



BOARD OF DIRECTORS MEETING MINUTES

The special meeting of the Regional Transportation Authority (RTA) was convened at 10:36 a.m. on Wednesday, September 15, 2022 at 431 W. Main Street. This meeting was held as indicated by advanced notice filed with the Oklahoma County Clerk on September 12, 2022 at 4:48 p.m.

RTA Board of Directors Present

Marion Hutchison, Vice Chairperson
Brad Henry, Chairperson
James Boggs, Treasurer
Mary Mélon, Secretary

Entity

City of Norman
City of Oklahoma City
City of Edmond
City of Oklahoma City

RTA Board of Directors Absent

None

Administrative Support Staff Present

Jason Ferbrache, Interim Executive Director
Joshua Minner, Legal Counsel
Christina Hankins, Trust Specialist

Guests Present

Amy Parker, OKC Finance
Sue Korpi, OKC Finance
Taylor Johnson, City of Norman
Randy Entz, City of Edmond
Shelby Templin, ODOT
Robert Paquin, Jacobs Engineering Group
Denotria Davis, Mbroh Engineering, Inc.
Justin Henry, OKC Planning
Derek Sparks, Greater OKC Chambers
Rachel Jamieson, Greater OKC Chambers

Consultants Present

Kathryn Holmes, Holmes & Assoc.
Liz Scanlon, Kimley-Horn

1. Call to Order – 10:36 a.m.

Chairperson Henry called the meeting to order at 10:36 a.m.

2. Roll Call

QUORUM PRESENT: Hutchison, Henry, Boggs, and Mélon. ABSENT: None.

3. Consider Approval of Minutes

A. June 15, 2022 Regional Transportation Authority Regular Meeting

DEFERRED. Minutes were not in the packet.

4. Executive Director Reports – Jason Ferbrache, Interim Executive Director

Interim Executive Director Ferbrache stated that the amended Trust Indenture and invoices have been provided to the member cities. Mr. Ferbrache also informed the board of a workshop that was held in August to develop a work plan for 2023. He would like to meet with the directors to review the work plan and receive feedback before finalizing the plan.

Interim Executive Director Ferbrache provided an update on the RAISE grant that was awarded in November 2021. COTPA, with the help of Kathryn Holmes, has submitted the Paper Grant Agreement (PGA) to the FTA and is waiting on feedback. In the meantime, the board will have the option to approve an RFP for the west corridor alternative analysis. The goal is to award the contract in December, provided the PGA has been executed. Chairperson Henry asked if we needed to do an RFP since we have existing consultants. Kathryn Holmes explained since the scope of the project was different from the scope of the existing consultant, the RTA is required to go out to bid.

Several board members and administrative staff attended the APTA conference in Salt Lake City. Chairperson Henry and Director Hutchison provided feedback from the conference. The board enjoyed meeting with Directors from all over. People are excited a new RTA has formed, and they want to help in whatever way they can.

5. Committee Reports – Board of Directors

A. Property Acquisition Committee

Vice Chairperson Hutchison stated that the Property Acquisition Committee did not meet this month.

B. Outreach Committee

Director Mélon stated the Outreach Committee met with ACOG, OU, Norman, and the Alliance for Economic Development in August. The Committee will meet with OKC, Norman, and Edmond this week.

6. Receive Financial Reports and Ratify and Approve Claims

A. Period of June 1, 2022 through June 30, 2022

B. Period of July 1, 2022 through July 31, 2022

C. Period of August 1, 2022 through August 31, 2022

RECEIVED, RATIFIED and APPROVED. Moved by Boggs, seconded by Hutchison. AYES: Hutchison, Henry, Boggs, and Mélon. NAYS: None.

7. **Consider** adopting a Resolution updating a prior resolution appointing official custodians of the Regional Transportation Authority's funds, by adding a provision to include authority to approve collateral transfers.

ADOPTED. Moved by Hutchison, seconded by Mélon. AYES: Hutchison, Henry, Boggs, and Mélon. NAYS: None.

8. **Consider** approving Request for Proposals for professional services to perform an Alternatives Analysis study for two transit corridors in the Central Oklahoma Region (RTA 22-001); and authorize the Interim Executive Director to advertise.

APPROVED and AUTHORIZED. Moved by Boggs, seconded by Hutchison. AYES: Hutchison, Henry, Boggs, and Mélon. NAYS: None.

9. Project Update: Alternative Analysis – Liz Scanlon, Kimley-Horn

Liz Scanlon gave a PowerPoint update on the Alternative Analysis, which included detailed analysis criteria and methodology, East corridor station locations methodology, and next steps. She also provided details on upcoming community engagement events.

10. Public Comments – Brad Henry, RTA Board Chairperson

None.

11. Enter into Executive Session on advice of the Municipal Counselor to discuss the purchase or appraisal of real property as authorized by 25 O.S. (2021 Supp.) § 307 (B)(3)

ENTERED EXECUTIVE SESSION. Moved by Hutchison seconded by Mélon. AYES: Hutchison, Henry, Boggs, and Mélon. NAYS: None.

12. New Business – Brad Henry, RTA Board Chairperson

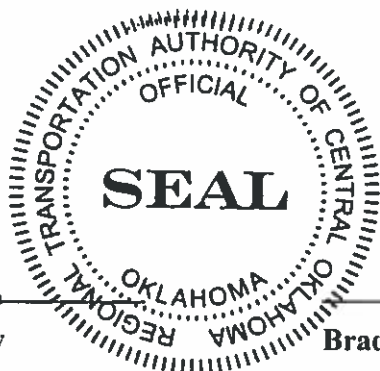
Chairperson Henry recommended the December RTA meeting be moved from December 21st to December 14th. Director Boggs stated he could not make the October RTA meeting unless he could attend virtually to make a quorum.

13. Adjournment – 12:32 p.m.

APPROVED by the Board of Directors and **SIGNED** by the Chairperson of the Regional Transportation Authority of Central Oklahoma, on this **16th** day of **November 2022**.

ATTEST:


Mary Mélon, Secretary




Brad Henry, Chairperson