





# BOARD OF DIRECTORS MEETING MINUTES

**November 15, 2023**

**2:30 p.m.**

**431 W. MAIN STREET, SUITE B, OKLAHOMA CITY, OK  
REGULAR MEETING**

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1. Call to Order – 2:36 p.m.

Vice Chairperson Hutchison called the meeting to order at 2:36 p.m.

2. Roll Call – Brad Henry, RTA Board Chairperson

**QUORUM PRESENT: Gebhart, Hutchison, Thompson, Mélon-Tully, and Curry. ABSENT: Boggs and Henry**

3. Consider Approval of Minutes
  - A. October 18, 2023 Regional Transportation Authority Meeting

**APPROVED: Moved by Mélon-Tully, seconded by Gebhart. AYES: Gebhart, Hutchison, Thompson, Mélon-Tully, and Curry. NAYS: None.**

4. Executive Director Reports – Jason Ferbrache, Interim Executive Director

Interim Executive Director Ferbrache stated that staff have been meeting with Jacobs Engineering and member cities. Those meetings covered station locations and property acquisitions. Also, there has been discussion about the Santa Fe Depot concept and a technical work group has been formed. There have been some discussions about partnering with ODOT, EMBARK, and possibly the City of Oklahoma City about upcoming grant opportunities.

Christina Hankins, RTA Admin Support, stated that legal is still reviewing the RTA's procurement policy to make sure it aligns with the needs of the RTA and meets the requirements of the Federal Transit Administration policies; and reminded the Board that the December meeting has been moved from December 20 to December 6.

5. Property Acquisition Committee Report – Board of Directors

Vice-Chairperson Hutchison stated that the Property Acquisition Committee has not met recently and there is nothing new to report.



Regional Transportation Authority  
of Central Oklahoma

## BOARD OF DIRECTORS MEETING AGENDA

### 6. Owner's Representative Report – Kathryn Holmes, Holmes & Associates LLC

Kathryn Holmes, Owners Representative, stated that she has received some sales tax projection results from Dr. Russell Evans, President of Regional Economic Advisors LLC but she has not had a chance to review them yet. The plan is to present the results from our consultants with the Board at the beginning of the calendar year. The focus is vehicle specifications.

*Vice-Chairperson Hutchison turned the meeting over for Chairperson Henry to preside.*

Chairperson Henry stated that a vehicle review committee has been created and those appointees have been notified.

### 7. Receive Financial Reports and Ratify and Approve Claims

#### A. Period of October 1, 2023 through October 31, 2023

**RECEIVED, RATIFIED and APPROVED: Moved by Thompson, seconded by Mélon-Tully. AYES: Gebhart, Hutchison, Thompson, Henry, Mélon-Tully, and Curry. NAYS: None.**

### 8. Consider approving renewal No. 3 of the Memorandum of Understanding with the Central Oklahoma Transportation and Parking Authority for interim administrative services, effective February 1, 2024 through January 31, 2025

**APPROVED: Moved by Thompson, seconded by Hutchison. AYES: Gebhart, Hutchison, Thompson, Henry, Mélon-Tully, and Curry. NAYS: None.**

*Chairperson Henry took item 10 Public Comments prior to item 9 Executive Session.*

### 9. Enter into Executive Session on advice of the Municipal Counselor to discuss the purchase or appraisal of real property and to confer on matters pertaining to economic development including the transfer of property, as public disclosure of the matter discussed would interfere with the development of products or services regarding the Board's strategy and approach for the acquisition of certain real property from BNSF for the commuter rail operation, as authorized by 25 O.S. (2021 Supp.) §§ 307 (B) (3) and (C) (11)

**ENTER INTO EXECUTIVE SESSION: Moved by Gebhart, seconded by Curry. AYES: Gebhart, Hutchison, Thompson, Henry, Mélon-Tully, and Curry. NAYS: None.**

### 10. Public Comments – Brad Henry, RTA Board Chairperson

Josh Moore thanked the Board for what they do and expressed his support. He acknowledged that whatever outcomes there are with an election - it's because the majority of the voters approved it.

11. New Business – Brad Henry, RTA Board Chairperson

None.

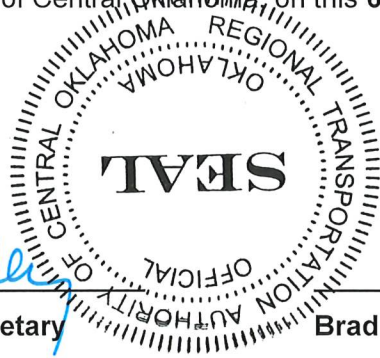
12. Adjournment – 4:13 p.m.


**ADJOURNED: Moved by Thompson, seconded by Mélon-Tully. AYES: Gebhart, Hutchison, Thompson, Henry, Mélon-Tully, and Curry. NAYS: None.**

**APPROVED** by the Board of Directors and **SIGNED** by the Chairperson of the Regional Transportation Authority of Central Oklahoma, on this **6th** day of **December 2023**.

ATTEST:

  
Mary Mélon-Tully, Secretary



  
Brad Henry, Chairperson