



BOARD OF DIRECTORS MEETING MINUTES

The special meeting of the Regional Transportation Authority (RTA) was convened at 2:33 p.m. on Wednesday, December 6, 2023 at 431 W. Main Street. This meeting was held as indicated by advanced notice filed with the Oklahoma County Clerk on December 4, 2023 at 12:46 p.m.

RTA Board of Directors Present

Brad Henry, Chairperson
Marion Hutchison, Vice Chairperson
Mary Mélon-Tully, Secretary
Chuck Thompson, Director
James Boggs, Treasurer
Aaron Curry, Director

Entity

City of Oklahoma City
City of Norman
City of Oklahoma City
City of Norman
City of Edmond
City of Oklahoma City

RTA Board of Directors Absent

Jim Gebhart, Director City of Edmond

Administrative Support Staff Present

Jason Ferbrache, Interim Executive Director
Chris Hall, Legal Counsel
Christina Hankins, RTA Admin Support

Guests Present

Taylor Johnson, City of Norman	Linsey Nunn, OKC Finance
Scott Young, Jacobs Engineering	Lee Nichols, Halff
Derek Sparks, OKC Chamber	Laura Davis, HNTB
Sue Korpi, OKC Finance	Kimi Diedrich, HNTB
Kyler Smith, ADG	Trent Elmore, Resident
Jose Jimenez, ACOG	

Consultants Present

Kathryn Holmes, Holmes & Assoc.
Liz Scanlon, Kimley Horn
Erik Munn, Kimley Horn



BOARD OF DIRECTORS MEETING MINUTES

December 6, 2023

2:30 p.m.

**431 W. MAIN STREET, SUITE B, OKLAHOMA CITY, OK
SPECIAL MEETING**

1. Call to Order – 2:33 p.m.

Chairperson Henry called the meeting to order at 2:33 p.m.

2. Roll Call – Brad Henry, RTA Board Chairperson

**QUORUM PRESENT: Boggs, Hutchison, Thompson, Henry, Mélon-Tully.
ABSENT: Gebhart. *Director Curry arrived after the roll call.***

3. Consider Approval of Minutes

A. November 15, 2023 Regional Transportation Authority Meeting

Chairperson Henry asked that the minutes be amended to show that Vice Chairperson Hutchison called the November 15, 2023 meeting to order.

AMENDED: Moved Hutchison, seconded by Thompson. AYES: Hutchison, Thompson, Henry, Mélon-Tully. NAYS: None. ABSTAIN: Boggs.

APPROVED AS AMENDED: Moved Mélon-Tully, seconded by Hutchison. AYES: Hutchison, Thompson, Henry, Mélon-Tully. NAYS: None. ABSTAIN: Boggs.

4. Executive Director Reports – Jason Ferbrache, Interim Executive Director

Interim Executive Director Ferbrache informed the Directors that staff have finalized the annual audit and that Tara Laughlin from AGH will be at the February meeting to discuss the annual financial report.

5. Owner's Representative Report – Kathryn Holmes, Holmes & Associates LLC

Kathryn Holmes, Owner's Representative, stated that she and Interim Executive Director Ferbrache attended a meeting in Ft. Worth with Jacobs Engineering and Olson, who is a third-party representative of BNSF, to review designs, and to discuss some technical issues



BOARD OF DIRECTORS MEETING AGENDA

they identified and possible solutions. The Board should have something from them to consider before the end of the fiscal year.

6. Receive Financial Reports and Ratify and Approve Claims

A. Period of November 1, 2023 through November 30, 2023

RECEIVED, RATIFIED AND APPROVED: Moved by Thompson, seconded by Mélon-Tully. AYES: Boggs, Hutchison, Thompson, Henry, Mélon-Tully. NAYS: None.

7. Project Update: Alternatives Analysis Update on the West and Airport Corridors – Liz Scanlon, Kimley Horn

Liz Scanlon, Kimley Horn, gave a PowerPoint presentation on the corridor travel times and guideway widths, initial evaluation results, engagement updates, and a recap of the October Board meeting. Ms. Scanlon informed the directors that there is a virtual Town Hall scheduled for January 18th from 5:30 p.m. – 7:00 p.m.

Chairperson Henry asked for the February meeting, that Kimley Horn provide an update on the turnout of the Town Hall and the traffic that the website has received.

8. Public Comments – Brad Henry, RTA Board Chairperson

Derek Sparks, Greater Oklahoma City Chamber, stated that members from the Chamber met with Kimley Horn to discuss the Airport corridor. The Chamber president, Christy Gillenwater, is very passionate about transportation and it would be great to get her more engaged on what the RTA is doing.

9. New Business – Brad Henry, RTA Board Chairperson

None.

10. Adjournment – 3:26 p.m.

ADJOURNED: Moved by Boggs, seconded by Mélon-Tully. AYES: Boggs, Hutchison, Thompson, Henry, Mélon-Tully, and Curry. NAYS: None.

APPROVED by the Board of Directors and **SIGNED** by the Chairperson of the Regional Transportation Authority of Central Oklahoma, on this **17th** day of **January 2024**.

ATTEST:



Mary Melon-Tully, Secretary





Brad Henry, Chairperson