



BOARD OF DIRECTORS MEETING MINUTES

The regular meeting of the Regional Transportation Authority (RTA) was convened at 2:35 p.m. on Wednesday, May 17, 2023 at 431 W. Main Street. This meeting was held as indicated by advanced notice filed with the Oklahoma County Clerk on May 15, 2023 at 8:28 a.m.

RTA Board of Directors Present

Brad Henry, Chairperson
Marion Hutchison, Vice Chairperson
Chuck Thompson, Director
James Boggs, Treasurer
Jim Gebhart, Director

Entity

City of Oklahoma City
City of Norman
City of Norman
City of Edmond
City of Edmond

RTA Board of Directors Absent

Mary Mélon, Secretary

City of Oklahoma City

Administrative Support Staff Present

Suzanne Wickenkamp, RTA Admin Support
Josh Minner, Legal Counsel
Christina Hankins, RTA Admin Support

Guests Present

Amy Parker, OKC Finance
Linsey Nunn, OKC Finance
Christopher Hurtt, OKC Finance
Scott Young, Jacobs Engineering
Kate Blackburn, HNTB
Hannah Nolen, ACOG
Randy Entz, City of Edmond

Justin Henry, OKC Planning
Steve Lackmeyer, The Oklahoman
Trent Elmore, Resident
Sasha McCrone, OKC Planning
DeShawn Heurd, Hayz
Taylor Johnson, City of Norman
Chelsea Banks, Uptown OKC
Larry Hopper, Oklahoma APT

Consultants Present

Kathryn Holmes, Holmes & Assoc.
Liz Scanlon, Kimley-Horn



BOARD OF DIRECTORS MEETING MINUTES

May 17, 2023

2:30 p.m.

**431 W. MAIN STREET, SUITE B, OKLAHOMA CITY, OK
REGULAR MEETING**

1. Call to Order – 2:35 p.m.

Chairperson Henry called the meeting to order at 2:35 p.m.

2. Roll Call – Brad Henry, RTA Board Chairperson

QUORUM PRESENT: Boggs, Gebhart, Hutchison, Thompson, and Henry. ABSENT: Mélon.

3. Consider Approval of Minutes

- A. January 18, 2023 Regional Transportation Authority Meeting

APPROVED: Moved by Thompson, seconded by Gebhart. AYES: Gebhart, Hutchison, Thompson, and Henry. ABSTAINED: Boggs. NAYS: None.

- B. April 19, 2023 Regional Transportation Authority Meeting

APPROVED: Moved by Thompson, seconded by Gebhart. AYES: Gebhart, Hutchison, Thompson, and Henry. ABSTAINED: Boggs. NAYS: None.

4. Executive Director Reports – Suzanne Wickenkamp

Suzanne Wickenkamp, RTA Admin Support, stated that last month the Board approved the D&O Insurance item and it is now in place. Staff has distributed the Conflict of Interest forms that are required to be signed annually. A new Director for the City of Oklahoma City has been selected and is expected to attend next month's meeting after the Oklahoma City Council approves the appointment. At the Board's next meeting, staff will be on hand to take photos of our new Directors, and those Directors that would like to take a new picture are welcome to do so.

5. Committee Reports – Board of Directors

A. Property Acquisition Committee

Director Hutchison stated that the Property Acquisition Committee has not met.

B. Outreach Committee

Kathryn Holmes stated that the Outreach Committee did not meet this month.

6. Owner’s Representative Report – Kathryn Holmes, Homes & Associates LLC

Kathryn Holmes stated that she and Interim Executive Director Ferbrache attended an Edmond City Council Workshop. There were a lot of good questions and engagement. Kathryn Holmes stated she is busy working on a packet of documents that will be submitted to the Board for review and approval, also reviewed by Region 6, and finally submitted to the FTA to allow the RTA to be a direct recipient of FTA funds.

7. Receive Financial Reports and Ratify and Approve Claims

A. Period of April 1, 2023 through April 30, 2023

RECEIVED, RATIFIED, and APPROVED: Moved by Hutchison, seconded by Thompson. AYES: Boggs, Gebhart, Hutchison, Thompson, and Henry. NAYS: None.

8. Fiscal Year 2024 Budget

a. Public Hearing; and

Public hearing opened at 3:04 p.m.

Chelsea Banks, Uptown OKC, asked if there is anything unusual or concerning about the budget.

Chairperson Henry stated that the budget is straightforward and simplistic. Most of the budget consists of the expenses of the consultants and the studies they have performed.

Suzanne Wickenkamp stated that the year-end forecast in Item 7 ties directly to our budget and has historically been under budget.

Larry Hopper, Oklahoma Alliance for Public Transportation, asked what the total budget is.

Suzanne Wickenkamp answered that the operating budget is \$2,659,322 and the grant budget is \$1,114,000.

Public hearing closed at 3:10 p.m.

b. Consider a Resolution adopting the Fiscal Year 2024 Budget; and directing the Interim Executive Director to implement and administer the budget as per the Trust Agreement and Indenture.

ADOPTED: Moved by Boggs, seconded by Thompson. AYES: Boggs, Gebhart, Hutchison, Thompson, and Henry. NAYS: None.

9. Project Update: Alternative Analysis – Liz Scanlon, Kimley-Horn

Liz Scanlon, Kimley-Horn, gave a PowerPoint presentation that included updates on the East Corridor and the North/South Corridors, and the Locally Preferred Alternative engagement campaign and next steps.

10. Public Comments – Brad Henry, RTA Board Chairperson

Larry Hopper, Oklahoma Alliance for Public Transportation, stated that the RTA should be prepared to have a defined progressive discipline program in place. The other thing is that more consideration should be given to the East Corridor because it is difficult for those coming from southwest Oklahoma City.

Kathryn Holmes stated that it is very common and expected to reorient as needed.

11. New Business – Brad Henry, RTA Board Chairperson

None.

12. Adjournment – 4:07 p.m.

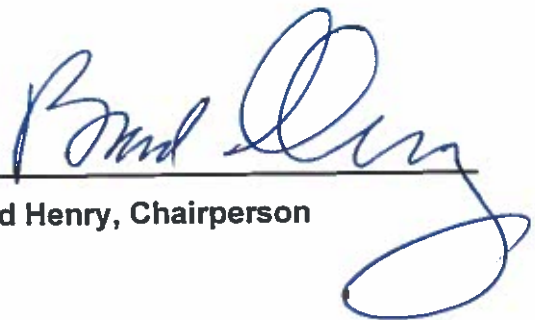
ADJOURNED: Moved by Boggs, seconded by Hutchison. AYES: Boggs, Gebhart, Hutchison, Thompson, and Henry. NAYS: None.

APPROVED by the Board of Directors and **SIGNED** by the Chairperson of the Regional Transportation Authority of Central Oklahoma, on this **21st** day of **June 2023**.

ATTEST:



Mary Mélon, Secretary



Brad Henry, Chairperson