



BOARD OF DIRECTORS MEETING MINUTES

The regular meeting of the Regional Transportation Authority (RTA) was convened at 2:45 p.m. on Wednesday, June 21, 2023 at 431 W. Main Street. This meeting was held as indicated by advanced notice filed with the Oklahoma County Clerk on June 20, 2023 at 1:43 p.m.

RTA Board of Directors Present

Brad Henry, Chairperson
Mary Mélon, Secretary
Aaron Curry, Director
Chuck Thompson, Director
James Boggs, Treasurer

Entity

City of Oklahoma City
City of Oklahoma City
City of Oklahoma City
City of Norman
City of Edmond

RTA Board of Directors Absent

Marion Hutchison, Vice-Chairperson
Jim Gebhart, Director

City of Norman
City of Edmond

Administrative Support Staff Present

Jason Ferbrache, Interim Executive Director
Suzanne Wickenkamp, RTA Admin Support
Josh Minner, Legal Counsel
Christina Hankins, RTA Admin Support

Guests Present

Amy Parker, OKC Finance
Linsey Nunn, OKC Finance
Christopher Hurtt, OKC Finance
Scott Young, Jacobs Engineering
Laura Davis, HNTB
Hannah Nolen, ACOG
Randy Entz, City of Edmond
Rajith Kedarisetty, OKC Planning
Cameron Veal, OKC Planning

Justin Henry, OKC Planning
Tevis Hillis, News 9
Trent Elmore, Resident
Scott Barrett, Halff
Lee Nichols, Halff
Taylor Johnson, City of Norman
Javier Arguello, Halff
Stuart Campbell, Jacobs Engineering
Sue Korpi, OKC Finance

Consultants Present

Kathryn Holmes, Holmes & Assoc.
Liz Scanlon, Kimley-Horn



BOARD OF DIRECTORS MEETING MINUTES

May 17, 2023

2:30 p.m.

**431 W. MAIN STREET, SUITE B, OKLAHOMA CITY, OK
REGULAR MEETING**

1. Call to Order – 2:45 p.m.

Chairperson Henry called the meeting to order at 2:45 p.m.

2. Introduction of Aaron Curry, Newly Appointed RTA Director – Brad Henry, RTA Board Chairperson

Chairperson Henry introduced the newly appointed RTA Director for the City of Oklahoma City.

Director Curry stated that the RTA is a worthwhile project and he is happy to be a part of it.

3. Roll Call – Brad Henry, RTA Board Chairperson

QUORUM PRESENT: Boggs, Thompson, Henry, Mélon, and Curry. ABSENT: Gebhart and Hutchison.

4. Consider Approval of Minutes

A. May 17, 2023 Regional Transportation Authority Meeting

APPROVED: Moved by Thompson, seconded by Boggs. AYES: Boggs, Thompson, Henry, and Mélon. ABSTAINED: Curry. NAYS: None.

5. Executive Director Reports – Jason Ferbrache, Interim Executive Director

Interim Executive Director Ferbrache informed the Directors that he attended a quarterly meeting with the Chamber of Commerce to update the Chamber on the progress the RTA has made. The Chamber is very supportive of the RTA's efforts. Interim Executive Director Ferbrache also had an opportunity to present the RTA Mobile Meeting Kit to The Edmond Summit Rotary Club. It was a very productive meeting.

Christina Hankins, RTA Admin Support, reminded the Directors that if they would like their pictures taken that staff is on hand to do so. The Board approved an RFP for on-call engineering services, and staff conducted the consultant interviews yesterday and were very pleased with the results. The contract will be an item for consideration on next month's agenda. Staff is currently working on building a policy library and plans to bring three program policies for board approval. Staff have provided hard copies of those policies for the board to review. The policies are to establish the RTA's Title VI Program, Disadvantaged Business Enterprise (DBE) Program, and the Equal Employment Opportunity (EEO) Plan. These programs need to be in place to receive FTA funding as a direct recipient.

6. Committee Reports – Board of Directors

A. Property Acquisition Committee

No report given.

B. Outreach Committee

Director Mélon stated that the Outreach Committee had a brief meeting to discuss adding additional Directors to the committee.

Chairperson Henry stated that if any Directors have an interest in joining the Outreach Committee, please contact Director Mélon.

7. Owner's Representative Report – Kathryn Holmes, Homes & Associates LLC

Kathryn Holmes, Owner's Representative, stated that she and Interim Executive Director Ferbrache met with the FTA Region 6 and BNSF and received a lot of good feedback from both of those groups.

8. Receive Financial Reports and Ratify and Approve Claims

A. Period of May 1, 2023 through May 31, 2023

RECEIVED, RATIFIED, and APPROVED: Moved by Boggs, seconded by Curry. AYES: Boggs, Thompson, Henry, Mélon, and Curry. NAYS: None.

9. Consider a Resolution authorizing and directing the Executive Director, Interim Executive Director, or designee to pay AlphaVu \$111,004, the difference in cost between tier 3 and tier 2 services, in accordance with the terms of the Central Oklahoma Transportation and Parking Authority (COTPA) contract with AlphaVu; and administrate and use the services available under the COTPA-AlphaVu contract on behalf of and for the benefit of the Regional Transportation Authority of Central Oklahoma (RTA), or as otherwise instructed by the RTA, in accordance with the terms of said contract.

Interim Executive Director Ferbrache explained that AlphaVu is a market research firm that will help the RTA develop policy as it relates to modes, timing of bringing the modes online, and the general sentiment of the region and to better understand the community the RTA will serve.

Chairperson Henry stated that he had an opportunity to meet with the CEO of AlphaVu and is very comfortable with AlphaVu and what services they provide.

ADOPTED: Moved by Boggs, seconded by Mélon. AYES: Boggs, Thompson, Henry, Mélon, and Curry. NAYS: None.

10. Consider a Resolution authorizing the Executive Director, Interim Executive Director, or designee to file an application with the Federal Transit Administration (“FTA”), to become a direct recipient of federal assistance authorized by 49 U.S.C. Chapter 53, Title 23, United States Code, to file annual certifications and assurances, and to execute grants and cooperative agreements with the FTA.

ADOPTED: Moved by Thompson, seconded by Mélon. AYES: Boggs, Thompson, Henry, Mélon, and Curry. NAYS: None.

11. Consider approving an Interlocal Cooperative Agreement with the City of Oklahoma City for planning services in and around the Santa Fe Station in Oklahoma City, cost not to exceed \$90,000.

APPROVED: Moved by Thompson, seconded by Curry. AYES: Boggs, Thompson, Henry, Mélon, and Curry. NAYS: None.

12. Consider a Resolution waiving consultant selection procedures for RTA 23-002, Financial Planning Consulting Services; and authorizing the Interim Executive Director to negotiate a contract with PFM Financial Advisors LLC.

ADOPTED: Moved by Thompson, seconded by Mélon. AYES: Boggs, Thompson, Henry, Mélon, and Curry. NAYS: None.

13. Consider approving Task Order No. 4 for the Professional Services Agreement with Kimley-Horn and Associates, Inc., cost not to exceed \$736,337; and authorizing Notice to Proceed for Task Order 4.

Director Thompson moved to amend the agenda to reflect the same cost as the memo states, \$736,337.

AMENDED AGENDA: Moved by Thompson, seconded by Mélon. AYES: Boggs, Thompson, Henry, Mélon, and Curry. NAYS: None.

APPROVED AS AMENDED: Moved by Thompson, seconded by Curry. AYES: Boggs, Thompson, Henry, Mélon, and Curry. NAYS: None.

14. Project Update: Alternative Analysis Update – Liz Scanlon, Kimley-Horn

Liz Scanlon, Kimley-Horn, gave a PowerPoint presentation updating the Board on the Alternatives Analysis, Corridor Study for the West and Airport areas, public engagement activities and next steps.

15. Consider a Resolution approving the Locally Preferred Alternatives for the North-South Corridor and the East Corridor.

ADOPTED: Moved by Thompson, seconded by Mélon. AYES: Boggs, Thompson, Henry, Mélon, and Curry. NAYS: None.

16. Project Update: Economic Development and Equity Inclusion Project – Liz Scanlon, Kimley-Horn

Liz Scanlon, Kimley-Horn, gave a PowerPoint presentation recapping the East Corridor findings, LPA engagement campaign, North/South Corridor updates, and next steps.

17. Public Comments – Brad Henry, RTA Board Chairperson

None.

18. Enter into Executive Session on advice of the Municipal Counselor to discuss the purchase or appraisal of real property as authorized by 25 O.S (2021 Supp) § 307 (B)(3)

Enter into Executive Session – 4:23 p.m.

ENTER INTO EXECUTIVE SESSION: Moved by Boggs, seconded by Thompson. AYES: Boggs, Thompson, Henry, Mélon, and Curry. NAYS: None.

Exit Executive Session – 4:39 p.m.


19. New Business – Brad Henry, RTA Board Chairperson

None.

20. Adjournment – 4:42 p.m.

APPROVED by the Board of Directors and **SIGNED** by the Chairperson of the Regional Transportation Authority of Central Oklahoma, on this **19th** day of **July 2023**.

ATTEST:



Mary Melon, Secretary





Brad Henry, Chairperson