



BOARD OF DIRECTORS MEETING MINUTES

The regular meeting of the Regional Transportation Authority (RTA) was convened at 2:38 p.m. on Wednesday, October 18, 2023 at 431 W. Main Street. This meeting was held as indicated by advanced notice filed with the Oklahoma County Clerk on October 16, 2023 at 9:46 a.m.

RTA Board of Directors Present

Brad Henry, Chairperson
Marion Hutchison, Vice Chairperson
Mary Mélon-Tully, Secretary
Chuck Thompson, Director
James Boggs, Treasurer
Jim Gebhart, Director
Aaron Curry, Director

Entity

City of Oklahoma City
City of Norman
City of Oklahoma City
City of Norman
City of Edmond
City of Edmond
City of Oklahoma City

RTA Board of Directors Absent

None

Administrative Support Staff Present

Jason Ferbrache, Interim Executive Director
Chris Hall, Legal Counsel
Christina Hankins, RTA Admin Support

Guests Present

Randy Entz, City of Edmond
Derek Sparks, OKC Chamber
Carson Roy, Kimley-Horn
Scott Young, Jacobs Engineering
Stuart Campbell, Jacobs Engineering
Lonnie Blaydes, Herzog

Justin Henry, OKC Planning
Trent Elmore, Resident
Jordan Evans, Halff & Assoc.
Lee Nichols, Halff & Assoc.
Linsey Nunn, OKC Finance
Steve Lackmeyer, The Oklahoman

Consultants Present

Kathryn Holmes, Holmes & Assoc.
Erik Mumm, Kimley-Horn



BOARD OF DIRECTORS MEETING MINUTES

October 18, 2023

2:30 p.m.

**431 W. MAIN STREET, SUITE B, OKLAHOMA CITY, OK
REGULAR MEETING**

1. Call to Order – 2:38 p.m.

Chairperson Henry called the meeting to order at 2:38 p.m.

2. Roll Call – Brad Henry, RTA Board Chairperson

QUORUM PRESENT: Boggs, Gebhart, Hutchison, Thompson, Henry, Mélon-Tully, and Curry. ABSENT: None.

Chairperson Henry introduced Chris Hall, the RTA's new Municipal Counselor.

3. Consider Approval of Minutes
 - A. August 16, 2023 Regional Transportation Authority Meeting

APPROVED: Moved by Thompson, seconded by Hutchison. AYES: Boggs, Gebhart, Hutchison, Thompson, Henry, Mélon-Tully, and Curry. NAYS: None.

4. Executive Director Reports – Jason Ferbrache, Interim Executive Director

Interim Executive Director Ferbrache stated since the board last met, staff have been very busy meeting with all the new consultants, such as Jacobs, BNSF, AlphaVu, and PFM. Several staff members and the Owner's Representative attended the American Public Transportation Association annual conference. The conference is an excellent opportunity to make sure the RTA keeps up with the industry, particularly with mobility and connectivity.

Christina Hankins, RTA Admin Support, stated that staff have been working to establish the RTA as a designated recipient for FTA funding, which includes updating our policies and procedures, including the RTA's procurement policies. Staff anticipates bringing that policy to the board as an informational item for review in November and then bringing the item back in December for board approval. In November, staff will bring a Memorandum of Understanding between the Central Oklahoma Transportation and Parking Authority and the RTA for admin services for board approval.



Regional Transportation Authority
of Central Oklahoma

BOARD OF DIRECTORS MEETING AGENDA

5. Owner's Representative Report – Kathryn Holmes, Holmes & Associates LLC

Kathryn Holmes, Owner's Representative, stated that she toured the BNSF corridor in a hi-rail vehicle, which is a hybrid between a suburban and a rail car. During the tour, some of the station locations that were selected were identified as problematic. Admin staff will be reaching out to schedule meetings with the member cities to discuss the issues with the station locations. BNSF has a very aggressive schedule to deliver the 15% designs. BNSF plans to have an in-person workshop in Ft. Worth in mid-November, a second workshop in Ft. Worth in mid-January, and final conceptual plans available in mid-February. There is an ongoing discussion with BNSF regarding sharing platforms with Amtrak.

Director Hutchison stated that the FRA changed their requirements to allow mixed traffic on freight corridors. Part of the conversation would be what vehicle should be used to match up to the existing platforms.

6. Receive Financial Reports and Ratify and Approve Claims

A. Period of August 1, 2023 through August 31, 2023

RECEIVED, RATIFIED AND APPROVED: Moved by Thompson, seconded by Hutchison. AYES: Boggs, Gebhart, Hutchison, Thompson, Henry, Mélon-Tully, and Curry. NAYS: None.

B. Period of September 1, 2023 through September 30, 2023

RECEIVED, RATIFIED AND APPROVED: Moved by Thompson, seconded by Hutchison. AYES: Boggs, Gebhart, Hutchison, Thompson, Henry, Mélon-Tully, and Curry. NAYS: None.

7. Consider adopting a Resolution approving the Regional Transportation Authority of Central Oklahoma Regular Meeting Schedule for Calendar Year 2024

ADOPTED: Moved by Hutchison, seconded by Boggs. AYES: Boggs, Gebhart, Hutchison, Thompson, Henry, Mélon-Tully, and Curry. NAYS: None.

8. Project Update: Alternatives Analysis Update on the West and Airport Corridors – Erik Mumm, Kimley Horn

Erik Mumm, Kimley-Horn, gave a PowerPoint presentation on the equity index, an evaluation including methodology and key metrics that included constraints to dedication and travel time estimates, and a recap of the August board meeting.

9. Public Comments – Brad Henry, RTA Board Chairperson

None.

10. New Business – Brad Henry, RTA Board Chairperson

Interim Executive Director Ferbrache stated that the December meeting will be a very critical meeting, so attendance is crucial. Currently, the meeting is scheduled for December 20th, and to accommodate everyone's schedule, perhaps the meeting should be moved to earlier in the month.

The board directed staff to move the meeting to Wednesday, December 6th, at 2:30 at the normal location.

11. Adjournment – 3:57 p.m.

ADJOURNED: Moved by Mélon-Tully, seconded by Hutchison. AYES: Boggs, Gebhart, Hutchison, Thompson, Henry, Mélon-Tully, and Curry. NAYS: None.

APPROVED by the Board of Directors and **SIGNED** by the Chairperson of the Regional Transportation Authority of Central Oklahoma, on this **15th** day of **November 2023**.

ATTEST:


Mary Mélon-Tully, Secretary




Brad Henry, Chairperson