



BOARD OF DIRECTORS MEETING MINUTES

The regular meeting of the Regional Transportation Authority (RTA) was convened at 2:43 p.m. on Wednesday, July 19, 2023 at 431 W. Main Street. This meeting was held as indicated by advanced notice filed with the Oklahoma County Clerk on July 14, 2023 at 4:06 p.m.

RTA Board of Directors Present

Brad Henry, Chairperson
Mary Mélon-Tully, Secretary
Aaron Curry, Director
Chuck Thompson, Director
James Boggs, Treasurer
Jim Gebhart, Director

Entity

City of Oklahoma City
City of Oklahoma City
City of Oklahoma City
City of Norman
City of Edmond
City of Edmond

RTA Board of Directors Absent

Marion Hutchison, Vice Chairperson City of Norman

Administrative Support Staff Present

Jason Ferbrache, Interim Executive Director
Suzanne Wickenkamp, RTA Admin Support
Josh Minner, Legal Counsel
Christina Hankins, RTA Admin Support

Guests Present

Taylor Johnson, City of Norman
Mike Patterson, HNTB
Laura Davis, HNTB
Scott Young, Jacobs Engineering
James Cooper, Ward 2 Councilperson

Justin Henry, OKC Planning
Randy Entz, City of Edmond
Trent Elmore, Resident
Jordan Evans, Halff & Assoc.

Consultants Present

Kathryn Holmes, Holmes & Assoc.



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July 19, 2023

2:30 p.m.

431 W. MAIN STREET, SUITE B, OKLAHOMA CITY, OK

REGULAR MEETING

1. Call to Order – 2:43 p.m.

Chairperson Henry called the meeting to order at 2:43 p.m.

2. Roll Call – Brad Henry, RTA Board Chairperson

**QUORUM PRESENT: Boggs, Gebhart, Thompson, Henry, Mélon-Tully, and Curry.
ABSENT: Hutchison.**

Chairperson Henry welcomed Ward Councilperson, James Cooper to the RTA meeting.

3. Consider Approval of Minutes

- A. June 21, 2023 Regional Transportation Authority Meeting

APPROVED: Moved Thompson, seconded by Mélon-Tully. AYES: Boggs, Gebhart, Thompson, Henry, Mélon-Tully, Curry. NAYS: None.

4. Executive Director Reports – Jason Ferbrache, Interim Executive Director

Interim Executive Director Ferbrache informed the Directors that the Interlocal Agreement, which was approved by the RTA at the June 21st meeting, between the RTA and the City of Oklahoma City for planning services was approved by City Council. Interim Executive Director Ferbrache also stated that he recently gave a presentation to the Edmond Economic Development Authority on all the work the RTA has accomplished.

Christina Hankins, RTA Admin Support, stated that staff sent out the invoices for the member city's local contributions for FY24. Staff have received payment from the City of Norman so far. Mrs. Hankins also stated that a few contracts will be coming up for approval at the next meeting relating to the on-call engineer. Three companies will be associated with that contract because each company brings a unique set of skills that will be needed.



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Interim Executive Director Ferbrache stated that the City of Oklahoma City and Central Oklahoma Transportation and Parking Authority have approved multiple companies for a contract because it allows more flexibility, especially if it is a time-sensitive need. Also, with the on-call nature of the contract, there is no obligation to spend anything, but it is there in case it is needed.

5. Owner's Representative Report – Kathryn Holmes, Holmes & Associates LLC

Kathryn Holmes, Owner's Representative, reported that Kimley-Horn has done another round of public engagement. Most of the events were virtual engagements through the RTAmoves website and other social media platforms during the period of early June through today. The results of those events were 28,000 total views, 2,200 active engagement, and 315 likes. One of the contracts that has already been approved with Alpha Vu, will engage the member cities and other stakeholder groups to monitor social media platforms and report that on a customized dashboard. Kimley-Horn has updated the RTAmoves website to include the East and Airport Corridors and is publishing a transit needs survey on the RTAmoves website to get feedback on how people would use transit along those corridors.

6. Receive Financial Reports and Ratify and Approve Claims

A. Period of June 1, 2023 through June 30, 2023

RECEIVED, RATIFIED, and APPROVED: Moved Boggs, seconded by Gebhart. AYES: Boggs, Gebhart, Thompson, Henry, Mélon-Tully, Curry. NAYS: None.

7. Consider approval of Title VI Program, Disadvantaged Business Enterprise Program, and Equal Employment Opportunity Program

APPROVED: Moved Thompson, seconded by Mélon-Tully. AYES: Boggs, Gebhart, Thompson, Henry, Mélon-Tully, Curry. NAYS: None.

8. Consider approving a Professional Services Agreement with PFM Financial Advisors LLC to provide on-call financial planning services, cost not to exceed \$100,000 annually, July 19, 2023 through June 30, 2026

APPROVED: Moved Curry, seconded by Thompson. AYES: Boggs, Gebhart, Thompson, Henry, Mélon-Tully, Curry. NAYS: None.



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- 9. Consider approving a Professional Services Agreement with Regional Economic Advisors LLC to provide economic advising services, cost not to exceed \$50,000 annually, July 19, 2023 through June 30, 2026

APPROVED: Moved Mélon-Tully, seconded by Gebhart. AYES: Boggs, Gebhart, Thompson, Henry, Mélon-Tully, Curry. NAYS: None.

- 10. Public Comments – Brad Henry, RTA Board Chairperson

None.

- 11. New Business – Brad Henry, RTA Board Chairperson

Director Curry mentioned the requirements of diversity in the Title VI program, that while we don't have control on the make-up of the board because the directors are appointed to the board by their elected officials, we as a board do have control to add diversity to our committees. Those that are selected to serve on the committees do not have to be members of the board to serve as a committee member. It is just something that the board should be mindful of.

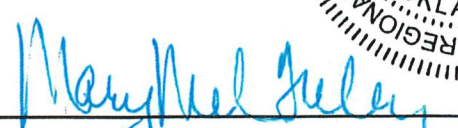
- 12. Adjournment – 3:43 p.m.

ADJOURNED: Moved by Gebhart, seconded by Curry. AYES: Boggs, Gebhart, Hutchison, Thompson, Mélon-Tully, and Henry. NAYS: None.

APPROVED by the Board of Directors and **SIGNED** by the Chairperson of the Regional Transportation Authority of Central Oklahoma, on this **16th** day of **August 2023**.

ATTEST:




Mary Mélon-Tully, Secretary


Brad Henry, Chairperson