indicated by advanced notice filed with the Oklahoma County Clerk on November 14, 2022 at 4:40 p.m.

RTA Board of Directors Present

Marion Hutchison, Vice Chairperson
Chuck Thompson, Director
Brad Henry, Chairperson
Mary Mélon, Secretary

Entity

City of Norman
City of Norman
City of Oklahoma City
City of Oklahoma City

RTA Board of Directors Absent

James Boggs, Treasurer

City of Edmond

Administrative Support Staff Present

Jason Ferbrache, Interim Executive Director
Joshua Minner, Legal Counsel
Suzanne Wickenkamp, RTA Admin Support
Christina Hankins, RTA Admin Support

Guests Present

Amy Parker, OKC Finance
Sue Korpi, OKC Finance
Linsey Nunn, OKC Finance
Hannah Nolen, ACOG
Maxton Harris, OKC

Justin Henry, OKC Planning
Sasha McCrone, OKC
Larry Hopper, Citizen
Chad Linville, Citizen
Jason Huff, City of Norman

Consultants Present

Kathryn Holmes, Holmes & Assoc.
Liz Scanlon, Kimley-Horn
Luke Schmidt, Kimley-Horn



BOARD OF DIRECTORS MEETING MINUTES

November 16, 2022

2:30 p.m.

431 W. MAIN STREET, SUITE B, OKLAHOMA CITY, OK
REGULAR MEETING

1. Call to Order – 2:51 p.m.

Chairperson Henry called the meeting to order at 2:51 p.m.

2. Introduction of Chuck Thompson, Newly Appointed RTA Director – Brad Henry, RTA Board Chairperson

Chairperson Henry informed the Board of Directors that Director Thompson will be representing the City of Norman along with Director Hutchison. The Board welcomed the new Director.

3. Roll Call

QUORUM PRESENT: Hutchison, Henry, Thompson, and Mélon. ABSENT: Boggs.

4. Consider Approval of Minutes

A. June 15, 2022 Regional Transportation Authority Regular Meeting

APPROVED: Moved by Hutchison, seconded by Mélon. AYES: Hutchison, Henry, and Mélon. ABSTAINED: Thompson. NAYES: None.

B. September 15, 2022 Regional Transportation Authority Meeting

APPROVED: Moved by Hutchison, seconded by Mélon. AYES: Hutchison, Henry, and Mélon. ABSTAINED: Thompson. NAYES: None.

5. Executive Director Reports – Jason Ferbrache, Interim Executive Director

Interim Executive Director Ferbrache stated that the other two member cities, Edmond and the City of Oklahoma City, are in the process of appointing another Director. Once staff has received the dates when the City Council will appoint those future directors, staff will notify the Board.

Suzanne Wickenkamp advised the Board that AGH is close to finishing the annual audit. After the audit is completed, a representative from AGH will be attend the board meeting to present the audit report. Wickenkamp also reported that the RAISE grant that would fund the second alternative analysis study of two new corridors is now being reviewed by the FTA. We anticipate the grant agreement being finalized in time for the Board to award a contract to the Consultant by February’s board meeting.

6. Committee Reports – Board of Directors

A. Property Acquisition Committee

Director Hutchison stated that the Property Acquisition Committee did meet since the last meeting and there is nothing new to report.

B. Outreach Committee

Director Mélon stated there is an upcoming Outreach Committee meeting scheduled for December and moving forward there will be reoccurring monthly meetings with each one of the member cities.

7. Receive Financial Reports and Ratify and Approve Claims

A. Period of September 1, 2022 through September 30, 2022

RECEIVED, RATIFIED, and APPROVED: Moved by Mélon, seconded by Hutchison. AYES: Hutchison, Henry, Mélon, and Thompson. NAYES: None.

8. Receive the amended Trust Indenture of the Regional Transportation Authority of Central Oklahoma and resolutions from withdrawing cities.

RECEIVED: Moved by Hutchison, seconded by Thompson. AYES: Hutchison, Henry, Mélon, and Thompson. NAYES: None.

- 9. Consider** adopting a Resolution approving the Regional Transportation Authority of Central Oklahoma Regular Meeting Schedule for Calendar Year 2023.

ADOPTED: Moved by Mélon, seconded by Hutchison. AYES: Hutchison, Henry, Mélon, and Thompson. NAYES: None.

- 10. Consider** amending the Bylaws of the Regional Transportation Authority of Central Oklahoma.

Josh Minner, Assistant Municipal Counselor, gave a brief overview of some of the minor changes that are being proposed to the by-laws. These changes are to reflect the amendments made to the trust indenture.

APPROVED: Moved by Hutchison, seconded by Mélon. AYES: Hutchison, Henry, Mélon, and Thompson. NAYES: None.

- 11. Project Update: Alternative Analysis – Liz Scanlon, Kimley-Horn**

Liz Scanlon, Kimley-Horn, gave a PowerPoint presentation updating the Board on the Alternatives Analysis, technical evaluation results, takeaways, engagement summary and next steps.

- 12. Public Comments – Brad Henry, RTA Board Chairperson**

None.

- 13. Enter into Executive Session on advice of the Municipal Counselor to discuss the purchase or appraisal of real property as authorized by 25 O.S. (2021 Supp.) § 307 (B)(3)**

ENTERED EXECUTIVE SESSION. Moved by Thompson, seconded by Hutchison. AYES: Hutchison, Henry, Thompson, Mélon. NAYS: None.

- 14. New Business – Brad Henry, RTA Board Chairperson**

Non-action items that were not known or reasonably foreseen at the time of the posting of the agenda. This may include requests for future agenda items.

- 15. Adjournment – 4:33 p.m.**

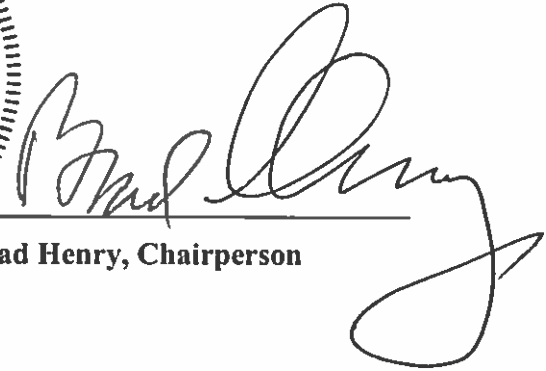
APPROVED by the Board of Directors and **SIGNED** by the Chairperson of the Regional Transportation Authority of Central Oklahoma, on this **14th** day of **December 2022**.

ATTEST:



Mary Melon, Secretary





Brad Henry, Chairperson